

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**December 18, 2018**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 18, 2018 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Mike Hudgins, and Guy Bowering, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Aldermen Steve Hickok and Warren Strain were absent.

Mayor Hawkins Butler called the meeting to order. She welcomed Eagle Scout James Rigney and his father, Ted Batson who were attending to observe the meeting. After the prayer led by Alderman Ken Jacobs and the Pledge of Allegiance led by Eagle Scout Rigney, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, the Mayor asked if there were any items to be removed for discussion. There were no removals and Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes:**
  - 1. First Regular Board Meeting – December 4, 2018
  - 2. Planning and Zoning Commission – **Exhibit A**  
– October 8, 2018 and November 13, 2018
- B. Approve Claims Docket – **Exhibit B****
  - 1. Computer Checks – 12/18/2018  
121190-121329
  - 2. Manual Checks  
September 2018; 121188-121189
  - 3. Payroll Checks  
33223-33252 Checks; EFT 975-1162 – 12/07/2018
- C. Approval to change first regular Board meeting from January 1, 2019 to January 2, 2019 due to legal holiday**
- D. Acknowledge no bids received for legal advertisers request for bids; and award bid for publication of legal notices to *Madison County Journal* and authorize supplemental publication of notices in the *Madison County Herald* to ensure widest possible dissemination of matters of public interest**
- E. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:**
  - 1. Authorization to hire Skyler Burks as full-time Police Officer effective January 2, 2019
  - 2. Authorization to hire Matthew Kaulfers as full-time Police Officer effective January 2, 2019
  - 3. Authorization to hire Michael Hutton as full-time Police Officer effective January 14, 2019
  - 4. Accept Oath of Office of Police Officer Timothy J. Hester
  - 5. Authorization to hire Asjah Fulgham as Deputy Clerk effective January 3, 2019
  - 6. Approve transfer of Camille Hailey from City Clerk/Administration & Finance Department to Public Works Department effective January 3, 2019
  - 7. Authorization to hire Jordan Blanchard as full-time Firefighter effective December 19, 2018



- F. Accept Amendment No. TWO to Irrevocable Standby Letter of Credit No.16-052-SP Originally dated October 14, 2016 for Stone Lake Subdivision from Trustmark National Bank for Applicant, Stone Lake, LLC – **Exhibit C**
- G. Accept the following Proofs of Publication: (*Journal*) – **Exhibit D**
  - 1. Advertisement for Bids for Depository Bids
  - 2. Advertisement for Bids for Legal Advertising
  - 3. Public Notice – Amendment of Rental Ordinance
  - 4. Advertisement for Bids for Roadway Marking
- H. Authorization to remove vehicle, radar equipment, and portable and mobile radio equipment from the Police Department inventory as outlined in the attached memoranda – **Exhibit E**
- I. Adopt Resolution of the City of Madison, Mississippi Recognizing Municipal Government Week, January 13-19, 2019, and Encouraging All Citizens to Support the Celebration and Corresponding Activities – **Exhibit F**
- J. Accept and authorize Mayor to execute the Official Public Water Supply Information Annual Report – **Exhibit G**
- K. Authorization for City Clerk to execute credit applications with:
  - 1. Mega Patch
  - 2. Straight Edge Concrete Cutting
- L. Approval to transfer East Madison Assets to Water Department per the attached list – **Exhibit H**
- M. Accept quotes for St. Augustine Point sewer line repair and award to low bidder Mitchell Contracting, Inc. – **Exhibit I**
- N. Authorization of Police Department Training and Travel Calendar for January – March 2019 – **Exhibit J**
- O. Authorization for Water Department employees Matt Reed and Jason Crocker to attend the 2019 MS Rural Water Association Annual Management Technical Conference and Exhibition on March 25-28, 2019 in Jackson, MS
- P. Approval of and authorization to add the following street names to The Fountain of Madison: Fountains Drive, E. Fountains Lane, W. Fountains Lane – **Exhibit K**
- Q. Award six-month supply bids for the Public Works Department for the period of January 1, 2019 – June 30, 2018 as outlined in the attached Recommendations for Bid Acceptance – **Exhibit L**
- R. Acknowledge recommendation of the Hoy Road Improvement Project Condemnation Consultant Alan Purdie and make a determination that a \$1,000.00 increase adjustment to the Establishment of Just Compensation of \$6,175.00 is reasonable, prudent and in the public interest for Parcel Number 001-00-00-W (Church of Jesus Christ Latter Day Saints Property) and authorize Alan Purdie to tender the counteroffer of \$7,175.00

Alderman Jacobs seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**APPEAL OF HOME OCCUPATION PERMIT, JONATHAN STILL, J&S OUTDOORS, LLC, 100 FONTANELLE DRIVE – Continued**

Due to the absence of the applicant, Mayor Hawkins Butler asked for a motion to remove this item from the agenda. It was noted that Ms. Stringfellow had spoken to the applicant two meetings ago when he requested a continuance of the appeals hearing. Since that time, there has been no contact with the applicant and he has failed to appear at either of the scheduled continuance meetings. Alderman Jacobs made the motion to remove this item from the agenda, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

**COMMUNITY DEVELOPMENT DEPARTMENT, SITE PLAN FOR BEAVERS PEDIATRIC DENTISTRY - Approved**

Community Development Director Kianca Stringfellow presented the request of Canizaro Cawthon Davis on behalf of Nathan K. Beavers, DMD, for site plan approval for his dentistry practice to be located on Lot 4D, The Fountains of Madison. She explained that the Planning and Zoning Commission had recommended approval of this site plan and that the Community Development staff also recommends approval



contingent upon conditions as outlined in the staff notes. Alderman Tatum made the motion to grant site plan approval based on the recommendations and contingencies as mentioned by the Planning and Zoning Commission and Ms. Stringfellow. Alderman Hudgins seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit M**.

Mayor Hawkins Butler asked that a meeting be set after the first of the year to discuss interlocal agreements and ongoing street paving projects. With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the Board meeting adjourned. Alderman Bowering made the motion, seconded by Alderman Jacobs and unanimously approved by all Board members. Mayor Hawkins Butler declared the motion carried, the meeting adjourned and wished everyone a Merry Christmas.

  
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Mayor Mary Hawkins Butler

Attest:

  
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Susan B. Crandall, City Clerk