

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 19, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 19, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Pat Peeler, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, and City Clerk/Director of Finance and Administration Susan Crandall. Alderman Janie Jarvis was absent.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. *Item S – Authorization to Execute Agreement, subject to final review by City Attorney, in connection with property located at 102 Evergreen Court*, was removed for discussion and Alderman Bowering made the motion to approve the rest of the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices: - **Exhibit A**
 - 1. Minutes of First Regular Board Meeting – December 5, 2023
 - 2. Planning & Zoning Commission Minutes – November 13, 2023
- B. Approve Claims Docket – **Exhibit B**
 - 1. Computer Checks
Checks: 7800-7998
 - 2. Manual Checks/EFTs
Checks: 7796-7799
 - 3. Payroll Checks
Checks: 1769-1778; EFTs: 28239-28462 – 12/15/2023
Disbursement/Manual Checks: 1779-1783 – 12/15/2023
Manual EFTs: 28234-28238
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Authorization to hire George Rodriguez as full-time Firefighter effective December 20, 2023
 - 2. Authorization to hire Kaleel Sanders as Street Department Laborer effective December 20, 2023
 - 3. Accept Clifford Johnson's, Streets & Maintenance, resignation effective December 8, 2023.
 - 4. Authorize to hire Harold Poole as full-time police officer, effective January 5, 2024
 - 5. Authorize to hire William E. Lindley, III as full-time police officer, effective February 9, 2024
 - 6. Authorize to hire Eric Mallery as full-time police officer, effective December 21, 2023
 - 7. Authorize to hire Christopher Brogdon, Analyst, effective December 21, 2023
- D. Accept the following proofs of publication (*Madison County Journal*): - **Exhibit D**
 - 1. Madison Amended Petition for Annexation
- E. Confirm Trustmark National Bank as the lowest and best quote for the lease-

- purchase of vehicles and equipment – **Exhibit E**
- F. Confirm approval and execution of Wire Transfer Agreement with Origin Bank – **Exhibit F**
- G. Approval of and authorization to execute Essential Full Coverage agreement with Carousel Industries of North America, LLC for service to City Hall and Public Services – **Exhibit G**
- H. Authorization for Fire Department to do business with National Fire Protection Association (NFPA) – **Exhibit H**
- I. Accept the following monthly departmental reports: - **Exhibit I**
1. Administration and Finance – Financials through November 2023
 2. Fire Department – November 2023
 3. Police Department – October 2023
- J. Approval of and authorization to execute MS Department of Wildlife, Fisheries, and Parks Quarterly Progress Report for Liberty Park Playground Improvements – **Exhibit J**
- K. Authorize Pickering Engineering to complete MPO application for the following project: - **Exhibit K**
- Pavement Management*
 1. Rice Road 1 – Hoy Road to St. Augustine Drive
 2. Rice Road 2 – St. Augustine Drive to Post Road
 3. Main Street 1 – Highway 463 to Railroad Crossing
 4. Madison Avenue 1 – Rice Road to Old Canton Road
 - Congestion Management*
 1. Extend the turn lane on Main Street/463 that currently ends at Crawford Street to end at Main Street
 - Safety*
 1. Traffic Signal at Highway 463 and Fairfield Drive
- L. Authorize Change order 1 to the Airport markings contract; a reduction in quantities to reflect work accomplished, and acceptance and payment for the job completed – **Exhibit L**
- M. Accept Proposal of Moonshot Recreation and Authorization Execution of a Contract in connection with the same – **Exhibit M**
- N. Authorize to purchase one (1) 2023 Ford Explorer PPV with 3.0 EcoBoost AWD from Gray Daniels – state contract pricing and lowest quote – **Exhibit N**
- O. Accept contract with Mississippi State University, School of Architecture for downtown development project – **Exhibit O**
- P. Adopt Ordinance to Establish a Plan to Exempt Ad Valorem Taxes for Qualifying Capital Improvement Investments in Qualified Structures in the Designated Downtown District – **Exhibit P**
- Q. Award 12-Month bids as follows: - **Exhibit Q**
1. Forestry Services – Steve Chisholm
 2. Concrete Services – Steve Chisholm
 3. Polyurethane Foam – Bulldog Construction
 4. Roadway Striping & Marking – Traffic Control Products
 5. In Place Asphalt & Cold Milling – Adcamp, Inc
 6. Small In-Place Asphalt & Cold Milling – Adcamp, Inc.
- R. Authorization to Retain Alan Purdie and the Firm of Purdie and Metz to assist with City with Land Acquisition and related matters in connection with the Mississippi Municipality and County Water Infrastructure Grant Program (MCWI) Projects – **Exhibit R**
- S. Authorization to Execute Agreement, subject to final review by City Attorney, in connection with property located at 102 Evergreen Court – **Exhibit S**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

CONTINUATION OF PUBLIC HEARING, 102 EVERGREEN COURT – Agreement Adopted

Mayor Hawkins Butler declared the Public Hearing opened for continuation of discussion regarding the condition of the property located at 102 Evergreen Court in Highwoods of Madison. Residents present at the meeting who voice their concerns included Leigh Aeia, Bill Foshee, Winkie Newman, Steve Shocker, and Trey Tracey. City Attorney Chelsea

Brannon presented an explanation of the proposed Agreement and recommended approval and execution of the document. After brief discussion, the Public Hearing was closed and Alderman Strain made a motion to approve the Agreement as presented by Attorney Brannon. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of the Agreement is attached hereto as **Exhibit T**.

**COMMUNITY DEVELOPMENT – VARIANCE FOR FENCE, 2011 TIDWATER LANE -
Approved**

Community Development Director Kianca Guyton presented the variance request of John Saucier at 2011 Tidwater Lane for a fence height increase from 6 feet to 8 feet. The Planning and Zoning Commission and Ms. Guyton recommended approval of this request. Alderman Tatum made the motion to approve, seconded by Alderman Bowering, and unanimously approved by all Aldermen.

**PUBLIC HEARING FOR PROPOSED SPECIAL ASSESSMENT FOR WIND DANCE
SUBDIVISION**

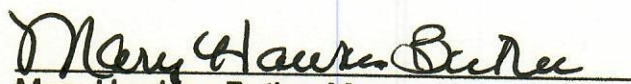
Mayor Hawkins Butler opened the Public Hearing to hear objections to the proposed Special Assessment for Wind Dance Subdivision. There were no one present from the Wind Dance subdivision to speak to the matter. Alderman Strain made a motion to close the Public Hearing, seconded by Alderman Bowering, and unanimously approved. Mayor Hawkins Butler declared the motion carried.

**RESOLUTION FOR SPECIAL ASSESSMENTS FOR WIND DANCE SUBDIVISION –
Adopted**


Alderman Bowering made the motion to adopt a Resolution to Approved and Confirm the Special Assessment Roll and to Authorize Collection of Special Assessments for the Streets and Related Infrastructure Improvements in the Vicinity of the Wind Dance Subdivision. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto as **Exhibit U**.

In other matters, Community Development Director Kianca Guyton gave a brief overview concerning a fence issue, to Adderley Gardens resident, Leslie Ledeaux who was present at the Board meeting.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk