

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 20, 2016

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 20, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Pro Tempore Steve Hickok, Aldermen Tawanna Tatum, Ken Jacobs, Mike Hudgins, and Guy Bowering, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler, Alderman Pat Peeler and Alderman Warren Strain were absent.

Mayor Pro Tempore Hickok called the meeting to order. After the invocation led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Hudgins, the meeting proceeded as follows:

DEPOSITORY BIDS – CALENDAR YEARS 2017 AND 2018

At this time, Chief Deputy City Clerk Lisa Winstead opened the depository bids received for calendar years 2017 and 2018. She stated that all bids were properly sealed and received prior to the published deadline. At the request of the City Clerk/Director of Finance and Administration Susan Crandall, Mayor Pro Tempore Steve Hickok asked for a motion to accept the bids as presented and award them subject to review and approval by Mrs. Crandall and the City Attorney John Hedglin. Alderman Jacobs made this motion, seconded by Alderman Bowering. The vote was unanimous in favor of approval and Mayor Pro Tempore Hickok declared the motion carried. Original bids are attached hereto and incorporated herein as **Exhibit A**.

ADMINISTRATION – CONSENT AGENDA - *Approved*

Concerning the Consent Agenda, the Mayor Pro Tempore asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tatum made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes: - **Exhibit B****
 - 1. First Regular Board Meeting – December 6, 2016
 - 2. Planning and Zoning Commission Meeting – November 14, 2016
- B. Approve Claims Docket – **Exhibit C****
 - 1. Computer Checks – 12/20//2016
113104-113268
 - 2. Manual Checks – November 2016
256-262; 17184-17207
 - 3. Payroll Checks
22269-22499 – 12/09/2016
- C. Accept the following proofs of publication: - **Exhibit D****
 - 1. Advertisement for Bids – Bank Depository Bids (*Herald & Journal*)
 - 2. Advertisement for Bids – Legal Advertising (*Herald & Journal*)
 - 3. Public Notice – Pro Building Systems, LLC, 181 Ironwood Plantation Boulevard, fence height variance (*Journal*)
 - 4. Advertisements for Six-Month Supply Bids – Asphalt and Cold Milling, Concrete Services, Polyurethane Foam Services, Roadway Marking, Road Material, Water Plant Chemicals (*Herald*)

- D. Authorization for City Clerk to request the use of County voting machines for the 2017 municipal election – **Exhibit E**
- E. Authorization for the Police Department to renew the annual maintenance contract for radio equipment with Jackson Communications for the period of December 2016 through December 2017 – **Exhibit F**
- F. Authorization for Police Department to purchase ten (10) Motorola APX 600/700/800 portable radios with accessories under state contract pricing from Jackson Communications – **Exhibit G**
- G. Approval of and authorization for Mayor to execute the Coleman Hammons Construction Company Change Order Number 3 for the Liberty Park Expansion project – **Exhibit H**
- H. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit I**
 - 1. Accept resignation of Jack D. Williams, Police Officer effective December 22, 2016
 - 2. Accept retirement of Jo Luby, Special Events Coordinator effective January 1, 2017
 - 3. Authorization to hire the following part-time, seasonal Parks Department employees: Denny Davenport, Jake Davis, Sidney Dean, Julia Dunigan, Georgia Galatas, Kayla Hopper, Amanda Kim, Laken Mitchell, Olivia Stokes effective December 22, 2016
- I. Accept Oath of Office for Police Officer Ryan R. Watson – **Exhibit J**
- J. Approval of and authorization for Mayor to execute Right-of-Way Instrument, Entergy Mississippi, Inc. for the Liberty Park Expansion Project – **Exhibit K**
- K. Approval of and Authorization for Mayor to Execute Hemphill Construction Company, Inc., Period Estimate No. 4 for the Sanitary Sewer Reverse Flow Project – **Exhibit L**
- L. Approval of and Authorization for Mayor to Execute Hemphill Construction Company, Inc., Period Estimate No. 5 for the Old Canton Roadway Improvements Project – **Exhibit M**
- M. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Madison Central High School Band in the amount of \$800.00 – **Exhibit N**
- N. Adopt Resolution Approving Proposal of Tyler Technologies (New World) and Authorizing Execution of "Software as a Service Agreement" – **Exhibit O**
- O. Accept Proposal of Pickering Firm, Inc. for Services in Connection with Design and Construction of Welch Farms Road Extension, and authorization for Mayor and other necessary City personnel to execute contract documents subject to staff review – **Exhibit P**
- P. Approval of and authorization for City Clerk to execute Customer/Municipality Profile with Federal Signal Safety and Security Systems – **Exhibit Q**
- Q. Authorization to revoke Home Occupation Permit for Poly Pro, LLC at 503 Windy Ridge Lane
- R. Authorize the Mayor to execute "Establishment of Just Compensation document for the Watkins property, contingent upon City Attorney review for the Rice/Tisdale Rd Road Multi-Use Path Project."
- S. Authorize the Mayor to execute "Establishment of Just Compensation revisions on 4 parcels, contingent upon City Attorney review for the Rice/Tisdale Rd Road Multi-Use Path Project." – **Exhibit R**
- T. Authorize the Mayor to execute "Establishment of Just Compensation documents, contingent upon City Attorney review for the remaining parcels on the Rice/Tisdale Rd Road Multi-Use Path Project." – **Exhibit S**
- U. Authorize the Mayor to approve "Appraisal Review invoice for 3 parcels, for the Rice/Tisdale Rd Road Multi-Use Path Project." contingent upon City Attorney review – **Exhibit T**
- V. Authorize the Mayor to approve "Payment of \$100 to Don McLemore for the executed temporary easement acquisition of the James Gary & Peggy B. Runnels property review for the Rice/Tisdale Rd Road Multi-Use Path Project." contingent upon City Attorney – **Exhibit U**

Alderman Hudgins seconded the motion approving the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT, VARIANCE APPLICATION FOR PRO BUILDING SYSTEMS, LLC – Approved

Director of Community Development Kianca Stringfellow presented the request of Pro Building Systems, LLC for a variance to increase their fence height from 6' to 8' at the property located at 181 Ironwood Plantation Boulevard, Ironwood Subdivision. She stated that this request has the support of the surrounding neighbors and the homeowners association. It was also noted that the Planning and Zoning Commission recommended approval of the request. With no further discussion, Alderman Hudgins moved to grant approval of the variance in fence height as requested, seconded by Alderman Jacobs. The vote was unanimous in favor of approval and Mayor Pro Tempore Hickok declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit V**.

ORDINANCE VACATING SPECIFIED UNUSED PORTION OF TISDALE ROAD – Adopted

City Attorney John Hedglin presented an ordinance for consideration and possible action regarding a request of the Spain family who owns property located south of the existing configuration of Tisdale Road. A portion of this property includes an old 900 to 1,000 foot abandoned access road to the City's water tower. Mr. Hedglin explained that adoption of the ordinance would allow the City to maintain the right to the utilities with the easement of the property and would be subject to the provision of the legal description. After brief discussion, Alderman Bowering made the motion to adopt the ordinance vacating the specified unused portion of Tisdale Road with the contingencies as presented by the City Attorney. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried. A copy of this Ordinance is attached hereto and incorporated herein as **Exhibit W**.

With no further business for discussion, Mayor Pro Tempore Hickok declared the meeting adjourned.


Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall, City Clerk