

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 5, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 5, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Sandra Strain and City Attorney Chelsea Brannon were absent.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Jarvis, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

A. Accept Meeting Minutes and Notices:

1. Minutes of Second Regular Board Meeting – November 21, 2023

B. Approve Claims Docket – Exhibit A

1. Computer Checks

Checks: 7706-7795

2. Manual Checks/EFTs

Checks: 7704-7705

3. Payroll Checks

Checks: 1746-1749; EFTs: 28001-28009 – 11/30/2023

Checks: 1750-1761; EFTs: 28010-28233 – 12/01/2023

Disbursement/Manual Checks: 1762-1768 – 12/01/2023

C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit B

1. Acknowledge passing of K-9 Officer Juno on November 21, 2023

2. Authorization to reclassify positions as follows:

-Kelvin Burns – Laborer to Locator

-Sydney Byram – Permits Clerk to GIS Technician

-Traymond Davis – Laborer to Lead

D. Accept the following proofs of publication (*Madison County Journal*): - Exhibit C

1. Ordinance Amending Section 24.02 of Zoning Ordinance

2. Ordinance Amending Section 16.02, 16.03, 18.03, 19.02, 19.03 of Zoning Ordinance

3. Public Notice – Variance for Fence Height Increase, Ellis

4. Public Notice – Variance for Fence Height Increase, Saucier

E. Authorization for Police Department to purchase four (4) Motorola Watchguard video systems and body cams with accessories from sole source provider – Exhibit D

F. Accept Minutes of November 20, 2023 Water Appeals Board meeting and approve Recommendations – Exhibit E

G. Authorization of Stribling Equipment, LLC repair (certified dealer/sole source vendor) for repairs to 17D Mini Excavator – Exhibit F

- H. Authorization for Tona Becker to travel to New Jersey on January 12-14, 2024 for the Welcome Home Trade Show – **Exhibit G**
- I. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Mississippi Business Journal for Business Woman of Year Luncheon – **Exhibit H**
- J. Approval of and authorization to execute Agreement with Annandale Golf Club for the Community Partners Golf Tournament – **Exhibit I**
- K. Approval of proposal, contract documents and bid specifications to authorize advertisement for bids on New Traffic Signal and Intersection Improvements on Highland Colony Parkway at Lake Castle Road and signal installation on Highland Colony Parkway at Madison Central Drive – **Exhibit J**
- L. Accept quotes and authorize Police Department to purchase (1) 2024 Dodge Ram 2500 Crew Cab from Kirk Auto Group as lowest and best bid – **Exhibit K**
- M. Accept quotes and authorize Police Department to purchase (1) 2023 Dodge Ram 1500 Crew Cab from Kirk Auto Group as lowest and best bid – **Exhibit L**
- N. Accept quotes and authorize Police Department to purchase (1) 2023 Ford Explorer XLT SUV from Gray Daniels Auto as lowest and best bid – **Exhibit M**
- O. Accept quotes and authorize Police Department to purchase (1) 2023 Dodge Charger PPV from Kirk Auto Group as lowest and best bid – **Exhibit N**
- P. Accept quotes and authorize Police Department to purchase (1) 2023 Ford Transit 350 Passenger Van XL from Gray Daniels Auto as lowest and best bid – **Exhibit O**
- Q. Accept quotes and authorize Police Department to purchase upfitting of vehicles from Jackson Communications as lowest and best bid – **Exhibit P**
- R. Approval of and authorization for Police Department to execute documents for the Federal Drug Asset Compliance Agreement – **Exhibit Q**
- S. Authorization for Police Department to renew annual maintenance agreement with PTS Solutions – **Exhibit R**
- T. Approve estimate with term bid provider Steve Chisholm, LLC to complete sidewalk and curb replacement projects at 238 Honours Drive and Honours Drive and Brooke Court – **Exhibit S**
- U. Approve quote from Carousel Industries for move of IP Office phone system to the new City Hall location – **Exhibit T**
- V. Authorization for Fire Department to remove items from inventory as outlined in the attached memorandum – **Exhibit U**
- W. Approve estimate from Surface Medic, LLC to pressure wash Station #3 – **Exhibit V**
- X. Accept Fire Department monthly report for October 2023 – **Exhibit W**
- Y. Award the lowest and best quote for the lease-purchase of vehicles and equipment in the attached list upon final review of appropriate City staff and authorize execution of any necessary documents – **Exhibit X**

Alderman Jarvis seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI, ACKNOWLEDGING AND APPROVING THE SALE AND AWARD OF GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2023, OF THE CITY OF MADISON, MISSISSIPPI, IN THE PRINCIPAL AMOUNT OF TEN MILLION DOLLARS (\$10,000,000); AND FOR RELATED PURPOSES- Adopted

Bond Counsel Chris Pace of Jones Walker presented the bid results for General Obligation Public Improvement Bonds, Series 2023 and recommended the award of bid to Robert W. Baird & Co., Inc. as lowest and best bid at 3.616801%. Alderman Jarvis made a motion to award the bid as presented, seconded by Alderman Tankersley and unanimously approved by all Aldermen present at the meeting. A copy of this Bond Resolution and the Bid Results is attached hereto as **Exhibit Y**.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY, 102 EVERGREEN COURT – Continued

Mayor Hawkins Butler opened the Public Hearing for discussion regarding the cleaning of private property located at 102 Evergreen Court in Highwoods Subdivision. It was noted that the owner is deceased and the property has gone into a trust account. Mr. _____ Simpkins, legal counsel for the trust, was present at the meeting.

Lengthy discussion was held regarding the condition of the property, particular with regard to the severe foundation issues and safety concerns. Ms. Deanna Abdullah, the

prospective home buyer, expressed her desire to move into the upstairs part of the home and live there while foundation repairs are being made. She explained that she has sold her previous residence and wishes to get furniture and other items out of storage to avoid continuation of those costs.

Mayor Hawkins Butler expressed her concerns regarding the safety of the home being occupied while foundation repairs are being done. She explained that the City would need to inspect the property to be sure it has been brought up to code requirements and is safe to be occupied before a certificate of occupancy can be issued.

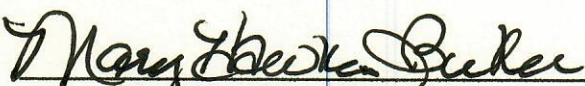
Ms. Ruthie Taylor with Taylor Auction Realty was present at the meeting. She indicated that she had obtained an engineering report from Ewing Ray on November 3, 2023 stated that the property is safe for occupancy. Mayor Hawkins Butler reiterated that the home should be brought up to code requirement before it is inhabited.

Multiple residents of Highwoods were present at the meeting to voice their concerns regarding the poor condition of the structure and property including the foundation, need for repairs and paint on the home, landscaping, and impact on surrounding property values. Those who spoke at the meeting include: Wes Dean, Bill Foshee, and Lisa Thompson of Silvertree Crossing; Winkie Newman and Jennifer Spell of Highwoods Boulevard.

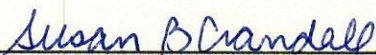
Mr. Dean also voiced concerns regarding a home at 118 Highwoods Boulevard which has not yet been repaired following major storm damage in June 2023. Code Enforcement Officer Steve Greenough explained that he has spoken to the homeowner and they are working with their insurance company to have repairs completed.

The Public Hearing was closed at this time and Mayor Hawkins Butler recommended that the hearing be continued until the next regularly scheduled meeting on December 19, 2023. In the meantime, a meeting including Code Enforcement and Fire Department officials, the City Attorney, estate attorney, and Ms. Abdullah will be held to resolve pending issues. Alderman Bowering made the motion to continue the Public Hearing, seconded by Alderman Tankersley, and unanimously approved. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Hudgins and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk