

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 6, 2016

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 6, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. She recognized members of the Cub Scout Troop, Pack 15, Den 6 of St. Matthew's United Methodist Church who were present at the meeting in fulfillment of requirements to earn their Arrow Light Badge. The invocation was led by Mr. Trey Tracy, Den Leader and Cub Scout Will Tracy led the Pledge of Allegiance.

Recognition was also given to members of Boy Scout Troop 61 affiliated with the Church of Jesus Christ of Latter Day Saints on Hoy Road. They attended the meeting in fulfillment of requirements to earn their Citizenship in the Community Badge.

In addition, special recognition was given to Eagle Scout Braden Kalahar of Troop 15, St. Matthews United Methodist Church.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. Alderman Strain stated that he would like to recuse himself from voting on the Consent Agenda and left the meeting room. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes: - Exhibit A**
 - 1. Second Regular Board Meeting – November 15, 2016
 - 2. Planning & Zoning Commission Minutes – October 10, 2016
- B. Approve Claims Docket – Exhibit B**
 - 1. Computer Checks – 12/06//2016
112927-113103
 - 2. Payroll Checks
22025-22268 – 11/25/2016
- C. Accept the following proofs of publication: - Exhibit C**
 - 1. Ordinance Prohibiting Hazardous Construction (*Herald & Journal*)
 - 2. Public Hearing – Pro Building System, LLC, Variance in Fence Height (*Herald*)
- D. Authorization for Police Department to renew the annual maintenance contract with Rhodes, Lauck & Associates for the recorder system for the period of November 1, 2016 – November 1, 2017 – Exhibit D**
- E. Authorization for the Police Department to renew the 2017-2018 annual maintenance agreement with PTS Solutions for support of the CAD software system – Exhibit E**

- F. Approval of in-service training and advance travel and training calendar for the Police Department for the period of December 2016 through April 2017 – **Exhibit F**
- G. Approval of and authorization for Police Department to execute the necessary documents for the purchase of a fixed automated license plate recognition system from TCS Ware, Inc. – **Exhibit G**
- H. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit H**
 - 1. Accept resignation of Mitchell Tidwell, Police Officer effective December 15, 2016
 - 2. Authorization to hire Ryan R. Watson, full-time Police Officer effective December 7, 2016
- I. Accept Oath of Office for Police Dispatcher/Deputy Court Clerk Justin G. Elliott – **Exhibit I**
- J. Approval of and authorization for Mayor to execute Coleman Hammons Construction Company, Change Order #2 for the Liberty Park Expansion project – **Exhibit J**
- K. Approval of and authorization to Execute Amendment Number One to Work Order No. Twelve to Open Agreement Between Sponsor and Consultant for Professional Services between City of Madison and Airport Development Group, Inc., subject to FAA and any necessary state concurrence – **Exhibit K**
- L. Accept the following monthly departmental reports: - **Exhibit L**
 - 1. Administration & Finance – October 2016 Financials
 - 2. Parks & Recreation – November 2016
- M. Authorization for Nick Brooks, Fire Department Training Officer to attend Federal Signal Training in University Park, Illinois on January 15-21, 2017
- N. Approval of and authorization for Mayor to execute letter to MS Department of Transportation (MDOT) in support of the Resolution in Support of “Build Alternative” in Continuation of Planning and Construction of Widening of Bozeman Road (Federal Aid Project Number STP-6985-00(001) LPA 106993-701000 – **Exhibit M**
- O. Approval of and authorization for Mayor to execute AIP Grant Oversight Risk Assessment – **Exhibit N**
- P. Approval of and authorization for City Clerk to execute Fuelman Federal Excise Tax Exemption Renewal Form, 2017-2018 – **Exhibit O**
- Q. Accept quotes and award to lowest, Rainbow Signs, Inc., for the purchase of a sign for the Madison Square Center for the Arts – **Exhibit P**

Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. At this time, Alderman Strain re-entered the meeting room.

ENVIRONMENT AND DESIGN DEPARTMENT, PRIMO’S RESTAURANT – Approved

Director of Environment and Design Alan Hoops presented the architectural rendering for construction of a Primo’s Restaurant to be located on the Baptist Health Systems site on Highland Colony Parkway. He asked that the Board consider granting approval of the architectural plan and permission to issue a building permit. Mr. Don Primos, was present at the meeting and indicated that he hopes to be able to break ground soon after the first of the year or early spring. After brief discussion, Alderman Strain made the motion to approve the architectural plan as presented and to grant approval for the issuance of the building permit. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit Q**.

COMMUNITY DEVELOPMENT DEPARTMENT, TREND CONSULTANTS, LLC – Approved

On behalf of Trend Consultants, LLC, Ms. Kianca Stringfellow, Community Development Director, presented the request for special exception in an R-1 (Residential) District for the purpose of constructing a quasi-public facility or nursing home to be located at the intersection of Bozeman Road and Reunion Parkway. Ms. Stringfellow stated that supportive letters had been secured from surrounding property owners and that the Planning and Zoning Commission approved the request with

specific contingencies to work with City Engineer Chad Wages on elevating and/or floodproofing the building. Following brief discussion, Alderman Bowering made the motion to approve the special exception as requested and with the contingencies as listed above. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation regarding this request is attached hereto and incorporated herein as **Exhibit R**.

COMMUNITY DEVELOPMENT DEPARTMENT, KEN PRIMOS, EASTWOOD SUBDIVISION (formerly a portion of Klaas Plantation) – Approved

Director of Community Development Kianca Stringfellow presented the request of Ken Primos for a zoning variance to decrease the front yard depth from 15' to 20' on all corner lots located in Eastwood Subdivision (formerly a portion of Klaas Plantation). She indicated that the Planning and Zoning Commission recommended approval. Alderman Hickok made a motion to grant approval of the variance as requested, seconded by Alderman Tatum. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. Documentation regarding this variance request is attached hereto and incorporated herein as **Exhibit S**.

COMMUNITY DEVELOPMENT DEPARTMENT, ST. CATHERINE'S VILLAGE, INC., REZONING – Approved

On behalf of St. Catherine's Village, Inc., Ms. Stringfellow presented the request for rezoning of 9.8331 acres located on Parcel Number 072D-18A-001/.01.02. She explained that this request is made in order to expand the property and allow for the provision of private rooms for all residents. In addition, it was noted that the Planning and Zoning Commission recommended approval of the rezoning. After brief discussion, Alderman Hudgins made a motion to adopt an Ordinance approving the rezoning from A-1 (Agricultural District) to S-1 (Retirement Village Special Use District). Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of the Ordinance and other pertinent information is attached hereto and incorporated herein as **Exhibit T**.

ORDINANCE FOR RETAIL BUSINESS SECURITY CAMERAS - Approved

City Attorney John Hedglin and Police Chief Gene Waldrop addressed the Board concerning the matter of a proposed ordinance for retail business security cameras. It was noted that currently, some business have voluntarily installed cameras and security systems, but it is not a requirement.

Adoption of this ordinance would regulate both the installation and maintenance of security systems and cameras for any business with 25 or more parking spaces and/or more than 2,000 square feet. Compliance with this ordinance would be required as part of the approval process for new businesses. Existing businesses would be required to comply within a certain timeframe as outlined in the ordinance.

After brief discussion, Alderman Strain made a motion to approve the adoption of the retail business security cameras. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Ordinance is attached hereto and incorporated herein as **Exhibit U**.

There being no further matters for discussion or action, the Mayor declared the meeting to be adjourned.


Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall, City Clerk