

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 6, 2022

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 6, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Michael Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a Prayer led by Alderman Guy Bowering, and the Pledge of Allegiance led by Alderman Tatum, the meeting proceeded as follows:

The Mayor welcomed Brayden Ables and his father, Harry Ables to the Board meeting. Brayden was in attendance for education purposes. His father is a former employee of the City of Madison for many years. She also welcomed Pete Vozzo to his first Board meeting as the newly hired Senior Director of Operations for the Public Works Department.

SPECIAL PRESENTATION TO COLE SMITH, DIRECTOR OF PARKS & RECREATION

Mayor Hawkins Butler presented a plaque to Parks & Recreation Director Cole Smith in recognition of awards received from the Mississippi Recreation and Parks Association. Mr. Smith recently received awards for the 2022 Recreation Professional of the Year and the Special Event Award of Merit for the Scarecrow Festival in Madison. He was also recently elected as the incoming President for the Mississippi Recreation and Parks Association. All other Department Heads present at the meeting were commended for their efforts in assisting with the City's special events.

CONSENT AGENDA

Mayor Hawkins Butler asked if there were any items to be removed from the Consent Agenda for discussion. There were no removals requested and Alderman Strain made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:
 - 1. Minutes of Second Regular Board Meeting – November 15, 2022
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks
 - Checks: 3623-3796
 - 2. Manual Checks/EFTs
 - Checks: 3617-3621
 - 3. Payroll Checks
 - Checks: 1341-1350; EFTs: 21752-21965 – 11/18/2022
 - Manual/Disbursement Checks: 1351-1353 – 11/18/2022
 - Checks: 1354-1357; EFTs: 21966-21974 – 11/30/2022
 - Checks: 1358-1367; EFTs: 21975-22189 – 12/02/2022
 - Manual/Disbursement Checks: 1368-1370 – 12/02/2022

- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
 - 1. Accept resignation of Adam Taylor, Facilities Maintenance for Parks Department effective November 23, 2022
 - 2. Accept resignation of Dexter Shelby, Public Works Director effective December 9, 2022
 - 3. Accept resignation of Corey Marshall, Construction Inspector effective November 17, 2022
 - 4. Accept resignation of Eric Allen, Police Dispatcher effective December 15, 2022
 - 5. Authorization to hire Harper Blake as full-time Firefighter effective December 7, 2022
 - 6. Authorization to re-hire Peyton Clark as full-time Firefighter effective December 7, 2022
- D. Accept the following Proofs of Publication: (*Madison County Journal*) – **Exhibit C**
 - 1. Public Notice – Rezoning, 213 Crawford Street – Guise, Guise, Tensley
 - 2. Public Notice – Special Exception, Lot 3, Grandview, Chipotle
 - 3. Public Notice – Variance, 151 Carrington Drive, Harris
 - 4. Public Notice – Variance, 1280 Rice Road, Saik
 - 5. Public Notice - Variance, 320 Stone Lake, Tardy
- E. Authorization for City Clerk/Director of Finance and Administration to advertise for depositories for Calendar Years 2023 and 2024
- F. Approve Mid State Construction Change Order Numbers 3 (elevator shaft) and 4 (data outlets) for the City Hall – **Exhibit D**
- G. Approval of and authorization for Mayor to execute Aviation Insurance Managers: Airport Premises Liability Renewal for Bruce Campbell Field Airport for the period of March 1, 2023 to March 1, 2024 – **Exhibit E**
- H. Authorization for Tona Becker, Retirement Activities Coordinator to attend the Welcome Home MS Trade Show in Stamford, Connecticut on February 3-6, 2022
- I. Authorization for Chris Neel, Assistant Parks & Recreation Director to travel to Birmingham, Alabama to transport equipment to Jerry Pate Turf Company as outlined in the attached memorandum – **Exhibit F**
- J. Authorization to add six (6) LED parking lot security lights at Strawberry Patch Park through the Entergy Leased Lighting Agreement Program – **Exhibit G**
- K. Authorization for Police Department on renew annual maintenance Agreement with PTS Solutions for the period of January 1, 2023 through January 1, 2024 – **Exhibit H**
- L. Authorization for Police Department to execute and submit application for the FY24 Mississippi Office of Homeland Security PT402 Traffic Enforcement grant - **Exhibit I**
- M. Approval of and authorization for Mayor to Execute letters to Central Mississippi Planning and Development District (CMPDD), designating Pete Vozzo, Senior Director of Operations as the Intermodal Technical Committee Representative and the Executive Committee Designated Alternative – **Exhibit J**
- N. Approval of and authorization for Mayor to Execute Letter to the Madison County Wastewater Authority to designate Pete Vozzo, Senior Director of Operations as the City of Madison Representative on the Technical Committee – **Exhibit K**
- O. Approval of and authorization for Mayor to Execute Letter to the Mississippi Department of Transportation designating Pete Vozzo, Senior Director of Operations as an authorized designee to execute documents for the City of Madison LPA Projects – **Exhibit L**
- P. Adopt A Resolution by the Board of Aldermen of the City of Madison, Mississippi to Authorize Submittal of a Second Application to the Mississippi Department of Environmental Quality for the City Center Water, Sewer, and Drainage Improvements Project, to Designate Authorized Representatives to Act on Behalf of the Applicant in an Official Capacity and for Related Purposes – **Exhibit M**
- Q. Adopt A Resolution by the Board of Aldermen of the City of Madison, Mississippi to Authorize Submittal of a Second Application to the Mississippi Department of Environmental Quality for Tisdale Pump Station and Force Main Project, to Designate Authorized Representatives to Act on Behalf of the Applicant in an Official Capacity and for Related Purposes – **Exhibit N**
- R. Authorization to Execute an Agreement with the Pickering Firm, Inc. for General Engineering Services – **Exhibit O**


- S. Authorization for City Attorney Chelsea Brannon to attend the Mississippi Municipal Attorneys Association Continuing Legal Education Conference on January 11, 2023
- T. Approval of and authorization for Mayor to execute the America in Bloom CN EcoConnexions from the Ground Up Grant Agreement for the "Madison Station Botanic Garden Phase 3" Project – **Exhibit P**
- U. Approval of and authorization for Mayor to execute the Madison County Schools First Amendment to 16th Section Property Lease Contract for Water Distribution Right of Way – **Exhibit Q**

The motion to approve the Consent Agenda was seconded by Alderman Bowering and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

FONTANELLE GATE - Approved

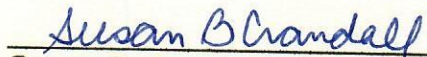
After brief discussion, a motion was made by Alderman Tankersley to grant approval of a gate for Fontanelle subdivision. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. It was noted by Community Development Director Kianca Guyton that a Certificate of Insurance would be emailed to the City.

With no further business for discussion, the Mayor asked for a motion to declare the meeting adjourned. Alderman Tatum made the motion, seconded by Alderman Bowering and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.



Mary Hawkins Butler, Mayor

Attest:



Susan B. Crandall, City Clerk