

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

February 18, 2020

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 18, 2020 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Warren Strain was absent.

Mayor Hawkins Butler called the meeting to order and welcomed members of the Cub Scouts Pack 15 from St. Matthews United Methodist Church. After a prayer led by Den Leader Parker Reece and the Pledge of Allegiance led by Scout Taylor Reece, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – February 4, 2020
 - 2. Special Called Board Meeting – February 10, 2020
 - 3. Planning & Zoning Commission – January 13, 2020 – **Exhibit A**
 - 4. Planning & Zoning Commission – Amended December 9, 2019 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B****
 - 1. Computer Checks
Checks 126056-126220
 - 2. Payroll Checks
Checks 34307-34325; EFTs 7225-7433 – 02/14/2020
Disbursement Checks: 34326-34330 – 02/14/2020
- C. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
 - 1. Accept resignation of Judd Wilson, Operations Manager effective February 12, 2020
 - 2. Authorization to hire Kirk Hartley as Operations Manager effective February 6, 2020
 - 3. Authorize pay adjustment for Mae Hardy, City Clerk's Office effective February 19, 2020
- D. Authorization for the following department travel: - **Exhibit D****
 - 1. Chris Neel, Parks Department, to Oxford, MS on March 4, 2020 for MS Recreation & Parks Association Field Maintenance Workshop
 - 2. Firefighter John Sledge to Starkville, MS on March 3-6, 2020 for Large Animal Rescue Training Workshop
 - 3. Police Department Travel and Training Calendar (*Jan-May 2020*)
- E. Authorization to remove items and vehicles from departmental inventory as outlined in the attached memoranda: - **Exhibit E****
 - 1. Fire Department

- F. Approval of and authorization for City Clerk to execute credit application with ACE Bolt & Screw Company, Inc. for the Public Works Shop
- G. Approval of and authorization for Mayor to execute Period Estimate #6 for payment to Hemphill Construction Company, Inc. for the Quail Run Subdivision Low Pressure Sewer System Project – **Exhibit F**
- H. Adopt Amended Resolutions Adjudicating Cost of Cleaning Certain Real Property - Galleria Parcels (Parcel 072C-06A-005/09.0, Lots 10 and 11; Parcel 072C-06A-005/00.00, Lots 5, 8, & 13—(for 09/20/19 & 11/26/19 cleanings) – **Exhibit G**
- I. Accept departmental reports:- **Exhibit H**
 - 1. Fire Department – January 2020 Monthly Report
 - 2. Fire Department – 2019 Yearly Report
- J. Approval of and authorization to execute Travelers Insurance company (Meyer & Rosenbaum, Agent) policy renewal application and authorize the binding of coverage for the 2020-2021 policy period effective March 1, 2020
- K. Authorization to add City Clerk Susan Crandall to the City’s Best Buy account
- L. Approval for Fire Department to purchase equipment for MS Homeland Security Grant # 19HS249T (100% grant funded) – **Exhibit I**
- M. Approval of contract with Concord Theatricals for Summer Arts Camp Show “Getting to Know...Oklahoma!” – **Exhibit J**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT, SITE PLAN, COLONY DENTAL - Approved

Director of Community Development Kianca Stringfellow presented the request of Sterling Consultants, Inc. on behalf of Colony Dental Family & Cosmetic Surgery for site plan approval at 306 Fountains Drive, Lot 4C Fountains of Madison. This property is zoned C-2 with CPUD overlay. Ms. Stringfellow explained that all issues of the staff notes had been properly addressed and the Planning and Zoning Commission recommended approval. Alderman Hudgins made the motion to approve the site plan as presented, seconded by Alderman Jacobs and unanimously approved by all Aldermen present. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit K**.

COMMUNITY DEVELOPMENT DEPARTMENT, SITE PLAN, ARCHITECTURAL APPROVAL AND BUILDING PERMIT, SKILLED NURSING FACILITY – BOZEMAN ROAD – Approved

Community Development Director Kianca Stringfellow and Environment and Design Director Alan Hoops presented the request of Ron McMaster on behalf of Trend Consultants, LLC/Bruce Kelly for site plan approval, architectural approval and building permit approval for the construction of a 60-bed skilled nursing and long term care facility. This facility is to be located on approximately 8.1 acres off of Bozeman Road just south of Reunion Boulevard. After brief discussion, the motion was made by Alderman Bowering to grant approval of the site plan, architectural rendering and request for building permit as presented. Alderman Hudgins seconded the motion and the vote was unanimous in favor of approval. Documentation relevant to these requests is attached hereto and incorporated herein as **Exhibit L**.

EXECUTIVE SESSION

Mayor Hawkins Butler requested to enter into a Closed Session to determine if an Executive Session would be appropriate. Alderman Jacobs made the motion, seconded by Alderman Tatum and unanimously approved by all Board members. The Mayor declared the motion carried and requested that the public vacate the room.

After brief discussion, it was determined that an Executive Session would be appropriate for discussion of litigation. The public was invited to return to the room to hear the motion as follows: Alderman Hudgins made the motion to go into Executive Session for the purpose of discussion of litigation. Alderman Tankersley seconded the motion. The vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and once again asked that the room be vacated.

At this time, Attorney Alan Purdy provided the Board with a brief update concerning pending litigation. Upon conclusion Mayor Hawkins Butler asked for a motion to end the Executive Session. Alderman Jacobs made the motion, seconded by Alderman Hudgins and unanimously approved by all Board members. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, the motion was duly made by Alderman Bowering, seconded by Alderman Peeler, and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk