

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**February 19, 2019**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 19, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after the invocation led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Hudgins, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA - *Approved***

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes: - **Exhibit A**
  - 1. Mayor and Board First Regular Meeting - February 5, 2019
  - 2. Planning & Zoning Commission - December 10, 2018
  - 3. Planning & Zoning Commission – January 14, 2019
- B. Approve Claims Docket – **Exhibit B**
  - 1. Computer Checks – *02/19/2019*  
121853-122011
  - 2. Payroll Checks  
Checks 33415-33449; EFT 1936-2137  
Disbursement Checks 33450-33453
- C. Approve and authorize execution of Travelers Insurance Company (Meyer & Rosenbaum, Agent) policy renewal applications and authorize binding of coverage for the 2019-2020 policy period effective March 1, 2019
- D. Approval of and authorization for Mayor to execute Engagement Letter with Jones Walker LLP for General Obligation Bonds, Series 2019 – **Exhibit C**
- E. Accept proposals for Bruce Campbell Field airport terminal sound mitigation project and award to Acoustics, Inc. as lowest and best – **Exhibit D**
- F. Approval of Initiation of Work of Proposed FY2019 AIP Project letter from the Federal Aviation Administration (FAA) for the Rehabilitate Taxiway (Design Only) Project – **Exhibit E**
- G. Approval of and authorization for Mayor to execute proposal from Neel-Schaffer, Inc. for professional services related to design through bidding for the taxiway rehabilitation project at Bruce Campbell Field, Project 3-28-0046-026-2019 - **Exhibit F**
- H. Authorization for the following department travel:
  - 1. Alan Hoops, Director of Environment & Design to Huntsville, Alabama on April 3-6, 2019 for the 2019 Twin States Conference
  - 2. Kevin Miller, Fire Department Lieutenant to Meridian, Mississippi on February 25-28, 2019 for Virtual Search training and on March 28-21, 2019 for Advance SAR training (*paid by Homeland Security grant*)

- I. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit G**
  - 1. Accept resignation of Camille Hailey, Water Department effective February 13, 2019
  - 2. Authorization to hire Sharon "Paige" Muse as Receptionist effective February 25, 2019
  - 3. Authorization to hire Ann Borgos and Julia Trammell as Part-Time/Seasonal employees for the Parks Department effective February 20, 2019
- J. Authorization to remove unserviceable and/or obsolete items from Fire Department and Police Department inventory lists as outlined in the attached memoranda – **Exhibit H**
- K. Authorization for the Placement of a Temporary Storage Unit (POD) for Tiffni Corban at 464 Pin Oak Drive for the period from February 8, 2019 – March 10, 2019 – **Exhibit I**
- L. Accept the following monthly departmental reports: - **Exhibit J**
  - 1. Fire Department, January 2019
- M. Approval of and authorization for Mayor to execute the Rice Road/Tisdale Road Multi-Use Path Design Variance Request – **Exhibit K**
- N. Accept 2018 (UCR) Type-1-Uniform Crime Report Statistics – **Exhibit L**
- O. Approve Video Production Proposal from Grayson Family Productions, Inc. - **Exhibit M**
- P. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship Advertising from Madison Central High School Band for sponsorship of members of the 2019 Mississippi Lions All State Band – **Exhibit N**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**COMMUNITY DEVELOPMENT DEPARTMENT – KROGER (COLONY CROSSING) SITE PLAN, ARCHITECTURAL APPROVAL AND BUILDING PERMIT – Approved**

Community Development Director Kianca Stringfellow presented the request of Pickering Firm, Inc. on behalf of The Kroger Company for the 16,000 foot expansion of their existing store located at 115 Colony Crossing Way. The store will expand into the existing building and add outdoor seating. After brief discussion, the motion was made by Alderman Strain to approve the site plan and elevations as presented and to authorize for the issuance of a building permit. Alderman Bowering seconded the motion. The vote was unanimous in favor of approval and declared carried by the Mayor. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit O**.

**ENVIRONMENT AND DESIGN DEPARTMENT – WATERFORD SQUARE, LOT 15, ARCHITECTURAL APPROVAL AND BUILDING PERMIT - Approved**

Director of Environment and Design Alan Hoops presented the request of Alex Ross with Swift Development, LLC for the architectural design of Lot 15, Waterford Square. After brief discussion, the motion was made by Alderman Strain to grant approval of the architectural rendering and the issuance of a building permit. Alderman Tatum seconded the motion which was unanimously approved by all Aldermen and declared carried by the Mayor. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit P**.

**ENVIRONMENT AND DESIGN DEPARTMENT – MADISON RIDGELAND ACADEMY KINDERGARTEN PLAYGROUND - Approved**

Director Environment and Design Alan Hoops presented the architectural rendering for the proposed Madison Ridgeland Academy Kindergarten Playground. The motion was made by Alderman Peeler to grant approval, seconded by Alderman Jacobs and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. A copy of this rendering is attached hereto and incorporated herein as **Exhibit Q**.

**COMMUNITY DEVELOPMENT DEPARTMENT – AMENDMENT TO ZONING ORDINANCE SECTION 5.01 – APPLICATION OF REGULATIONS – Approved**

Director of Community Development Kianca Stringfellow presented the proposed amendment to Section 5.01 of the Zoning Ordinance to add Section 15.01.11 regarding "provisions and restriction for the use of buildings that have been vacated, discontinued, or abandoned". She stated that this amendment will provide an additional layer for inspections and permits to be required for vacated buildings. The motion was made by Alderman Bowering to adopt the proposed amendment as presented, seconded by Alderman Strain and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. A copy of this amendment is attached hereto and incorporated herein as **Exhibit R**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Hickok made the motion to adjourn, seconded by Alderman Jacobs and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.

  
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Mayor Mary Hawkins Butler

Attest:

  
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Susan B. Crandall, City Clerk