

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

February 2, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 2, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Ken Jacobs, Paul Tankersley, Michael Hudgins, Guy Bowering and Sandra Strain, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Patricia Peeler was present by telephone.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Jacobs and the Pledge of Allegiance, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

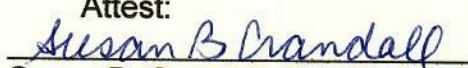
- A. Accept Meeting Minutes:**
 - 1. Second Regular Board Meeting – January 19, 2021
- B. Approve Claims Docket – **Exhibit A****
 - 1. Computer Checks
Checks: 129649-129788
 - 2. Manual Checks
Checks: 129503-129508; 129646-129648
 - 3. Payroll Checks
Checks: 34895-34910; EFTs: 12447-12651 – 01/29/2021
Disbursement Checks: 34911-34917 – 01/29/2021
- C. Accept the following proofs of publication: - **Exhibit B****
 - 1. Public Notice, Amendment to Zoning Ordinance (*Herald & Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
 - 1. Accept retirement of F. Wesley Gannon, Arts Center Maintenance effective February 24, 2021
 - 2. Authorize the promotion of Kristen Byrd, Police Dispatcher to the position of Communications Supervisor effective February 12, 2021
 - 3. Accept Oath of Office for Police Officer Xavier Redmond
 - 4. Accept Oath of Office for Police Dispatcher/Deputy Court Clerk Ashley Roberson
- E. Authorize the City Clerk to sign the Advantage Business Systems Approval to Remove/Destroy/Dispose of Equipment form for the Toshiba eStudio 355 Serial #CPJ033862 and to remove from inventory – **Exhibit D****
- F. Approve deposit to purchase cast stone from Cast Stone Commercial Services for the Children’s Memorial Garden at Strawberry Patch Park – **Exhibit E****
- G. Authorize travel for Fire Inspector Kevin Miller and Firefighter Hunter Grewe to attend FUNSAR training in Meridian, MS on March 21-26, 2021**
- H. Authorize Fire Department to remove from inventory equipment that is no longer serviceable (see attached memorandum) and properly dispose of equipment – **Exhibit F****

- I. Authorization for Police Department to proceed with the final section of security fencing at the Police Department an award project to A-1 Kendricks Fence Company as the lowest and best quote – **Exhibit G**
- J. Authorization to remove equipment and vehicles from Police Department inventory as outlined in the attached memoranda – **Exhibit H**
- K. Authorization for Police Department to purchase two (2) replacement vehicles as outlined in the attached memorandum – **Exhibit I**
- L. Approval of and authorization to raise the curb and remove and replace the sidewalk at 260 Woodland Brook Drive; award to 12-month bid contractor for Concrete Services – Steve Chisholm, LLC – **Exhibit J**
- M. Approval of and authorization to resurface roads in Post Oak Place Subdivision: Live Oak Drive, Willow Oak Drive, Red Oak Drive, Water Oak Drive, Laurel Oak Drive, Pin Oak Drive; award to 12-month bid contractor for In-Place Asphalt and Cold Milling – Adcamp, Inc., and 12-month bid contract for Concrete Services— Steve Chisholm, LLC – **Exhibit K**
- N. Ratify the emergency repair of driveway that had to be removed for City sewer leak repair at 468 Longwood Trail; repair completed by 12-month bid contractor for Concrete Services – Steve Chisholm, LLC – **Exhibit L**
- O. Approval of and authorization for Mayor to execute Construction Estimate #3, December 2020 for Hemphill Construction Company, Inc., for the Hoy Road Improvements/Rice Road Multi-Use Path – STP-6940-00-(001) LPA/105508-701000 & STP-0047-00(035) LPA/10689-0701000 – **Exhibit M**
- P. Approval of and Authorization to Execute Letter of Agreement to transfer Material Sampling and Testing Services for the Hoy Road Improvements Project to Burns Cooley Dennis, Inc. – **Exhibit N**
- Q. Accept monthly departmental reports: - **Exhibit O**
 - 1. Administration & Finance:
 - Financial Reports through December 2020
 - Privilege License Reports, December 2020 and January 2021
- R. Approval of street signs for Ingleside Subdivision as outlined in the attached quote from Custom Products as sole source vendor – **Exhibit P**
- S. Authorize architectural approval for the Historic Madison arch – **Exhibit Q**
- T. Authorize final plat approval for The Villages of Madison contingent upon Staff Notes
- U. Approval of fence change from chain link to vinyl coating and fence relocation at Entergy, 1165 U. S. Highway 51, contingent upon working with the Building Official, Billy Dean, regarding landscaping, permitting, and fence material
- V. Authorize Mayor to execute Grant Agreement with MDOT for MDOT Multi-Modal Project No. MM-0046-0821 in the amount of \$100,980 for the evaluation and improvements to the approach slope for Runway 35 at Bruce Campbell Field. The project will require 1% matching funds from the City of Madison – **Exhibit R**
- W. Authorize Mayor to execute Work Authorization No. 12 with Neel-Schaffer, Inc. in the amount of \$17,500 for work related to evaluation and recommendations for improvements to the approach slope for Runway 35 at Bruce Campbell Field – **Exhibit S**
- X. Adopt Resolution in Support of Mipitou Corporation's Proposed Rezoning – **Exhibit T**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jacobs made the motion to adjourn, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mary Hawkins Butler, Mayor

Attest:

Susan B. Crandall, City Clerk