

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**February 20, 2024**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 20, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Sandra Strain was absent.

Mayor Hawkins Butler called the meeting to order and after the Pledge of Allegiance led by Alderman Bowering and the Pledge of Allegiance led by Alderman Peeler, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:**
  - 1. Minutes of First Regular Board Meeting – February 6, 2024
  - 2. Minutes of Planning & Zoning Commission – January 8, 2024 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B****
  - 1. Computer Checks  
Checks: 8478-8634
  - 2. Manual Checks/EFTs  
Checks: 8474-8477
  - 3. Payroll Checks  
Checks: 1840-1849; EFTs: 29163-29385 – February 9, 2024  
Disbursement/Manual Checks: 1850-1855 – February 9, 2024  
Manual EFTs: 29386-29390 – January 2024
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
  - 1. Authorization to rehire Ruben Young as part-time retiree Street Department Operator effective February 21, 2024
  - 2. Authorization to hire Ja'Ceon Guydon as Parks Department Laborer effective February 21, 2024
  - 3. Approve transfer of Adrian Bolton from Street Department to Water Department as Locator effective February 21, 2024
  - 4. Authorization to re-instate Davis Gibson as full-time Police Officer from active duty of the United States Army effective March 18, 2024
  - 5. Accept resignation of Kristen Byrd, Police Department Communications Supervisor, effective February 21, 2024
  - 6. Accept Oath of Office for Police Officer William Lindley
  - 7. Approve promotion of Firefighter Blake Wyman to the position of Lieutenant effective February 22, 2024
  - 8. Authorization to hire John Bourland as part-time Code Enforcement Officer effective February 13, 2024

9. Authorization to hire Guy Strickland as part-time Code Enforcement Officer effective February 14, 2024
10. Authorization to change employment status for Steve Greenough, Code Enforcement Officer from full-time to part-time effective February 21, 2024
- D. Authorization for Police Department to purchase (1) Motorola Body Camera and In Car Video System from Motorola Solutions – **Exhibit D**
- E. Approve the following monthly department reports: - **Exhibit E**
  1. Administration & Finance – January 2024 Financials
  2. Fire Department – January 2024
- F. Approval of and authorization for Mayor and City Clerk to sign contract from CMPDD for work to design a ward map on necessary redistricting – **Exhibit F**
- G. Approve travel for Fire Department Deputy Chief Steve Thomas and Firefighter Jason Tucker to travel to Fairhope, Alabama for inspection and equipment placement of Ladder Truck on February 20-21, 2024
- H. Approve travel for Fire Department Lieutenant Paul Stegall and Lieutenant David Duddleston to Meridian, MS for Search and Rescue Training on March 24-29, 2024
- I. Approval of and authorization of renewal of annual maintenance contract with Stryker Medical for medical equipment – **Exhibit G**
- J. Authorize and adopt resolutions in support of upcoming CMPDD grants for STBG funding: - **Exhibit H**

Pavement Management

  1. Madison Avenue from Old Canton Road to Rice Road
  2. Main Street from Highway 463 to Railroad Crossing
  3. Rice Road from St. Augustine Drive to Hoy Road
  4. Rice Road from Madison City Limits to St. Augustine Drive

Safety

  1. Traffic Signal at Highway 463 and Fairfield Drive
  2. Extend Turn Lane on Highway 463 from Crawford Street to Main Street
- K. Authorize and approval for Mayor to sign Engineering Work Authorization to start on Project FY 24, install 4-light precision approach path indicators (PAPI) for runway 17 and runway 35 at Bruce Campbell Field – **Exhibit I**
- L. Authorization for Police Department to purchase (1) Level 3 ++Ballistic Shield for the Special Response Team – **Exhibit J**
- M. Authorization for Police Department to purchase weapons from the Southern Connection Police Supply – **Exhibit K**
- N. Authorize Police Department to present to Mayor and Board the 2023 NIBRS (National Incident Base Reporting System) crime report for the City of Madison - **Exhibit L**
- O. Authorize \$7,200.00 (term bid pricing) for applying stop bars throughout Cypress Lake subdivision – **Exhibit M**
- P. Approve February 15, 2024 Minutes and Recommendation of Water Appeals Board - **Exhibit N**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE FOR ACCESSORY BUILDING HEIGHT - Approved**

Community Development Director Kianca Guyton presented the variance request of John Hertel on behalf of property owner Allison Kelly for approval of a variance to increase accessory building height from 10 feet to 23 feet for chimney height in an outdoor kitchen area at 174 Sundial Road. She recommended approval of this request and stated that the Planning and Zoning Commission had also recommended approval. Alderman Tankersley made a motion to grant approval as requested, seconded by Aldermen Hudgins and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit O**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

Mary H. Butler  
Mary Hawkins Butler, Mayor

Attest:

Susan B. Crandall  
Susan B. Crandall, City Clerk

