

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

February 6, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 6, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Mayor's Youth Council members Katy Mahan and Chandler Lee, the meeting proceeded as follows:

PRESENTATION TO SHEILA JONES

Mayor Hawkins Butler and the Board of Alderman presented a Resolution of commendation and appreciation for the dedication of Sheila Jones for years of service to the City and County as a member of the Madison County School Board and the Madison County Board of Supervisors. Mrs. Jones husband, Dr. Les Jones and her son and grandson were present at the meeting.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:
 - 1. Notice of Second Regular Meeting – January 16, 2024
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks
Checks: 8282-8473
 - 2. Manual Checks/EFTs
Checks: 8277-8281
 - 3. Payroll Checks
Manual Checks: 1819-1821 (*January 12, 2024*)
Checks: 1822-1831; EFTs: 28929-29153 (*January 26, 2024*)
Disbursement/Manual Checks: 1832-1835 (*January 26, 2024*)
Checks: 1836-1839; EFTs: 29154-29162 (*January 31, 2024*)
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
 - 1. Accept Resignation of Jacqueline Brown, Deputy City Clerk effective January 22, 2024
 - 2. Approve transfer Matthew N. Smith to Community Partners effective January 3, 2024
 - 3. Approve transfer of Ruth Gibbons from Public Works Department to the position of Deputy City Clerk in the City Clerk/Administration & Finance Department effective January 22, 2024
 - 4. Accept resignation of James Powell, Public Works Shop Mechanic effective February 2, 2024
 - 5. Authorization for Street Department to hire Marcel Lee as Laborer effective

- February 7, 2024
6. Authorization for Street Department to hire Adrian Williams as Laborer effective February 12, 2024
 7. Authorization for Water Department to hire Quinjavirus Taylor as Laborer effective February 7, 2024
 8. Authorization to hire John Johnson as full-time Police Officer contingent upon successful completion of all pre-employment testing
 9. Authorization to hire Justin Cole Terrell as full-time Police Officer contingent upon successful completion of all pre-employment testing
 10. Accept resignation of Jerry Thomas Stewart, Firefighter effective February 15, 2024
- D. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison Central High School PTO for sponsorship of the ACT30+ Club – **Exhibit C**
 - E. Accept the following proofs of publication (*Madison County Journal*): - **Exhibit D**
 1. Advertisement for Bids – Liberty Park Renovations
 2. Request for Proposals - Liberty Park Splashpad
 - F. Accept resignation of Lisa Winstead from Water Appeals Board and Appoint Valeria Cotten to the Water Appeals Board
 - G. Adopt Resolution to Remove Adjudicated Penalties from Lot 13, Garden Park as outlined in the attached documentation – **Exhibit E**
 - H. Approve NWN Carousel's hardware Essential coverage (telephone system) - **Exhibit F**
 - I. Authorization for Mayor, Aldermen and Department Heads (or their designees as approved) to attend the Mississippi Municipal League (MML) Annual Conference in Biloxi, MS on June 24-26, 2024
 - J. Accept the following monthly departmental reports: - **Exhibit G**
 1. Administration & Finance – Privilege Licenses, October 2023 – January 2024
 2. Economic Development/Public Relations - January 2024
 3. Police Department – December 2023
 - K. Approve department Training and Travel Calendars: - **Exhibit H**
 1. Fire Department – *February-March 2024*
 2. Police Department – *February-April 2024*
 - L. Approve *The Dog Wizard* to be located at 753 Highway 51 as per the attached letter from Hunter Logan detailing the use – **Exhibit I**
 - M. Authorization for Police Department to accept and sign for donation of a 2-drone kit from the Madison/Rankin County District Attorney's Office – **Exhibit J**
 - N. Approval of and authorization for Police Department to execute Memorandum of Understanding (MOU) with the National Insurance Crime Bureau (NICB) – **Exhibit K**
 - O. Approval of and authorization for Police Department to execute Agreement between Madison Police Department and the Mississippi Bureau of Narcotics – **Exhibit L**
 - P. Authorization for Police Department to remove Unit 1911 from department inventory as declared total loss by Travelers Insurance Company – **Exhibit M**
 - Q. Accept quotes and declare U. S. Lawns as lowest and best provider to plant donated oak and cypress trees at multiple locations within City limits – **Exhibit N**
 - R. Approval of and authorization to execute the NPDES Phase II Stormwater Program 2023 Annual Report for submission to the MS Department of Environmental Quality – **Exhibit O**
 - S. Approval of and authorization to execute the proposal from Allen Engineering and Science for the 2024 City of Madison Phase II Stormwater Program Implementation – **Exhibit P**
 - T. Approval of and authorization to execute documents for the following Projects: - **Exhibit Q**
 - STP-6940-00(001) LPA/105508-701000 Hoy Road
 - STP-0047-00(035) LPA/106869-701000 Rice Road
 - Supplemental Agreement No. 1 for Neel-Schaffer
 - Supplemental Agreement No. 2 for Hemphill Construction Company
 - Letter Agreement Request #1 for Neel-Schaffer

- U. Approve Interlocal Cooperation Agreement Between Madison County, City of Ridgeland, and the City of Madison to Provide Residential Household Hazardous Waste Disposal Opportunity – **Exhibit R**
- V. Approve recommendation of Pickering Firm for award to Lewis Electric, Inc. as lowest and best bidder for Signal Installation and Intersection Improvements on Highland Colony Parkway at Lake Caste Road and Signal Installation on Highland Colony Parkway at Madison Central Drive – **Exhibit S**
- W. Approve north and south elevation changes for Georgia Blue- **Exhibit T**
- X. Accept quotes and award to George's Door Service, Inc. for door replacement at Public Works Complex – **Exhibit U**
- Y. Adopt Resolution Confirming Continued State of Emergency in Response to the Extreme Drought and Subsequent Infestation of Invasive, Damaging Beetles Resulting in Widespread Damage to Trees and Requesting Emergency Assistance - **Exhibit V**
- Z. Approve Land Use Agreement Between the City of Madison the Pearl River Valley Water Supply District – **Exhibit W**
- AA. Authorize Submission of Letter to the Office of State Aid regarding County Maintenance of State Aid Roads – **Exhibit X**
- BB. Approve Meagan Mayhan as Special Events Consultant

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

PUBLIC WORKS DEPARTMENT – CLAIMS FOR SEWER MAIN BACKUP

Operations Manager for the Public Work Department, Pete Vozzo addressed the Board concerning two claims for damages incurred due to a City sewer main backup. He stated that both residents have presented invoices for payments made to plumbers and have asked for reimbursement from the City. Mr. Vozzo stated that he is opposed to these requests because he does not believe the City is responsible.

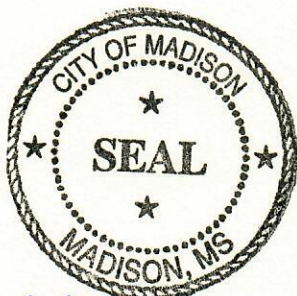
Ms. Victoria Hemphill, 26 Beauvoir Place and Mr. Josh Hancock, 304 Forest Lake Drive were the only residents on their respective streets to experience sewer main backup issues. Both have been advised of the City's recommendation to deny their requests and Mr. Hancock has asked to address the Board with his concerns at the next regularly scheduled Board meeting on February 20, 2024.

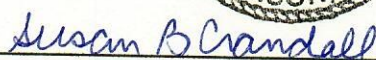
With no further discussion, Alderman Jarvis made a motion to deny the reimbursement request of Ms. Hemphill as recommended by Mr. Vozzo. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation pertinent to these requests is attached hereto as **Exhibit Y**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:




Susan B. Crandall, City Clerk