

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

February 7, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 7, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Pat Peeler was absent.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Hudgins and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

Mayor Hawkins Butler welcomed Mr. Bob Anderson who is running for a State Representative seat for Madison County. In addition, she welcomed Molly and Victoria, two young ladies from Hartfield Academy who were present and writing a report on City of Madison government.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices: - **Exhibit A**
 - 1. Minutes of Second Regular Board Meeting – January 17, 2023
 - 2. Notice of Special Called Work Session – January 31, 2023
- B. Approve Claims Docket – **Exhibit B**
 - 1. Computer Checks
 - Checks: 4207-4416
 - 2. Manual Checks/EFTs/VOIDs
 - Checks: 4201-4206
 - Void Checks: 3997-4053 (*January 2023*)
 - 3. Payroll Checks
 - Void Checks: 1413 (*January 2023*)
 - Checks: 1414-1423; EFTs: 22848-22940 (*Premium Pay First Responders*)
 - Checks: 1424-1431; EFTs: 22941-23160 – 01/27/2023
 - Manual/Disbursement Checks: 1432-1434 – 01/27/2023
 - Checks: 1435-1438; EFTs: 23161-23169 – 01/31/2023
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Authorization to hire Tosha Darby as full-time Police Officer effective February 8, 2023
 - 2. Accept Oath of Office for Police Officer Luke W. Armstrong
 - 3. Authorization to place Police Officer Davis Gibson on active military leave of absence effective February 8, 2023
 - 4. Authorization to place Police Officer Davarius Jackson on active military leave of absence effective January 26 – February 5, 2023
 - 5. Authorization to promote Police Sergeant Dexter Mangum to the rank of Lieutenant effective November 1, 2022

6. Accept retirement of Jason Crocker, Water Department Crew Leader effective **February 28, 2023**
7. Authorization to hire Robert Benfield, Water Department Laborer effective February 1, 2023
8. Authorization to hire Carl Hartzog, Street Department Laborer effective February 8, 2023
- D. Approve Mid State Construction of MS, LLC, Change Order #5 for the New City Hall Renovation and Rehabilitation Project – **Exhibit D**
- E. Approve and authorize execution of Proposal/Agreement with U. S. Lawns for the I-55/Hwy. 463 Overpass – **Exhibit E**
- F. Authorization for Mayor, Aldermen and Department Heads (or their designees) to attend the Mississippi Municipal League (MML) Annual Conference in Biloxi, Mississippi on June 26-28, 2023 – **Exhibit F**
- G. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Distinguished Young Women of Madison County – **Exhibit G**
- H. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison County Business League & Foundation – **Exhibit H**
- I. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Jag Singers Booster Club, Inc. – **Exhibit I**
- J. Accept Monthly Departmental Reports: - **Exhibit J**
 1. Fire Department, December 2022
 2. Police Department – December 2022
- K. Approval of and authorization to execute Professional Services Agreement with Dean Architecture for Fire Station #3 Renovation – **Exhibit K**
- L. Approve Police Department training and travel calendar for February-May 2023 - **Exhibit L**
- M. Authorization for Police Department to execute maintenance agreement with Motorola Solutions for mobile and handheld radio equipment effective March 1, 2023 through February 29, 2024 – **Exhibit M**
- N. Authorization for Police Department to execute renewal of postage meter lease agreement with Pitney Bowes effective April 20, 2023 through April 19, 2028 - **Exhibit N**
- O. Authorization for Mayor to execute the Community Rating System Annual Recertification report – **Exhibit O**
- P. Appointment of the following individuals to the Selection Committee for the Engineers on the North Livingston Road Sewer Line Project:
-Chris Buckner, Mike Hudgins, Denson Robinson, Pete Vozzo
- Q. Approve 4-foot black coated chain link fence to be landscaped as shown in attached plan in the rear yard of 154 Spotted Acres – Owner Brandi Ware contingent upon landscape plan approval by Director of Community Development – **Exhibit P**
- R. Authorization to declare Parks Department and Public Works Department items as surplus property and dispose of them as outlined in the attached memoranda - **Exhibit Q**
- S. Adoption of Water Systems Operator Contract/Proposal with Capitol Chlorinator & Utility Service, Inc – **Exhibit R**
- T. Approve Expenditure of (1) Engineering Services with Bill Colson to design plan for Brashear Creek washout; and (2) Survey work with Tom Ellison, for same
- U. Authorization for submission of grant request to Federal Aviation Administration (FAA) for airport apron overlay project
- V. Approval of and authorization for Mayor to execute Dean Architecture B105 Agreement for Liberty Park Roof Replacement – **Exhibit S**
- W. Accept the Disadvantaged Business Enterprise (DBE) Goal Methodology and Legal Notice for City of Madison Bruce Campbell Field for Fiscal Year 2023 – **Exhibit T**
- X. Approval of and authorization to execute Interlocal Cooperation Agreement Between Madison County, the City of Ridgeland, and the City of Madison to Provide Residential Household Hazardous Waste Disposal Opportunity – **Exhibit U**
- Y. Authorization to Code Enforcement Officer Steve Greenough to attend the MS Association of Code Enforcement (MACE) Conference in Tupelo, Mississippi on February 17, 2023 – **Exhibit V**

Alderman Jarvis seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY – 201 FOREST LAKE DRIVE – Resolution Adopted

Mayor Hawkins Butler opened the Public Hearing for discussion regarding the condition of residential property located at 201 Forest Lake Drive in Annandale Subdivision. She called upon Code Enforcement Officer Steve Greenough who explained that the house is currently vacant and in complete disrepair. He stated that the property is currently owned by a bank and that he had no recent communication with the owner or real estate agent. He asked the Board to consider adoption of a Resolution to have the property cleaned.

There were several neighboring resident present at the meeting who spoke to the matter:

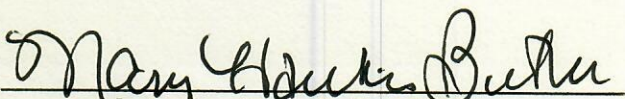
Lynn Nelson, President of the Annandale Homeowners Association (HOA) presented an email she received from the property manager regarding foreclosure and a balance owed on the property. A copy of that email is attached hereto as **Exhibit W**. Ms. Nelson added that the HOA is currently fining the property owners \$25.00 per week for covenant violations.

Jere Moak of 202 Forest Lake, stated that she lives across the street from this property and that she is concerned with the condition of the property with its foundation and landscaping issues and with the effect it has on surrounding property values. Mr. Jim Files stated that he lives next door to Ms. Moak and has similar concerns.

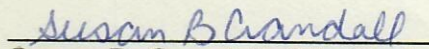
Ms. Sylvia Pooley of 194 Forest Lake stated that she had entered the home on one occasion and noted the deplorable conditions with animals living inside in addition of the landscaping and foundation issues.

At the conclusion of comments, Mayor Hawkins Butler declared the Public Hearing closed and asked for a motion. Alderman Bowering made the motion to approve adoption of a Resolution to authorize the City to have the property cleaned should the owners not do so themselves. The motion was seconded by Alderman Strain and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto and incorporated herein as **Exhibit X**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Hudgins and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk