

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

March 15, 2022

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, March 15, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Pat Peeler, Paul Tankersley, Mike Hudgins, Guy Bowering and Sandra Strain, City Attorney Chelsea Brannon and City Clerk/Director of Finance and Administration Susan Crandall.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Hudgins and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

CONSENT AGENDA - Approved

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices: - Exhibit A**
 - 1. Minutes of First Regular Board Meeting – March 1, 2022
 - 2. Minutes of Planning & Zoning Commission – January 10, 2022
 - 3. Minutes of Planning & Zoning Commission – February 14, 2022
- B. Approve Claims Docket – Exhibit B**
 - 1. Computer Checks
Checks: 794-958
 - 2. Manual Checks
Checks: 664-665
 - 3. Payroll Checks
Checks: 1038-1042, 02/28/2022
Checks: 1043-1055; EFTs: 17817-18029, 03/11/2022
Manual/Disbursement Checks: 1056-1059, 03/11/2022
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
 - 1. Accept retirement of Charlie Brooks, Street Department Supervisor effective March 11, 2022
 - 2. Authorization to hire Adrian Bolton as full-time Water Department Locate Tech effective March 31, 2022
 - 3. Approve promotion to Firefighter William Wienke to the position of Lieutenant effective March 16, 2022
 - 4. Accept resignation of Police Officer Wendall Watts effective March 18, 2022
- D. Acknowledge receipt of the following Irrevocable Standby Letters of Credit: - Exhibit D**
 - 1. Amendment No. Eight to Letter of Credit No. 16-015-SP, Phase 2-A Fontanelle Subdivision
 - 2. Amendment No. Six to Letter of Credit No. 17-072-SP, Phase 2-B Fontanelle Subdivision
- E. Acknowledge receipt State Farm Fire and Casualty Company Renewal Declarations for Policy for MS Wing Civil Air Patrol for the period of April 21, 2022- April 21, 2023 – Exhibit E**
- F. Approval of the following Special Events and associated expenditures: - Exhibit F**
 - 1. Easter in the Park, April 9, 2022
 - 2. Swing into Summer, May 5, 2022 and May 19, 2022

- G. Approval of and authorization for Mayor to execute General Agreement Contract with Michael Rowland as representative of the RuffWater Band for Swing into Summer event on May 5, 2022 – **Exhibit G**
- H. Approval of and authorization for Police Department to obtain appropriate signatures for renewal of annual maintenance contract with Motorola Solutions for the radio system contract for the period of March 1, 2022 through February 28, 2023 – **Exhibit H**
- I. Approval of and authorization for Police Department to obtain appropriate signatures for applying for and receiving award of FY2022 Homeland Security Grant – **Exhibit I**
- J. Authorization for Police Department to proceed with a promotion board for the ranks of Lieutenants and Sergeants as outlined in the attached memorandum – **Exhibit J**
- K. Accept the following departmental reports: - **Exhibit K**
 - 1. Privilege Licenses – January – February 2022
 - 2. Fire Department – February 2022
 - 3. Police Department – 2021 Annual Report
 - 4. Public Works Department – February 2022
- L. Approval of the following departmental travel requests: - **Exhibit L**
 - 1. Building Inspector Billy Dean to attend Building Officials Association of MS (BOAM) Conference in Gulfport, MS on June 13-17, 2022
 - 2. Fire Inspector Kevin Miller to attend Commercial Fire Sprinkler Plans Review training at the National Fire Academy in Emmitsburg, MD on May 8-14, 2022
- M. Authorization for Fire Department to dispose of one (1) Camera Monitor, Item G475EU24 as outlined in the attached memorandum – **Exhibit M**
- N. Accept quote and authorize removal and replacement of curb and sidewalk on Belle Rose Circle and award project to Steve Chisholm, LLC as lowest and best quote – **Exhibit N**
- O. Ratify the emergency replacement of a pump at Lift Station #3; pump was supplied by Hydra Service, Inc. and installed by Scoggins Pump Repair – **Exhibit O**
- P. Accept quotes from Keeling Company and Site One Landscape Supply for irrigation equipment for the Madison Station Botanic Garden and award to Keeling Company as lowest and best quote – **Exhibit P**
- Q. Adopt Resolution of Support for the City of Gluckstadt's Request for a Local Post Office and City Zip Code – **Exhibit Q**
- R. Adopt Resolution Approving Quote from Ramsey's Land and Drainage for Repair of Pipe at 103 Bradford Green – **Exhibit R**
- S. Accept Proposal from Madison Air, LLC to cut and maintain the grass at Bruce Campbell Field and authorize Agreement for the Same – **Exhibit S**
- T. Adopt Ordinance Amending the Number of Members of the Planning and Zoning Commission and for Related Purposes – **Exhibit T**
- U. Approve City Hall Renovations Addendums 1-7 – **Exhibit U**
- V. Approve BankFirst Lease Purchase documents for the Fire Department – **Exhibit V**
- W. Approve Origin Bank Treasury Management Online Banking Enrollment/Maintenance Form – **Exhibit W**
- X. Adopt Resolution designating Assistant City Clerk Nathan Hanson as applicant agent for MEMA public assistance and authorize City Clerk and Assistant City Clerk to execute and to submit MEMA Disaster Assistance Agreement and FFATA reports – **Exhibit X**
- Y. Approve Multi-Modal Application for Maintenance Hangar Roofing and LED Lighting – **Exhibit Y**
- Z. Adopt Resolution of the Mayor and Board of Aldermen of the City of Madison, Mississippi (the "City") Authorizing the Employment of Professionals in Connection with the Refunding of Certain Outstanding Debt of the City – **Exhibit Z**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

RESOLUTION AUTHORIZING MULTI-USE TRAILS – Approved

Alderman Tankersley recused himself from action concerning this item stating that he is a Board member of the Madison County Nursing Home Board. After brief discussion, the

motion was made by Alderman Peeler to adopt a Resolution Authorizing the Mayor to Execute the Following Transportation Alternative Applications: (1) Multi-Use Trail along St. Augustine from Sherbourne Drive to Strawberry Patch Park; (2) Multi-Use Trail along Old Canton Road from South Calumet Gardens to Strawberry Patch Park; (3) 5-Foot Sidewalk along Hoy Road from Honeysuckle Drive to St. Regis Drive. The motion was seconded by Alderman Tatum and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of the Resolution is attached hereto and incorporated herein as **Exhibit AA**.

COMMUNITY DEVELOPMENT DEPARTMENT- REZONING FOR KEIFER'S MADISON, LLC - Tabled

Community Development Director Kianca Guyton presented the request of applicant Keith Kent, on behalf of property owner, Keifer's Madison, LLC, for the rezoning of property located at the intersection of Highland Colony Parkway and Highland Way. The motion was made by Alderman Hudgins to table this item to extend the application to rezone for discussion at a Public Hearing to address questions and concerns from the Lake Castle residents. Alderman Strain seconded the motion and the vote was unanimous in favor of approval.

A second motion was made by Alderman Hudgins to set the Public Hearing date for Thursday, March 31, 2022 at 6:00 p.m. at the Madison Justice Complex. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

ENVIRONMENT AND DESIGN – ARCHITECTURAL ELEVATIONS, KEIFER'S RESTAURANT - Approved

Director of Environment and Design Alan Hoops presented the architectural renderings for the proposed Keifer's Restaurant. The motion was made by Alderman Hudgins, seconded by Alderman Strain and unanimously approved by all Aldermen, to grant approval as presented. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT – STRATEGIC SITES CELL TOWER – Approved

After brief discussion, a motion was made by Alderman Strain to grant approval of the special exception request of Strategic Site, LLC representing Owner, Lee Ross Dorr for placement of a telecommunication tower/facility on his daycare site located south of Ridgecrest Baptist Church. Alderman Tankersley seconded the motion. After a vote of unanimous approval, Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit BB**.

COMMUNITY DEVELOPMENT – ANGELA BULLIE, 1371 N. LIVINGSTON ROAD – Approved

Property owner, Angela Bullie requested the following variances for property located at 1371 N. Livingston Road in the North Livingston Road district. The Planning and Zoning Commission recommended approval of all three variances. Documentation relevant to these requests is attached hereto and incorporated herein as **Exhibit CC**.

Variance for minimum floor area from 2,500 square feet to 1704 square feet

Alderman Hudgins made the motion to approve this request, seconded by Alderman Strain and unanimously approved by all Alderman. Mayor Hawkins Butler declared the motion carried.

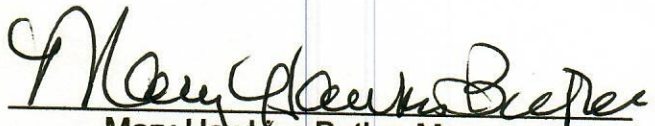
Variance for front yard depth decrease from 100 feet to 67.5 feet

Alderman Hudgins made the motion to approve this request, seconded by Alderman Tatum and unanimously approved by all Alderman. Mayor Hawkins Butler declared the motion carried.


Variance for minimum lot size decrease from 1 acre to .79 acre

Alderman Hudgins made the motion to approve this request, seconded by Alderman Strain and unanimously approved by all Alderman. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk