

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

March 19, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, March 19, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Aldermen Janie Jarvis and Guy Bowering were absent.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Parks & Recreation Director Cole Smith and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Strain made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:
 - 1. Minutes of First Regular Board Meeting – March 5, 2024
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks
Checks: 8813-8962
 - 2. Manual Checks/EFTs
Checks: 8811-8812
 - 3. Payroll Checks
Checks: 1873-1883; EFTs: 29628-29854 – March 8, 2024
Disbursement/Manual Checks: 1884-1887 – March 8, 2024
Disbursement EFTs: 29855-29859 (February 2024)
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
 - 1. Accept resignation of Police Officer Jeremy Vanlandingham effective March 7, 2024
 - 2. Accept Oath of Office for Police Officer Onyx L. Barrios
 - 3. Authorization to declare Streets Department Laborer position held by Adrian Williams as abandoned and Mr. Williams no longer employed effective March 19, 2024
 - 4. Authorization to promote Quincy Williams from Laborer to Crew Leader for the Street Department effective March 21, 2024
 - 5. Authorization to promote Beth Durrett to Events Coordinator effective March 21, 2024
 - 6. Approve termination of Faith Martin Funchess, Compliance Officer effective March 19, 2024
 - 7. Accept resignation of Robert Touchstone, Building/Rental Inspector effective March 19, 2024
- D. Authorization to add K-9 Rik to Police Department's K-9 Unit – **Exhibit C**
- E. Authorization for Police Department to sell at auction one (1) 2004 Acura TSX as outlined in the attached memorandum – **Exhibit D**
- F. Authorization for Police Department to purchase one (1) L5M Mobile LPR system from sole source manufacturer Motorola systems – **Exhibit E**
- G. Approval of and authorization for Police Department to execute three-year Motorola Service Agreement for maintenance of portable radios – **Exhibit F**
- H. Approval of and authorization for Police Department to execute three-year Motorola Service

- Agreement for maintenance of dispatch consoles – **Exhibit G**
- I. Accept departmental reports: - **Exhibit H**
 - 1. Administration & Finance – Financials through February 2024
 - 2. Fire Department – February 2024
 - 3. Fire Department – Annual Report for 2024
 - 4. Police Department – January 2024
- J. Approve and authorize execution of a Memorandum of Understanding (MOU) with Entergy Mississippi, LLC – **Exhibit I**
- K. Approve and authorize execution of a Right-of-Way Instrument with Entergy Mississippi, LLC – **Exhibit J**
- L. Authorization to apply for grant(s) for the Cultural Arts Center
- M. Accept all proposals for Liberty Village Splashpad and authorize the execution of Struthers Recreation's proposal as lowest and best provider for the project – **Exhibit K**
- N. Authorization for Police Department to display Notice of Intention to Dispose of Abandoned Property – **Exhibit L**
- O. Authorization of departmental training and travel: - **Exhibit M**
 - 1. Tona Becker, Retirement Coordinator to Cleveland, MS for Welcome Home Mississippi meeting on April 23-25, 2024
 - 2. Fire Department Training and Travel Calendar – April-May 2024
 - 3. Police Department Training and Travel Calendar – March-July 2024
- P. Authorize letters requesting federal funding

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT – COMMUNITY BANK ADDITION, SITE PLAN AND ARCHITECTURAL RENDERING - Approved

Kianca Guyton, Community Development Director and Alan Hoops, Director of Environment and Design presented the site and plan and architectural rendering for a 1,500-foot addition to the existing Community Bank building location on Highway 51. This addition will be designed to blend with the current structure. It was noted that approval is recommended by both the Planning and Zoning Commission and Community Development Department.

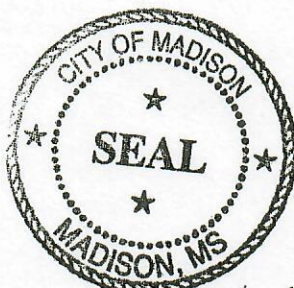
The motion for site plan approval was made by Alderman Hudgins, seconded by Alderman Tankersley and unanimously approved by all Aldermen present. Mayor Hawkins Butler declared the motion carried.

A motion was made for architectural approval by Alderman Strain and seconded by Alderman Hudgins. After a vote of unanimous approval, Mayor Hawkins declared the motion carried.

Documentation relevant to this addition is attached hereto and incorporated herein as **Exhibit N**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

Attest:



Susan B. Crandall
Susan B. Crandall, City Clerk

Mary Hawkins Butler
Mary Hawkins Butler, Mayor