

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

March 20, 2018

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, March 20, 2018 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain. City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Alderman Ken Jacobs and the Pledge of Allegiance led by Alderman Warren Strain, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA - Approved

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A.** Accept Meeting Minutes:
 - 1. First Regular Board Meeting – March 6, 2018
- B.** Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks – *03/20/2018*
118054-118248
 - 2. Manual Checks – *February 2018*
365-371; 17754-17786
 - 3. Payroll Checks – *03/16/2018*
029864-030083
- C.** Accept the following proofs of publication: - **Exhibit B**
 - 1. Resolution to Adopt Ordinance for Golf Carts – (*Journal*)
- D.** Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Accept Oath of Office for Police Officer Kyle J. Bryant
 - 2. Accept resignation of Police Officer Andrew Knight effective March 26, 2018
 - 3. Accept retirement of Firefighter Keith Winstead effective April 1, 2018
 - 4. Authorization to hire Lester Yancy, Street Department Laborer effective March 22, 2018
 - 5. Authorization for City Clerk to hire Ashlyn Cole as Administrative Clerk through the MS Department of Rehabilitation Services (funded by MDRS)
- E.** Accept the following department reports:
 - 1. Administration/Finance Department – Financials through February 2018
- F.** Approval of and authorization for City Clerk to execute credit application with Green Brothers Gravel Company, Inc. – **Exhibit D**
- G.** Authorization for Street Department to purchase one (1) 2018 Dodge Ram 1500 ST pickup truck at state contract pricing (#8200035591) for use by the Shop/Facilities Maintenance Division
- H.** Approval of Police Department's FY2017-2018 list of unmarked vehicles – **Exhibit E**

- I. Authorization for the Police Department to apply for and execute all appropriate documentation to re-apply for two (2) grants from the MS Office of Highway Safety - **Exhibit F**
- J. Authorization to remove from inventory, and sell at auction, two (2) police fleet vehicles that are no longer serviceable: - **Exhibit G**
 - 1. Unit 818, 2008 Ford Crown Victoria, VIN8132
 - 2. Unit 616, 2006 Ford Crown Victoria, VIN8950
- K. Approval of and authorization for Mayor to execute Annual Report, Official Public Water Supply Information form for submittal to the MS State Department of Health - **Exhibit H**
- L. Confirm purchase of equipment washer for Public Works Department and award quote to Industrial Steam Cleaners, LLC - \$15,319.64 (see December 19, 2017) - **Exhibit I**
- M. Approve Trunnell Excavating & Hauling, Inc. quote to tear down Crouch House – **Exhibit J**
- N. Approve to pay the following Right of Way invoices for the Hoy Road project: - **Exhibit K**
 - 1. Christopher R. Shaw – (045-00-00-T) - \$100.00
 - 2. Robert Michael Gallarno (048-00-00-T) - \$1,025.00
 - 3. Robert Michael Gallarno (048-01-00-W) - \$9,825.00
 - 4. William Theodore Clark, Jr. (003-01-00-T) - \$3,175.00
 - 5. William T. Clark, Jr.; Ethel Cark Taquino, & John Reuben Clark (004-00-00-W) – \$33,625.00
 - 6. Jimmy C. Hughes & Tammy Hughes (036-00-00-T) - \$1,650.00
 - 7. Dorian C. Lachance & Regina L. Lachance (056-00-00-T) - \$1,325.00
 - 8. Michael Bracey (051-01-00-T) - \$4,625.00
- O. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising in the sum of \$500.00 for Sponsorship of Young Life Madison County – **Exhibit L**
- P. Authorization for Parks Department to accept donation of Ikon MPC3500 (Serial #C85002281) copier from the City of Madison Chamber of Commerce
- Q. Approval of and authorization for City Clerk to execute Special Service Arrangement Agreement with AT&T for new telephone system – **Exhibit M**
- R. Accept quotes for the purchase of sewer pumps and award to Scoggins Pump Repair as best quote (see attached justification) - **Exhibit N**

Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE, TAMMY RAVENSTEIN, 1028 MACDALE LANE, LOT 11 - Approved

Regarding the variance request of Tammy Ravenstein, 1028 Macdale Lane, Lot 11 Madison Station Subdivision, Community Development Director Kianca Stringfellow explained that approval had been granted one year ago for this rear yard variance from 25' to 15' but the 2,500 to 3,000 square foot home has not yet been constructed and Ms. Ravenstein is once again asking for approval. The Planning and Zoning Commission and Ms. Stringfellow both recommend approval. The motion was made by Alderman Bowering to grant approval of the request contingent upon proper landscaping and staff notes requirements. Alderman Jacobs seconded the motion, the vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit O**.

COMMUNITY DEVELOPMENT DEPARTMENT – SITE PLAN, O-REILLY AUTO PARTS, LLC, - Approved

Ms. Stringfellow presented the request of O'Reilly Auto Parts for site plan approval for their store to be located at 112 Highway 51 North. The Planning and Zoning Commission and Ms. Stringfellow recommended approval contingent upon proper landscaping and conditions staff notes requirements. Alderman Bowering moved to grant approval of the site plan request as presented, seconded by Alderman Jacob and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit P**.

COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE, JV DEVELOPMENT, NASER JABER, LOT 14, 252 HAWTHORNE DRIVE (NORTHPLACE SUBDIVISION) - Denied

The request of J. V. Development, Nasar Jaber, Applicant, was presented by Ms. Stringfellow who explained that the applicant desires to construct an 1,825 square foot home on Lot 12, 252 Hawthorne Drive in North Place Subdivision and is asking for a reduction in the railroad setback from 250' to 101'. It was noted that the original railroad setback requirement was 125' but the ordinance was changed to 250' some time ago for safety reasons. It was also noted that the Planning and Zoning Commission recommended approval of Mr. Naber's request.

Mayor Hawkins Butler stated that she felt granting approval for a setback of only 101' would allow construction of the home to be too close to the railroad track and unsafe. She also indicated that she did not wish to set a precedent by approving this request and would recommend upholding the 250' setback requirement as outlined in the ordinance. Alderman Tatum made the motion to deny approval of this variance request and uphold the ordinance. Alderman Peeler seconded the motion. The vote was unanimous in favor of denial and Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as Exhibit Q.

DEPARTMENT OF ENVIRONMENT AND DESIGN – ARCHITECTURAL APPROVAL AND PERMISSION TO ISSUE BUILDING PERMIT, FITNESS CENTER EXPANSION AND RENOVATION AT REUNION GOLF & COUNTRY CLUB - Approved


Director of Environment and Design Alan Hoops presented the request for architectural approval and building permit for the expansion and renovation of the fitness center at Reunion Golf & Country Club. He explained that the existing building will double in size and will be renovated to complement the Country Club. The motion was made by Alderman Bowering and seconded by Alderman Strain to grant approval of the architectural design and to issue the building permit for this project. The vote was unanimous in favor of approval and the Mayor declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Hickok made the motion to adjourn, seconded by Alderman Strain and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk