

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

March 21, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, March 21, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler was absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Jarvis, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tatum made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices: - Exhibit A**
 - 1. Minutes of Second Regular Board Meeting – March 7, 2023
 - 2. Minutes of Water Appeals Board Meeting – March 13, 2023
 - 3. Minutes of Planning & Zoning Commission – December 12, 2022
- B. Approve Claims Docket – Exhibit B**
 - 1. Computer Checks
Checks: 4724-4890
 - 2. Manual Checks/EFTs/VOIDs
Checks: 4717-4723
 - 3. Payroll Checks
Checks: 1462-1470; EFTs: 23639-23864 – 03/10/2023
Disbursement Checks: 1471-1475
Disbursement EFTs: 24087-24090
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
 - 1. Accept Oaths of Office for:
 - Police Officer Marquisha Donahue
 - Police Dispatcher/Deputy Court Clerk Isabella Bissell
 - 2. Accept resignation of Firefighter Joseph Strait effective March 27, 2023
 - 3. Authorization to hire Brandon Harris as full-time Police Dispatcher/Deputy Court Clerk effective March 22, 2023
 - 4. Authorization to hire Jabral Sheriff as full-time Police Officer effective April 3, 2023
 - 5. Authorization to hire Cliffert Johnson as full-time Streets Department Laborer effective March 22, 2023
 - 6. Authorization to promote and adjust pay accordingly for Streets Department Crew Leader Pedro Galloway and Water Department Crew Leader Traymond Davis
- D. Accept Monthly Department Reports: - Exhibit D**
 - 1. Administration & Finance – Financials through February 2023
 - 2. Police Department – January 2023
- E. Accept the following Irrevocable Letters of Credit from Trustmark National Bank: - Exhibit E**

1. Amendment No. Nine to #16-015-SP for Phase 2-A, Fontanelle Subdivision
 2. Amendment No. Seven to #17-072-SP for Phase 2-B, Fontanelle Subdivision
- F. Approval of and authorization for Police Department to execute Proposal for Service with Vertiv Corporation for renewal of service and products for the period of May 14, 2023 through May 13, 2024
 - G. Accept 2022 National Incident Base Reporting System (NIBRS) City Crime Report – **Exhibit G**
 - H. Approval of and authorization to execute the FY2024 FAA Airport Grant Application for Airport Multimodal Funds – **Exhibit H**
 - I. Approval of and authorization for Parks & Recreation Director Cole Smith to execute the MS Department of Wildlife, Fisheries, and Parks Quarterly Progress Report for Project #28-00697, Liberty Park Playground Improvements – **Exhibit I**
 - J. Authorization for Parks & Recreation Department to declare two (2) ExMark Zero Turn mowers (S/N 313661859 and S/N 313655442) as surplus property and dispose of them as appropriate – **Exhibit J**
 - K. Authorization for Fire Department to remove items from inventory as outlined in the attached memorandum – **Exhibit K**
 - L. Authorization for Fire Inspector Kevin Miller to attend a Commercial Fire Sprinkler Class at the National Fire Academy in Emmitsburg, Maryland on May 28, 2023 – June 3, 2023
 - M. Approval of and authorization for Fire Department to execute maintenance renewal contract with Stryker ProCare Services – **Exhibit L**
 - N. Authorization for Police Department to purchase sixteen (16) Panasonic Toughbook laptop computers from TCS Ware at State Contract Pricing – **Exhibit M**
 - O. Approval of and authorization for Police Department to apply for and execute all documents for the FY2023 Homeland Security Grant Program and the FY2020 Coronavirus Emergency Supplemental Grant Program as outlined in the attached Memorandum – **Exhibit N**
 - P. Approve Interlocal Cooperation Agreement between Madison County and the Madison regarding the Funding of Certain Road Improvements – **Exhibit O**
 - Q. Approval of and Authorization to Execute License Agreement for Summer Arts Camp production (July 10-22) from Concord Theatricals – **Exhibit P**
 - R. Approve Professional Services Contract Agreement with Burns Cooley Dennis, Inc. for services related to Fire Station #3 – **Exhibit Q**
 - S. Adopt Resolution Authorizing Execution of Contribution Agreement between the City of Madison and the Madison Square Redevelopment Authority – **Exhibit R**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

Preliminary Plat, Reunion Overbrook, Phase 2 - Approved

Community Development Director Kianca Guyton presented the request of Keith Kent on behalf of Reunion Development, for the preliminary plat approval for development of Overbrook, Phase 2. This will be a development of 12 lots with a minimum requirement of 2,700 square feet. She stated that the Planning and Zoning Commission recommended approval of this request. The motion was made by Alderman Jarvis to grant approval, seconded by Alderman Tankersley and unanimous approved. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit S**.

Variance, Philipp & Tona Becker, 23 Sandalwood Drive - Approved

Philip and Tona Becker were present at the meeting to request approval of a variance in fence height from 6' to 8' on one side for privacy concerns. Ms. Guyton indicated that the Planning and Zoning Commission had recommended approval. The motion was made by Alderman Tatum and seconded by Alderman Hudgins to grant approval of the request. After a vote of unanimous approval, Mayor Pro Tempore Bowering declared the motion carried. Documentation regarding this request is attached hereto as **Exhibit T**.

Variance, Bryan Byrd, 320 Sonoma Cove - Approved

The application of Bryan Byrd, 320 Sonoma Cove, was considered with regard to request for a variance to allow for a front yard decrease in the west yard from 40' to 27' to allow for a rear addition to his home in Trace Vineyard Subdivision. Ms. Guyton stated that the Planning and Zoning Commission has recommended approval. The motion was made by Alderman Tankersley and seconded by Alderman Strain to grant approval of this request. The vote was unanimous in favor of approval and Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit U**.

Variance Requests, Jeff Rhea, 118 Wethersfield Drive - Approved

Community Development Director Kianca Guyton presented the request of Jeff Rhea who requested variances for an accessory building on his property at 118 Wethersfield Drive, Lot 82 Hartford. She stated that the Planning and Zoning Commission has recommended approval of these variance with the contingency of a deed restriction. The variances were approved as follows:

Alderman Strain made the motion to approve the variance for accessory building height increase from 10' to 20' with the contingency as noted above. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

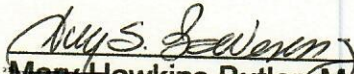
Alderman Tatum made the motion to approve the variance for accessory building square footage increase from 750 square feet to 839 square feet. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

Documentation relevant to these two variance requests is attached hereto and incorporated herein as **Exhibit V**.

Site Plan - Madison Ridgeland Academy Parking Lot Expansion & Pedestrian Access - Approved

Ms. Guyton presented the request of Madison Ridgeland Academy for site plan approval for offsite parking expansion and pedestrian access from property located across the street from the school, in Calumet Gardens subdivision. She stated that the Planning and Zoning Commission had recommended approval of this Phase 1 request. The motion was made by Alderman Jarvis to grant approval of the request contingent upon the applicant working with the City on safety features and submission of a Letter of Credit for the additional parking lot portions. The motion was seconded by Alderman Peeler and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit W**.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Strain and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.



Mary Hawkins Butler, Mayor
944 S. Bowering, Mayor Pro Tempore

Attest:



Susan B. Crandall, City Clerk