

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

April 18, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, April 18, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler and Alderman Paul Tankersley were both absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Hudgins and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Jarvis made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:
 - 1. Minutes of First Regular Board Meeting – April 4, 2023
 - 2. Planning & Zoning Commission Meeting – March 13, 2023 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B**
 - 1. Computer Checks
Checks: 5039-5214
 - 2. Manual Checks/EFTs/VOIDs
Checks: 4896-4898; 5035-5038
 - 3. Payroll Checks
Checks: 1492-1497; EFTs: 24104-24328 – 04/07/2023
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Accept Oath of Office for Police Officer Mitchell M. Riedi
 - 2. Accept resignation of Thomas Simmons, Street Department Laborer effective April 12, 2023
 - 3. Authorization to hire Margaret Williams as Utility Clerk effective May 1, 2023
- D. Accept the following monthly departmental reports: - **Exhibit D**
 - 1. Administration & Finance – Financials through March 2023
- E. Accept quotes and authorize purchase of 2023 Ford F-150 for the Parks & Recreation Department from Mac Haik Ford as lowest and best provider – **Exhibit E**
- F. Authorization for Firefighters Josh Hudgens and Cameron Willson to travel to Picayune, Mississippi on May 21-26, 2023 to attend Swiftwater Rescue training - **Exhibit F**
- G. Approve Training and Travel Calendar for Police Department for the period of April-July 2023- **Exhibit G**
- H. Authorization to remove Police Unit #2006, 202 Dodge Durango, VIN5387 from inventory due to declaration as total loss; and authorize City Clerk to execute title - **Exhibit H**
- I. Approval of and authorization for City Clerk to execute Vendor EFT/AP Authorization/Cancellation Form with Madison County School District as outlined in the attached memorandum – **Exhibit I**

- J. Approval of and authorization to execute the Full Coverage Contract Agreement with Terry Service effective April 1, 2023 – **Exhibit J**
- K. Accept quotes for the purchase of a spare lift station pump and authorize purchase from Scoggins Pump Repair as lowest and best provider – **Exhibit K**
- L. Accept quotes for Aviation Support and Maintenance for Bruce Campbell Field and award contract agreement to Remote Systems Integration as lowest and best provider – **Exhibit L**
- M. Accept Irrevocable Letter of Credit 23-021 from Equity Mortgage for Lake Village Drive from Winchester Phase 3 to Reunion Parkway – **Exhibit M**
- N. Approve Mid-State Construction Proposed Change Order No. 12 for Madison City Hall project – **Exhibit N**
- O. Adopt City Board Resolution Authorizing Contribution Agreement for Madison Square Redevelopment Authority Notes, Series 2023-A – **Exhibit O**
- P. Approve Professional Services Agreement with Garver Engineering to design and manage Brashear Creek Repair and Improvements Project – **Exhibit P**
- Q. Approve request for POD at 569 Huntington Drive for the period of July 13-21, 2023 – **Exhibit Q**
- R. Adopt Resolution by the Board of Aldermen of the City of Madison, Mississippi to Approve Emergency Repair at the Denson Robinson Public Services Complex - **Exhibit R**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

REZONING, CALVIN D. BROWN, JR – 221 CRAWFORD STREET - Approved

Community Development Director Kianca Guyton presented the request of Calvin D. Brown, Jr for rezoning of property located at 221 Crawford Street, across from Rosa Scott Middle School, from R-2 (Single Family Residential District) to O-M (Old Madison Station District). Ms. Guyton explained that the Planning and Zoning Commission recommended approval contingent upon the property being used for residential use only, the architectural scale and design matching that of the adjacent Villages development, and approval of preliminary and final plats, as submitted to and approved by the Planning Commission for the purpose of development of three single-family New Orleans style residential homes. The motion was made by Alderman Hudgins to grant approval based on these contingencies. A second was made by Alderman Strain and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit S**.

PRELIMINARY PLAT, LOT 32, TWELVE OAKS DRIVE - Approved

Ms. Guyton presented the request of David S. Callaway for preliminary plat approval of a property amendment of Parcel 071A-01B-011/00.00 to split one 17-acre lot into two lots. The Twelve Oaks homeowners' association and the Planning and Zoning Commission both recommended approval of this request. After brief discussion, the motion was made by Alderman Strain and seconded by Alderman Jarvis to grant approval of the preliminary plat. The vote was unanimous in favor of approval and Mayor Pro Tempore Bowering declared the motion carried. Additional information concerning this request is attached hereto and incorporated herein as **Exhibit T**.


SITE PLAN, MS RACE TIMING & MANAGEMENT – Approved

On behalf of applicant, Joseph Orr and owners, Michael and Susan Grandall, Ms. Guyton presented the request for site plan approval for MS Race Timing & Management located at 1242 Highway 51 across from the Denson Robinson Public Works Complex. The Planning and Zoning Commission recommended approval of this request and after brief discussion, a motion was made by Alderman Tatum to grant approval. Alderman Jarvis seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit U**.

FINAL PLAT APPROVAL – LAKE VILLAGE DRIVE (SOUTH) AT REUNION

Subject to all "punch list" requirements being met, a motion was made by Alderman Strain go grant approval of the final plat for Lake Village Drive (South) in Reunion. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.



Mary Hawkins Butler, Mayor
604 S Bowering, Mayor Pro Tempore

Attest:



Susan B. Crandall, City Clerk