

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

April 20, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, April 20, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Ken Jacobs, Paul Tankersley, Michael Hudgins, Guy Bowering and Sandra Strain, City Attorney Chelsea Brannon, and City Clerk/Director of Finance and Administration Susan Crandall. Alderman Patricia Peeler was present by telephone.

Mayor Hawkins Butler called the meeting to order and after a prayer and the Pledge of Allegiance, the meeting proceeded as follows:

PRESENTATION OF KEEP MADISON THE CITY BEAUTIFUL AWARD

The Mayor presented the Keep Madison the City Beautiful Volunteer Service Award to Mr. Claude Hewitt. In attendance at the meeting were members of Mr. Hewitt's family and Mr. Andy Clark, a neighbor who nominated Mr. Hewitt for the award.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – April 6, 2021
 - 2. Planning & Zoning Commission – March 8, 2021 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B****
 - 1. Computer Checks
 - Checks: 130372 - 130523
 - 2. Manual Checks
 - Checks: 130369 - 130371
 - 3. Payroll Checks
 - Checks: 35010 - 35022; EFTs: 13451 – 13643, 4/9/2021
 - Manual/Disbursement Checks: 35023 – 35030, 4/9/2021
- C. Accept the following proofs of publication: - **Exhibit C****
 - 1. Request for Proposal for Engineering Services, 2021 CDBG Projects (*Journal*)
 - 2. Request for Bids – Terminal Apron Sealcoat, Bruce Campbell Field (*Herald & Journal*)
 - 3. Public Hearing Notice for Initial Meeting – Small Cities Community Development Block Grant (*Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit D****
 - 1. Accept resignation of Steve Hickok as Madison Airport (Bruce Campbell Field) Manager effective immediately
 - 2. Accept Oath of Office for William C. Picou, Police Officer
 - 3. Accept Oath of Office for Molly G. Ratcliff, Police Officer

- E. Accept the following monthly departmental reports: - **Exhibit E**
 - 1. Administration & Finance, Financials – March 2021
Privilege Licenses – March 2021
 - 2. Fire Department – March 2021
 - 3. Public Works – March 2021
- F. Authorization to donate seized and forfeited vehicle to Tensas Parish Sheriff's Department as outlined in the attached memorandum – **Exhibit F**
- G. Authorization for Police Department to purchase one (1) 2021 Ram 1550 truck for use by Animal Control as outlined in the attached memorandum – **Exhibit G**
- H. Approval of Police Department's Travel and Training Calendar for the period of April 19 – July 27, 2021 as outlined in the attached memorandum – **Exhibit H**
- I. Approval of Swing Into Summer expenditures and events on May 6, 2021 and May 20, 2021 as outlined in the attached memorandum – **Exhibit I**
- J. Approval of Temporary Storage Unit Permit for 307 Hillchase Drive for the period of April 8, 2021 through May 3, 2021 – **Exhibit J**
- K. Approve Agreement Approving Extension of Series 2011-A Notes Maturity and Modifying Series 2011-A Contribution Agreement between the City of Madison and the Madison Redevelopment Authority – **Exhibit K**
- L. Approve Letter Agreement Request #2 with Neel-Schaffer, Inc. in connection with the Hoy Road Reconstruction Project – **Exhibit L**
- M. Approve a Resolution by the Board of Aldermen of the City of Madison, Mississippi Pursuant to Miss. Code Ann. Sec. 23-15-227 and Miss. Code Ann. Sec. 23-15-229 to Establish Compensation for Poll Managers and Other Election Workers in the Polling Place and or Related Purposes – **Exhibit M**
- N. Appoint Alderman Guy Bowering as the Interim Airport Manager
- O. Approve the Drone insurance renewal coverage (Aviation Insurance Managers, Inc.) – **Exhibit N**
- P. Approval of selection of Benchmark Engineering & Surveying firm for engineering services related to applicable sewer project in the North Livingston subdivision

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

PUBLIC NOTICE, CLEANING OF PRIVATE PROPERTY – 119 SUNFLOWER ROAD (ANNANDALE) – Resolution Adopted

Mayor Hawkins Butler declared the Public Hearing open and asked Code Enforcement Officer Miriam Ethridge to address the Board concerning the property issues. Property Owners Kip Watkins was present and stated that he would take care of all the issues at hand. During discussion including Mr. Watkins and Alderman Bowering, it was noted by the Mayor that the City does not enforce covenants and recommended that a Resolution be adopted to have the property cleaned should Mr. Watkins not do so himself. The Public Hearing was closed and the motion to adopt a Cleaning Resolution was made by Alderman Bowering, seconded by Alderman Tankersley, and unanimously approved. Mayor Hawkins Butler declared the motion carried. A copy of the Resolution is attached hereto and incorporated herein as **Exhibit O**.

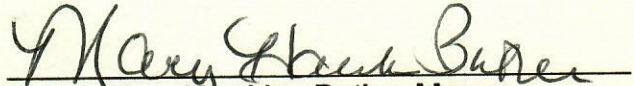
PUBLIC NOTICE, CLEANING OF PRIVATE PROPERTY – WALGREENS BUILDING, 1089 HIGHWAY 51 NORTH – Resolution Adopted

Mayor Hawkins Butler declared the Public Hearing open and asked Code Enforcement Officer Miriam Ethridge to address the Board concerning the property. There was no one present from the public to address the matter and after brief discussion, the Public Hearing was closed and a motion was made by Alderman Tankersley and seconded by Alderman Jacobs to adopt a Resolution to have the property cleaned. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. A copy of the Resolution is attached hereto and incorporated herein as **Exhibit P**.

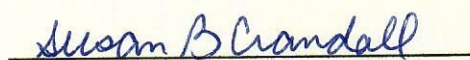
PUBIC WORKS DEPARTMENT – FINAL PLAT, WHITTINGTON SUBDIVISION, PHASE 3 – Approved

Based on the recommendation of Pubic Works Director Dexter Shelby, the motion was made by Alderman Tatum to approval the final plat for Whittington Subdivision, Phase 3 contingent upon staff notes. The motion was seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Bowering made the motion to adjourn, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk