

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**April 4, 2023**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, April 4, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Janie Jarvis, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler and Alderman Pat Peeler were both absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Jarvis, the meeting proceeded as follows:

**SPECIAL PRESENTATION – MCKINLEY CLAIRE ULMER**

Alderman-at-Large Sandra Strain presented a Certificate of Recognition to McKinley Claire Ulmer who is the reigning 2023 Miss Mississippi Teen USA. Additional information is attached hereto and incorporated herein as **Exhibit A**.

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices: - Exhibit B**
  - 1. Minutes of Second Regular Board Meeting – March 21, 2023
- B. Approve Claims Docket – Exhibit C**
  - 1. Computer Checks  
Checks: 4899-5034
  - 2. Manual Checks/EFTs/VOIDs  
Checks: 4897-4895
  - 3. Payroll Checks  
Checks: 1476-1483, 1487; EFTs: 23865-24086 – 03/24/2023  
Disbursement Checks: 1484-1486  
Checks: 1488-1491; EFTs: 24091-24099 – 03/31/2023  
Disbursement EFTs: 24100-24103
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit D**
  - 1. Accept Oaths of Office for:
    - Police Dispatcher/Deputy Court Clerk Brandon Harris
    - Police Officer Jabral D. Sheriff
  - 2. Accept resignation of Firefighter Ryan Crandall effective April 5, 2023
  - 3. Authorization to hire Mitchell Riedi as full-time Police Officer effective April 10, 2023
  - 4. Accept resignation of Police Officer Jacob Lang effective March 31, 2023
  - 5. Authorization to hire Kimberly Halderman as full-time Kennel Worker for the Webster Shelter effective April 5, 2023
  - 6. Accept resignation of Firefighter Austin Spencer effective April 14, 2023
- D. Accept the following monthly departmental reports: - Exhibit E**
  - 1. Police Department – February 2023

- E. Accept the following Proofs of Publication: (*Madison County Journal*) – **Exhibit F**
  - 1. Request for Proposals for Engineering Services, FY2023 CDBG Project
  - 2. Variance for Fence Height Increase – Becker, 23 Sandalwood Drive
  - 3. Rezoning from R-2 to O-M – Brown, 221 Crawford Street
  - 4. Variance for Front Yard Depth Decrease – Byrd, 320 Sonoma Cove
  - 5. Variance for Accessory Building Height Increase – Rhea, 118 Wethersfield Drive
  - 6. Variance for Accessory Building Square Footage Increase – Rhea, 118 Wethersfield Drive
  - 7. Variance for Accessory Structure Height Increase – Johnson & Spencer, 308 Sundial Road
- F. Accept quotes and award to Upton's Nursery as lowest and best bidder for Hoy Road landscaping project – **Exhibit G**
- G. Approve travel for Fire Inspector Kevin Miller to attend Advance Search and Rescue class in Meridian, MS. April 24-27, 2023.
- H. Approve Memorandum of Understanding between the Mississippi Office of Homeland Security / Task Force and the City of Madison for annual renewal - **Exhibit H**
- I. Approve Fire Department to apply for the Mississippi Homeland Security Grant - **Exhibit I**
- J. Authorize City Clerk to execute credit application with ABC Block + Brick
- K. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Mississippi Miss Hospitality – **Exhibit J**
- L. Approve ACE Consulting and Design's Proposal for Independent Fee Estimate (IFE) for Design and Construction of Rehabilitate Runway Markings and Bidding and Construction of Reconstruct North Apron for the Bruce Campbell Field Airport - **Exhibit K**
- M. Adopt Resolution to Accept Donation from Main Street Investments, LLC - **Exhibit L**
- N. Authorization to Execute Documents Related to the National Opioid Settlement - **Exhibit M**

Alderman Tankersley seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

**DEPARTMENT OF ENVIRONMENT AND DESIGN, ARCHITECTURAL APPROVAL AND BUILDING PERMIT, RITE AID BUILDING RENOVATIONS – Approved**

Director of Environment and Design Alan Hoops presented the request of Kerioth's Clint Herring who was in attendance at the meeting to request approval of the architectural rendering for renovation to the Rite Aid building located on Highway 51. After brief discussion, the motion was made by Alderman Tatum to grant approval of the architectural design and to authorize the issuance of a building permit contingent upon the applicants working out all details regarding the colors and other matters with Mr. Hoops and the Mayor. This motion was seconded by Alderman Strain and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit N**.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Hudgins and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.

Attest:

Susan B. Crandall  
Susan B. Crandall, City Clerk

Mary Hawkins Butler  
Mary Hawkins Butler, Mayor

Guy Bowering, Mayor Pro Tempore