

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

April 5, 2022

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, April 5, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, Paul Tankersley, Michael Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Administrative Assistant Janet Danks.

After presentation of the Law Enforcement Appreciation Week Resolution (**see Exhibit U**), the meeting was called to order. Police Captain Stephen Patrick led the Prayer, followed by the Pledge of Allegiance led by Alderman Hudgins, and the meeting proceeded as follows:

Mayor Hawkins Butler asked if there were any items to be removed from the Consent Agenda for discussion. There were no removals requested and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:**
 - 1. Minutes of Second Regular Board Meeting – March 15, 2022
 - 2. Notice of Special Called Meeting – March 31, 2022 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B****
 - 1. Computer Checks
Checks: 964-1152
 - 2. Manual Checks
Checks: 959-963
 - 3. Payroll Checks
Checks: 1060-1070; EFTs: 18030-18238, 03/25/2022
Manual/Disbursement Checks: 1071-1079, 03/25/2022
Checks: 1080-1083; EFTs: 18239-18247, 03/31/2022
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
 - 1. Accept resignation of Brittany Mayfield, Director of Economic Development effective March 30, 2022
 - 2. Authorization to hire Dawson Lovejoy as full-time Police Officer effective April 6, 2022
 - 3. Authorization to hire Seth Dye as full-time Police Officer effective April 6, 2022
 - 4. Accept retirement of Police Lieutenant Tim Tillotson and Canine Donna effective March 31, 2022
 - 5. Accept Oath of Office for Police Officer Miriam Berry
 - 6. Accept resignation of Firefighter Cord Evans effective April 3, 2022
 - 7. Accept resignation of Firefighter Thomas Peyton Clark effective April 8, 2022
 - 8. Authorization to hire Sam Granberry as full-time Firefighter effective April 6, 2022
 - 9. Authorization to hire Logan Cross as full-time Firefighter effective April 6, 2022
 - 10. Authorization to hire Kirby Wilson as Legal Services Assistant effective April 11, 2022

- D. Acknowledge receipt of the following Irrevocable Standby Letters of Credit:
- **Exhibit D**
1. Amendment No. Four to Letter of Credit No. 18-015-SP, Phase 1
Whittington Subdivision
- E. Accept the following proofs of publication: - **Exhibit E**
1. Public Notice – Ordinance Amending the Number of Planning and Zoning
Commission Members (*Journal*)
- F. Acknowledge receipt of letter from Neptune Technology Group naming
Consolidated Pipe and Supply Company as the sole source vendor authorized
Neptune distributor for the City of Madison – **Exhibit F**
- G. Authorization for the transfer of one (1) Lenovo computer, Serial #MJ07CPR5,
Inventory # FA531 from the Administration/Finance Department to the Fire
Department – **Exhibit G**
- H. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from
Mississippi Magazine for the May/June Best of 2022 issue – **Exhibit H**
- I. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from
The Northside Sun for the June 2022 Explore Mississippi Ad – **Exhibit I**
- J. Authorization for City Clerk to complete and sign the credit application for Elkins
Wholesale, Inc. for the Public Works Department
- K. Acknowledge receipt of letter from TCS Ware concerning purchase agreement with
In-Sight LPR contract entered into on October 15, 2021- **Exhibit J**
- L. Accept the following departmental reports: - **Exhibit K**
1. Administration & Finance – Financials through February 2022
 2. Fire Department – February 2022
 3. Police Department – February 2022
- M. Approval of the following departmental travel requests: - **Exhibit L**
1. Tona Becker, Retirement Coordinator to attend the Welcome Home Spring
Managers Retreat in Natchez, MS on April 7-8, 2022
 2. Deputy Fire Chief Steve Thomas to attend the Building Officials Association of
MS (BOAM) Summer Conference in Gulfport, MS on June 13-17, 2022
 3. Police Department Training and Travel Calendar for March – September 2022
 4. Mayor, Aldermen and Department Heads to attend the MS Municipal League
(MML) Annual Conference in Biloxi, MS on June 26-30, 2022
- N. Authorization for Police Department to remove one (1) Olympus Tough TG-820/12
Megapixel Camera from inventory as outlined in the attached memorandum –
Exhibit M
- O. Authorization for Fire Department to accept, obtain appropriate signatures and
purchase equipment for FY20 Homeland Security Grant Program-Reallocation
Funds Grant No: 20HS249 – **Exhibit N**
- P. Authorization for Fire Department to purchase radio equipment from Motorola
Solutions – Quote 148757 at state contract pricing in the amount of \$13,877.52
- **Exhibit O**
- Q. Authorization for Fire Department to enter into a maintenance contract with
Jackson Communications, Inc for maintenance of portable radios that are no
longer under manufacturer warranty – **Exhibit P**
- R. Acknowledge Fire Department's acceptance of a donation of equipment used for
physical fitness from Dick's Sporting Goods, Madison Store – **Exhibit Q**
- S. Authorization for Mayor to sign the agreement with Michael Baker International to
provide an Independent Fee Evaluation of the professional services for Apron
Rehabilitation at Bruce Campbell Field – **Exhibit R**
- T. Approval of and authorization to Execute Grant Application Documents for the
2022 Apron Reconstruction Project at the Bruce Campbell Field – **Exhibit S**
- U. Approve Reappointment of Commissioners to the Planning and Zoning Board
- **Exhibit T**
- V. Adopt Resolution by the Board of Aldermen of the City of Madison, Mississippi to
Recognize the Outstanding Work of the City of Madison Police Department and
other Municipal and County Law Enforcement Officers and First Responders and
for Related Purposes – **Exhibit U**
- W. Approval of and authorization for Mayor to execute Support Services Agreement
with Terry Service, Inc. – **Exhibit V**
- X. Approval of POD Request for Sheila Bowden at 129 Meadowdale Drive for the
period of May 2, 2022 through June 1, 2022 – **Exhibit W**

Y. Approval of and authorization for Mayor to execute U. S. Next Server Setup Support Details document – Exhibit X

The motion to approve the Consent Agenda was seconded by Alderman Strain, unanimously approved by all Aldermen and declared carried by Mayor Hawkins Butler.

AN ORDER BY THE BOARD OF ALDERMEN, PURSUANT TO SENATE BILL 2095, 2022 REGULAR SESSION OF THE MISSISSIPPI LEGISLATURE, EXERCISING THE RIGHT OF LOCAL GOVERNMENT OPTION TO OPT OUT OF THE "MISSISSIPPI MEDICAL CANNABIS ACT" AND FOR RELATED PURPOSES - Approved

Mayor Mary Hawkins Butler initiated discussion regarding the aforementioned Order Exercising the Right of Local Government Option to Opt Out of the "Mississippi Medical Cannabis Act" and asked if there was anyone present who would like to speak to regarding the matter. No one responded or asked to be heard. A motion was then made by Alderman Tankersley to approve the Order to Opt Out of the "Mississippi Medical Cannabis Act". The motion was seconded by both Aldermen Jarvis and Tatum and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this order is attached hereto and incorporated herein as **Exhibit Y**.

GENERAL OBLIGATION BOND RESOLUTIONS - Approved

After brief discussion, the motion was made by Alderman Tatum to grant approval of the following general obligation bond resolutions as listed below. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to these resolutions is on file in office of the City Clerk/Director of Administration and Finance.


RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI AUTHORIZING AND DIRECTING THE ISSUANCE OF NOT TO EXCEED \$2,750,000 CITY OF MADISON, MISSISSIPPI GENERAL OBLIGATION REFUNDING BONDS, SERIES 2022 (THE "BONDS") FOR THE PURPOSE OF CURRENTLY REFUNDING AND DEFEASING ALL OR A PORTION OF THE OUTSTANDING \$4,100,000 (ORIGINAL PRINCIPAL AMOUNT) CITY OF MADISON, MISSISSIPPI GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013, DATED MARCH 20, 2013 (THE "REFUNDED BONDS"); PRESCRIBING THE FORM AND DETAILS OF THE BONDS; DIRECTING THE PREPARATION, EXECUTION AND DELIVERY OF SAID REFUNDED BONDS; PROVIDING CERTAIN COVENANTS OF SAID CITY IN CONNECTION WITH SAID REFUNDED BONDS; AUTHORIZING THE NEGOTIATED SALE AND PRIVATE PLACEMENT OF SAID REFUNDED BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A PRIVATE PLACEMENT AGREEMENT IN CONNECTION WITH SAID REFUNDED BONDS; AND FOR RELATED PURPOSES

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI AUTHORIZING AND DIRECTING THE ISSUANCE OF NOT TO EXCEED \$2,500,000 CITY OF MADISON, MISSISSIPPI TAXABLE (CONVERTIBLE TO TAX-EXEMPT) GENERAL OBLIGATION REFUNDING BONDS, SERIES 2022A FOR THE PURPOSE OF ADVANCE REFUNDING AND DEFEASING A PORTION OF THE CITY'S OUTSTANDING \$3,500,000 (ORIGINAL PRINCIPAL AMOUNT) CITY OF MADISON, MISSISSIPPI GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2014, DATED MARCH 1, 2014; PRESCRIBING THE FORM AND DETAILS OF SAID REFUNDING BONDS; DIRECTING THE PREPARATION, EXECUTION AND DELIVERY OF SAID REFUNDING BONDS; PROVIDING CERTAIN COVENANTS OF SAID CITY IN CONNECTION WITH SAID REFUNDING BONDS; AUTHORIZING THE NEGOTIATED SALE AND PRIVATE PLACEMENT OF SAID REFUNDING BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A PRIVATE PLACEMENT AGREEMENT AND AN ESCROW AGREEMENT IN CONNECTION WITH SAID REFUNDING BONDS; AND FOR RELATED PURPOSES.


RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI AUTHORIZING AND DIRECTING THE ISSUANCE OF NOT TO EXCEED \$1,200,000 CITY OF MADISON, MISSISSIPPI TAXABLE

(CONVERTIBLE TO TAX-EXEMPT) GENERAL OBLIGATION UTILITY REFUNDING BONDS, SERIES 2022B FOR THE PURPOSE OF ADVANCE REFUNDING AND DEFEASING A PORTION OF THE CITY'S OUTSTANDING \$1,700,000 (ORIGINAL PRINCIPAL AMOUNT) CITY OF MADISON, MISSISSIPPI GENERAL OBLIGATION UTILITY BONDS, SERIES 2018, DATED NOVEMBER 1, 2018; PRESCRIBING THE FORM AND DETAILS OF SAID REFUNDING BONDS; DIRECTING THE PREPARATION, EXECUTION AND DELIVERY OF SAID REFUNDING BONDS; PROVIDING CERTAIN COVENANTS OF SAID CITY IN CONNECTION WITH SAID REFUNDING BONDS; AUTHORIZING THE NEGOTIATED SALE AND PRIVATE PLACEMENT OF SAID REFUNDING BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A PRIVATE PLACEMENT AGREEMENT AND AN ESCROW AGREEMENT IN CONNECTION WITH SAID REFUNDING BONDS; AND FOR RELATED PURPOSES.

Mayor Hawkins Butler expressed a word of appreciation to City Attorney Chelsea Brannon for her diligent work on the Order concerning the "Mississippi Medical Cannabis Act"; and, with no further business for discussion, asked for a motion to declare the meeting adjourned. Alderman Bowering made the motion, seconded by Alderman Tankersley and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk