

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

April 6, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, April 6, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Ken Jacobs, Paul Tankersley, Michael Hudgins, Guy Bowering and Sandra Strain, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Patricia Peeler and City Attorney Chelsea Brannon were present by telephone.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Hudgins, the meeting proceeded as follows:

The Mayor welcomed Thomas Henderson to the Board meeting. Thomas is a member of the Mayor's Youth Council and a scholarship applicant. Also in attendance was his father, Tom Henderson who is an engineer with Neel-Schaffer and has worked on many City projects, specifically those concerning Bruce Campbell Field. She thanked both gentlemen for their attendance at the meeting.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. Second Regular Board Meeting – March 16, 2021
- B. Approve Claims Docket – Exhibit A**
 - 1. Computer Checks
Checks: 130204-130368
 - 2. Manual Checks
Checks: 130197-130203
 - 3. Payroll Checks
Checks: 34982-34998; EFTs: 13247-13240 – 03/26/2021
Disbursement Checks: 34999-35005 – 03/26/2021
Checks: 35006-35009; EFTs: 13442-13450 – 03/31/2021
- C. Accept the following proofs of publication: - Exhibit B**
 - 1. Request for Proposal for Engineering Services, 2021 CDBG Projects
(*Herald & Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
 - 1. Accept resignation of part-time Firefighter Willie Brown effective March 26, 2021
 - 2. Authorization to hire Jimmy Jordan as full-Time Police Officer effective May 24, 2021
 - 3. Authorization to hire Brian Newman as part-time Kennel Worker for Webster Animal Shelter effective April 7, 2021
 - 4. Authorization to hire William Christopher Picou as full-time Police Officer effective April 9, 2021

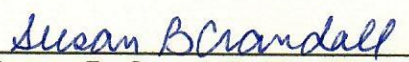
5. Authorization to Molly Ratcliff as full-time Police Officer effective April 7, 2021
 6. Appointment of Dexter Shelby to the position of Public Works Director effective April 7, 2021
- E. Accept the following monthly departmental reports: - **Exhibit D**
 1. Police Department – February 2021
 - F. Approval of and authorization for the City Clerk to execute the IBM Statement of Work for ServiceElite effective March 18, 2021- **Exhibit E**
 - G. Approval of and authorization to execute the XIMA Direct Renewal Support contract with Carousel Industries – **Exhibit F**
 - H. Approval of and authorization for Mayor and City Attorney to execute the Airport Coronavirus Response Grant Program (ACRGP) Grant Offer – Grant #3-28-0046-31-2021 (\$13,000) – **Exhibit G**
 - I. Approval of and authorization for Police Department to accept the lowest and best quote from Osborne Communications for the purchase of emergency motorcycle equipment and installation – **Exhibit H**
 - J. Approval of and authorization for Police Department to execute renewal agreement with Vertiv for the department's recorder system – **Exhibit I**
 - K. Authorization to remove items from inventory as outlined in the attached memoranda: - **Exhibit J**
 1. One (1) HP Desk Jet Pro, P#8754, S#M408QCK0BN – *Police Dept.*
 2. Two (2) seized and forfeited vehicles – *Police Dept.*
 3. One (1) Frigidaire refrigerator, S#LA94509101 – *Fire Dept.*
 - L. Accept updates of Fire Department job descriptions – **Exhibit K**
 - M. Approval of and authorization for Fire Department to accept lowest and best quotes from Auto Trim Designs, Jackson Communications, and Rick's Pro Truck for equipment needed for Battalion Chief vehicle (2021 Ram 3500) – **Exhibit L**
 - N. Approval of and authorization for Fire Department to accept lowest and best quote from TNT Rescue for the purchase of new extrication equipment – **Exhibit M**
 - O. Accept the Mississippi State Department of Health "Report of Inspection of Drinking Water Supply" rating the City an Overall Capacity Rating of 5.0 out of 5.0 – **Exhibit N**
 - P. Accept the following Irrevocable Standby Letters of Credit: - **Exhibit O**
 1. Amendment No. Seven to No. 16-015-SP originally dated March 1, 2016 from Trustmark National Bank for Madison Parkway Enterprises, LLC
 2. Amendment No. Five to No. 17-072-SP originally dated September 13, 2017 from Trustmark National Bank for Madison Parkway Enterprises, LLC
 - Q. Authorization for Miriam Ethridge, Code Enforcement Officer to travel to D'Iberville, Mississippi on August 11-13, 2021 to attend the annual MS Association of Code Enforcement conference
 - R. Authorization to release the following Letters of Credit: - **Exhibit P**
 1. Citizens Bank Letter of Credit #2160 on behalf of Ashton Park, LLC for Hartford 3A
 2. Citizens Bank Letter of Credit #2170 on behalf of Ashton Park, LLC for Hartford 2A
 - S. Approval of Summer Arts Camp 2021 on July 5-17, 2021
 - T. Approval of and authorization to execute contract with Music Theatre International for Disney "Descendants" show for Summer Arts Camp
 - U. Adopt an Ordinance by the Mayor and Board of Aldermen of the City of Madison Adopting the 2018 Edition of the International Building and Inspection Codes and for Related Purposes – **Exhibit Q**
 - V. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Friends of Mississippi Veterans – **Exhibit R**
 - W. Approval of and authorization for Police Department to execute renewal of annual service agreement with Motorola Solutions for the department's radio equipment - **Exhibit S**
 - X. Accept quotes for signs to City entrance and award the purchase to Ironworks Manufacturing & Supply as lowest and best quote – **Exhibit T**
 - Y. Award Water & Sewer Fund Money Market Account, 2020 Madison City Hall and Performing Arts Center Fund; General Checking, and Payroll Clearing to Origin Bank – **Exhibit U**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jacobs made the motion to adjourn, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk