

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**May 17, 2016**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 17, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Michael Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Mary Hawkins Butler called the meeting to order and the prayer was led by Alderman Ken Jacobs. The Pledge of Allegiance was led by Boy Scout Garrett Johnson of Troop 15, St. Matthews United Methodist Church, who was in attendance at the meeting in fulfillment of his Citizenship in the Community Badge. The meeting proceeded as follows:

**RECOGNITION OF MADISON CENTRAL HIGH SCHOOL 2016 STAR AWARD  
RECIPIENTS**

Assisted by Alderman Mike Hudgins, Mayor Hawkins Butler presented certificates of award to the members and teachers who were recipients of the 2016 Star Awards at Madison Central High School. The Mayor and Board praised these students and teachers for this accomplishment and it was noted that Madison Central had more than five students making a score of 35 or greater on their ACT exams. A list of these recipients is attached hereto and incorporated herein as **Exhibit A**.

**RECOGNITION OF MADISON CENTRAL HIGH SCHOOL 2016 MHSAA  
CLASS 6A STATE CHAMPIONS – BOYS GOLF**

Assisted by Alderman Mike Hudgins, Mayor Hawkins Butler presented certificates of award to the students and coach who were members of the Madison Central High School Boys Golf Team. The Mayor and Board praised these students and their coach for achievement of this state championship. A list of these recipients is attached hereto and incorporated herein as **Exhibit B**.

**ADMINISTRATION – CONSENT AGENDA - *Approved***

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no removals and Alderman Bowering made a motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A.** Accept Board Meeting Minutes:
  - 1. First Regular Board Meeting – May 3, 2016
  - 2. Planning & Zoning Commission Minutes, April 11, 2016
- B.** Approve Claims Docket – **Exhibit C**
  - 1. Computer Checks – 05/17/2016  
110670-110847
  - 2. Manual Checks – April 2016  
202-208; 16843-16910; 110539
  - 3. Payroll Checks – 05/13/2016  
18702 – 18937

- C. Accept the following proofs of publication: - **Exhibit D**
  - 1. Advertisement for Bids – Airport Terminal Building, Bruce Campbell Field (*Clarion-Ledger, Madison County Herald, Madison County Journal*)
- D. Adopt Resolution Appointing Mississippi Municipal League 2016 Voting Delegates for the City of Madison – **Exhibit E**
- E. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Medgar Evers Homecoming Committee in the amount of \$125.00 – **Exhibit F**
- F. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Madison County Journal in the amount of \$400.00 for advertising in the Law Enforcement Special Section – **Exhibit G**
- G. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison Central High School Speech and Debate Team in the amount of \$250.00 – **Exhibit H**
- H. Authorization to remove items from Parks & Recreation Department inventory (*see attached list*) – **Exhibit I**
- I. Approval of and authorization for Police Chief to execute Authorized User Agreement with Verizon NASPO Value Point – **Exhibit J**
- J. Approval of and authorization for Fire Chief to execute maintenance contract with TAW Power Systems, Inc. to service fire station generators – **Exhibit K**
- K. Authorization to remove one (1) Physio-Control Lifepak 500 AED, S/N 9115547 from Fire Department inventory – **Exhibit L**
- L. Accept the following departmental changes: - **Exhibit M**
  - 1. Accept letter of resignation from Richard Todd Bruce, Public Works Department, effective May 11, 2016
  - 2. Authorization to transfer Tom West from Public Works Department to Arts Center
  - 3. Authorization to hire Chad Wages as Public Works Director effective May 9, 2016
  - 4. Authorization to hire Kelvin Burns, Jr. as a Laborer in the Street Department effective May 18, 2016
  - 5. Authorization to hire the following Police Department personnel:
    - 1. Sammy Michael Magee, Police Officer, effective May 18, 2016
    - 2. Betty A. McNamara, Police Officer, effective May 18, 2016
    - 3. Robert L. Scott, Animal Control officer, effective May 24, 2016
- M. Accept the following monthly departmental reports: - **Exhibit N**
  - 1. Administration & Finance - April 2016 Financials
  - 2. Fire Department – March – April 2016
  - 3. Parks & Recreation – April 2016
  - 4. Police – March 2016
- N. Authorization to Release Trustmark National Bank Letter of Credit Number 13-152-SP, Amendment No. Two for Cypress Pointe Estates of Cypress Lake, Part 2, \$83,142.00, maturity date July 10, 2016 – **Exhibit O**
- O. Accept and authorize execution of Interlocal Cooperation Agreement Between Madison County, Mississippi and the City of Madison, Mississippi Regarding Funding of Certain Street Improvements (*subject to staff review*) – **Exhibit P**
- P. Approve Public Works Director Chad Wages as voting member for Mayor Mary Hawkins Butler on the Madison County Wastewater Authority Board
- Q. Authorize Don McLemore, PC to perform title work on proposed Grandview Traffic Signal improvements
- R. Approve Temporary Storage Unit Permit for location of one (1) POD at 112 Wind Dance Drive for the period of May 17, 2016 through May 28, 2016 – **Exhibit Q**
- S. Approval of and authorization for City Clerk to execute a credit application with DXP Enterprises, Inc. – **Exhibit R**
- T. Approve Chad Wages, P. E. to serve on the CMPDD Intermodal Technical Committee as the representative of the City of Madison and approve Glen Ivey to serve as the City's alternate representative
- U. Authorization to submit request for extension on LWCF Project 28-00628 – **Exhibit S**

Alderman Tatum seconded the motion and the Consent Agenda was unanimously approved. Mayor Hawkins Butler declared the motion carried.

**COMMUNITY DEVELOPMENT DEPARTMENT – SITE PLAN, ICHIBAN RESTAURANT, - Approved**

Community Development Director Kianca Stringfellow presented the request of Kam Ngai for site plan approval for the proposed development of an Ichiban Restaurant to be located on Lot 4, The Lakes at Grandview, Phase 3 across from The Corner Bakery. Ms. Stringfellow recommended approval and also indicated that the Planning and Zoning Commission had granted their approval. With no further discussion, Alderman Strain moved to grant approval of the site plan, seconded by Alderman Jacobs, and unanimously approved by the Board. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit T**.

With no further business for discussion, Mayor Hawkins Butler declared the meeting adjourned.

  
Mayor Mary Hawkins Butler

Attest:

  
Susan B. Crandall, City Clerk