

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**May 17, 2022**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 17, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, Mike Hudgins and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration, and Chief Deputy City Clerk Lisa Winstead. Alderman Paul Tankersley was absent.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Hudgins, the meeting proceeded as follows:

**RECOGNITION OF MAROON POWER RANGERS, U-12 SOCCER TEAM**

Mayor Hawkins Butler welcomed members and coaches of the undefeated Maroon Power Ranger, the champions of the Mississippi Soccer Association's Recreational Open Cup. She presented them with certificates and commended them for a job well done.

**CONSENT AGENDA - *Approved***

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tatum made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:**
  - 1. Minutes of First Regular Board Meeting – May 3, 2022
- B. Approve Claims Docket – **Exhibit A****
  - 1. Computer Checks  
Checks: 1455-1636
  - 2. Manual Checks  
Checks:
  - 3. Payroll Checks  
Checks: 1119-1127; EFTs: 18678-18889 – May 6, 2022  
Manual/Disbursement Checks: 1128-1131 – May 6, 2022
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B****
  - 1. Authorization to re-hire Preston Thomas as full-time Police Officer effective May 20, 2022
  - 2. Authorization to hire Christian Venzen as full-time Police Officer effective May 20, 2022
  - 3. Authorize salary adjustments for Police Officers as outlined in the attached memorandum
  - 4. Authorization to hire Faith Funchess as a Compliance Officer effective Monday, May 23, 2022
  - 5. Authorization to hire Lakevion Dixon as full-time Laborer for the Parks Department effective May 19, 2022
- D. Authorization to retain Kelly Simpkins and the law firm of Wells, Marble and Hurst, PLLC as special legal counsel.**
- E. Authorization to remove and dispose of Fire Department and Parks Department inventory as outlined in the attached memoranda – **Exhibit C****
- F. Authorization for City Attorney Chelsea Brannon to attend the MS Municipal Attorneys Association Continuing Legal Education Conference in Gulfport, MS from June 26-28, 2022**



- G. Approval of Police Department Training and Travel calendar for the period of May-September 2022 – **Exhibit D**
- H. Approval of and authorization for Police Department to obtain appropriate signatures for the renewal service agreement with Vertiv Corporation – **Exhibit E**
- I. Approval of POD storage container for Holly Brazil at 122 Meadowdale Drive for the period of May 5 – June 20, 2022 – **Exhibit F**
- J. Accept Monthly Departmental Reports: - **Exhibit G**
  - 1. Administration & Finance – Privilege Licenses, March-April 2022
  - 2. Police Department – April 2022
- K. Accept quotes for St. Augustine Drive drain replacement project and award job to Steve Chisholm, LLC as lowest and best quote – **Exhibit H**
- L. Adopt Resolution to Appoint Alderman Guy Bowering and Paul Tankersley as Voting Delegate and Alternate respectively for MML 2022 Election of MML 2<sup>nd</sup> Vice President – **Exhibit I**

Alderman Jarvis seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

**COMMUNITY DEVELOPMENT DEPARTMENT – LOT 45, IRONWOOD PLANTATION, VARIANCE FOR FRONT YARD SETBACK – Approved**

Concerning the request of Jordan Properties Ltd on behalf of property owner Virgie White, Community Development Director Kianca Guyton stated that no opposition from adjacent residents had been received and that the Planning and Zoning Commission recommended approval of the request. Alderman Bowering made the motion to grant approval of the variance request for decrease in front yard setback from 50' to 30' for Lot 45, Ironwood Plantation Subdivision, Phase 1. Alderman Tatum seconded the request and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit J**.

**COMMUNITY DEVELOPMENT DEPARTMENT – MADISON MARKETPLACE EXPANSION VARIANCES, ARCHITECTURAL APPROVAL AND BUILDING PERMIT– Approved**

Community Development Director Kianca Guyton presented the request for the following variances for the expansion of Madison Marketplace at 961 Madison Avenue: (1) Variance for rear yard building setback decrease from 10' to 1' to accommodate a dumpster behind the building; (2) Variance for rear yard greenspace setback decrease from 5' to 0' behind the building. She stated that the Planning and Zoning Commission recommended approval of these variances contingent upon the property owner working with the City regarding the dumpster location and other items as outlined in the Staff Notes. Alderman Hudgins made the motion to grant approval of both variances. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

In addition, Director of Environment and Design presented the architectural renderings for the expansion to the existing Madison Marketplace and requested architectural design approval and permission to issue a building permit. Alderman Jarvis made the motion to grant approval as requested, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried.

Documentation relevant to these requests is attached hereto and incorporated herein as **Exhibit K**.

**COMMUNITY DEVELOPMENT DEPARTMENT – MADISON RIDGELAND ACADEMY/CALUMET GARDENS - Approved**

Community Development Director Kianca Guyton presented the request of Madison Ridgeland Academy/Calumet Gardens for Preliminary Plat Re-subdivision of Lots 1, 9-19. She explained that the Planning and Zoning Commission recommended approval of this request contingent upon requirements being met with regard to a timeline for certain lighting and safety features being met. Mr. Termie Land of Madison Ridgeland Academy was in attendance at the meeting and presented the City with a letter of agreement to meet these requirements by August 1, 2022. Following brief discussion, it was




determined that City Attorney Chelsea Brannon would draft an agreement, including these contingencies, to be reviewed and executed by both parties. The motion was made by Alderman Strain and seconded by Alderman Peeler, to grant approval of the preliminary plat with all contingencies as outlined in the aforementioned agreement and to authorize the Mayor to execute the agreement upon its completion. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. Documentation pertinent to this matter is attached hereto and incorporated herein as **Exhibit L**.


**PROCLAMATION FOR PUBLIC WORKS WEEK**

Mayor Hawkins Butler presented the Proclamation declaring the week of May 15-21, 2022 as National Public Works Week and asked for it to be attached hereto and incorporated herein as **Exhibit M**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Bowering, and the vote was unanimous in favor of approval. The motion was declared carried and the meeting was adjourned.

  
Mary Hawkins Butler, Mayor

Attest:

  
Susan B. Crandall, City Clerk