

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

May 18, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 18, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Pat Peeler, Ken Jacobs, Paul Tankersley, Michael Hudgins, Guy Bowering and Sandra Strain, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Tankersley, the meeting proceeded as follows:

PRESENTATION OF CERTIFICATE OF ACADEMIC EXCELLENCE

The Mayor presented a Mr. Christian Gines, Madison Central High School graduate, with a Certificate of Academic Excellence. Mr. Gines was one of 15 students in the nation who were chosen to receive a full academic scholarship to Harvard University from the Bryan Cameron Education Foundation. His parents, Tony and Renae Gines were also in attendance at the meeting. Additional information is attached as **Exhibit A**.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Strain made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – May 4, 2021
 - 2. Planning & Zoning Commission – April 12, 2021 – **Exhibit B**
- B. Approve Claims Docket – **Exhibit C****
 - 1. Computer Checks
Checks: 130665-130824
 - 2. Manual Checks
Checks: None
 - 3. Payroll Checks
Checks: 35057-35071; EFTs: 13848-14044, 05/07/2021
Manual/Disbursement Checks: 35072-35077, 05/07/2021
- C. Accept the following proofs of publication: - **Exhibit D****
 - 1. Public Notice, Cleaning of Private Property – 233 Pecan Creek Drive (*Journal*)
 - 2. Public Hearing Notice for Initial Meeting – Small Cities CDBG for sewer improvements (*Clarion-Ledger, Herald*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit E****
 - 1. Authorization to hire Keith Wheatley as full-time Police Officer effective May 24, 2021
 - 2. Authorization to hire Kelsey Mayhan as part-time/seasonal employee for the Legal Department effective May 10, 2021

3. Accept resignation of John Michael Sledge, Firefighter effective May 18, 2021
 4. Accept resignation of Michael Campbell, Police Dispatcher effective May 27, 2021
 5. Authorization to promote Lt. Stephen Patrick to the rank of Captain effective May 21, 2021
 6. Authorization to hire Kelsey Wallace as full-time Police Dispatcher/Deputy Court Clerk effective May 21, 2021
 7. Authorization to hire Chloe Livingston as part-time/season employee for the Parks Department effective May 20, 2021
- E. Accept monthly departmental reports: - **Exhibit F**
 1. Administration and Finance – Privilege Licenses, April 2021
 2. Fire Department – April 2021
 3. Public Works Department – April 2021
 - F. Authorization for the following departmental travel: - **Exhibit G**
 1. Fire Inspector Kevin Miller to the National Fire Academy in Emmitsburg, Maryland on June 26-July 3, 2021
 2. Public Works Director Dexter Shelby to the PWX, APWA Conference in St. Louis, Missouri on August 29 – September 1, 2021
 - G. Approval of and authorization to execute Maintenance Service & Supply Agreement with Advantage Business Systems for the Toshiba eStudio4515AC copier – **Exhibit H**
 - H. Approval to extend contract with Graves Nelson through June 30, 2025
 - I. Approval for City Clerk/Administration Department to dispose of miscellaneous equipment as outlined in the attached list – **Exhibit I**
 - J. Approve the 2014 City of Madison I-55 Connector Construction Fund extension regarding the expenditure of bond funds authorized by HB787 as requested by the Department of Finance and Administration – **Exhibit J**
 - K. Authorization for the Police Department and Public Works Department to assist Tidewater Homeowner's Association with signage and traffic control issues as outlined in the attached memorandum – **Exhibit K**
 - L. Authorization for Police Department to remove six (6) vehicles from department inventory as outlined in the attached memoranda – **Exhibit L**
 - M. Ratify concrete work to repair sidewalk at 125 St. Ives Drive to resolve stormwater drainage issues; work performed by 12-month bid contractor, Steve Chisholm, LLC – **Exhibit M**
 - N. Approval of and authorization to execute Agreement Among City of Madison Municipal Election Commission and Madison County Election Commission – **Exhibit N**
 - O. Approval of and authorization to accept quote of Adcamp in the amount of \$16,836.00 for asphalt work at Depot Drive – **Exhibit O**
 - P. Approval of final cost for asphalt work performed by Adcamp in the amount of \$119,875.75 resulting from the repair of unforeseen damage to the roadbed at Laurel Oak Drive, Live Oak Drive, Pin Oak Drive, Red Oak Drive, Walter Oak Drive, and Willow Oak Drive – **Exhibit P**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

PUBLIC NOTICE, CLEANING OF PRIVATE PROPERTY – 233 PECAN CREEK DRIVE – Resolution Adopted

Mayor Hawkins Butler declared the Public Hearing open and asked Code Enforcement Officer Miriam Ethridge to address the Board concerning the property issues. Ms. Ethridge presented photos showing the condition of the property and explained that the it is currently vacant and that notices had been properly mailed and posted but no response was received. There was no property owner nor anyone from the public present to comment on the matter. The Public Hearing was closed and the motion to adopt a Cleaning Resolution was made by Alderman Tatum, seconded by Alderman Tankersley, and unanimously approved. Mayor Hawkins Butler declared the motion carried. A copy of the aforementioned photos and the Cleaning Resolution is attached hereto and incorporated herein as **Exhibit Q**.

COMMUNITY DEVELOPMENT DEPARTMENT – GOSHINE CAR WASH, REZONING – Approved

Community Development Director Kianca Stringfellow presented the request of Veracity, LLC for rezoning of property located at 1103 Highway 51 North from A-1 to C-3 to accommodate the GoShine Car Wash. This request was properly noticed to all property owners located within 160 feet of the property, and the Planning and Zoning Commission recommended approval. After brief discussion, the motion was made by Alderman Tankersley and seconded by Alderman Tatum to grant the rezoning as requested. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. A copy of the Rezoning Ordinance is attached hereto and incorporated herein as Exhibit R.

COMMUNITY DEVELOPMENT DEPARTMENT – GOSHINE CAR WASH, SPECIAL EXCEPTION– Approved

Community Development Director Kianca Stringfellow presented the request of Veracity, LLC for a special exception to allow for the construction of a car wash on property located at 1103 Highway 51 North, currently zoned as A-1 and requested for rezoning to C-3. This request was recommended for approval by the Planning and Zoning Commission. The motion was made by Alderman Bowering and seconded by Alderman Strain to grant the special exception as requested. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT – GOSHINE CAR WASH, SIDE YARD WIDTH VARIANCE– Approved

Community Development Director Kianca Stringfellow presented the request of Veracity, LLC for a side yard setback decrease from 100 feet to 15 feet for the construction of a car wash on property located at 1103 Highway 51 North, currently zoned as A-1 and requested for rezoning to C-3. This request was recommended for approval by the Planning and Zoning Commission. The motion was made by Alderman Jacobs and seconded by Alderman Tankersley to grant the side yard width variance as requested. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT – GOSHINE CAR WASH, SITE PLAN APPROVAL– Approved

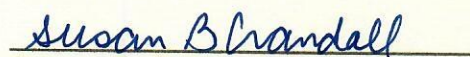
Community Development Director Kianca Stringfellow presented the request of Veracity, LLC for site plan approval for the construction of GoShine Car Wash on property located at 1103 Highway 51 North, currently zoned as A-1 and requested for rezoning to C-3. This request was recommended for approval by the Planning and Zoning Commission and Ms. Stringfellow recommended approval with all contingencies as outlined in the staff notes including issues regarding the elevations. The motion was made by Alderman Tankersley and seconded by Alderman Hudgins to grant approval of the site plan as requested. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Bowering made the motion to adjourn, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.



Mary Hawkins Butler, Mayor

Attest:



Susan B. Crandall, City Clerk