

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**May 2, 2023**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 2, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Pat Peeler, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler and Alderman Janie Jarvis were both absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Hudgins, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Strain made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:
  - 1. Minutes of Second Regular Board Meeting – April 18, 2023
- B. Approve Claims Docket – **Exhibit A**
  - 1. Computer Checks
    - Checks: 5219-5341
  - 2. Manual Checks/EFTs/VOIDs
    - Checks: 5215-5218
  - 3. Payroll Checks
    - Disbursements: 1498-1501 – 04/07/2023
    - Checks: 1502-1508; EFTs: 24329-24553 – 04/21/2023
    - Disbursements: 1509-1511 – 04/21/2023
    - Checks: 1512-1515; EFTs: 24554-24562 – 04/30/2023
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
  - 1. Authorization to hire McKenna Nolen as Part-Time/Seasonal employee for the Economic Development Department effective May 15, 2023
  - 2. Authorization to hire Baleigh Yowell as Part-Time/Seasonal employee for the Economic Development Department effective May 22, 2023
  - 3. Approve promotion of Fire Department Lt. Justin Moore to the rank of Captain effective May 4, 2023
  - 4. Approve promotion of Fire Department Lt. Ian Bennett to the rank of Captain effective May 4, 2023
  - 5. Accept resignation of Firefighter Andrew Taylor effective May 4, 2023
  - 6. Approve military leave-of-absence for Police Officer Jabral Sheriff for the period of April 20-30, 2023
  - 7. Authorization to re-hire Charles Harrison, III as Part-Time Police Officer effective May 8, 2023



8. Authorization to hire Willie Roach as full-time Street Department Laborer effective May 4, 2023
9. Authorization to hire James W. Bates, Jr. as full-time Building Inspector with the effective date-of-hire to be determined
- D. Accept the following monthly departmental reports: - **Exhibit C**
  1. Fire Department – March 2023
  2. Police Department – March 2023
- E. Approve Proclamation in recognition of Law Enforcement Appreciation Week – May 14-20, 2023 – **Exhibit D**
- F. Accept Amendment No. Six to Irrevocable Standby Letter of Credit No. 17-027-SP from Trustmark National Bank for Wright's Mill Subdivisions, Phase 6B – **Exhibit E**
- G. Authorization for City Clerk, or her designee, to execute application with Aviation Insurance Managers, Inc. for renewal of UAV Fleet Liability insurance – **Exhibit F**
- H. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from *Madison County Journal* for purchase of sponsorship of May/June Summer Guide magazine – **Exhibit G**
- I. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from *The Northside Sun* for purchase of sponsorship of Our Town Newcomers Guide 2023 – **Exhibit H**
- J. Adopt Resolutions Adjudicating Cost of Cleaning Certain Real Property for the Galleria Parkway properties – **Exhibit I**
- K. Approve request for placement of POD at the following addresses: - **Exhibit J**
  1. 198 Dogwood Lane (Fielder) – April 18-July 1, 2023
  2. 405 Drayton Place (Greer) – April 20-May 5, 2023
- L. Authorization for Streets Department to declare as surplus and dispose of inventory as outlined in the attached memorandum – **Exhibit K**
- M. Authorize amendment to Police Department Training & Travel calendar to include Swiftwater Rescue on May 21-26, 2024 as outlined in the attached request – **Exhibit L**
- N. Authorization for Police Department to declare as surplus and dispose of inventory as outlined in the attached memorandum – **Exhibit M**
- O. Approval of and authorization for City Clerk to execute credit application with Dunn Utility Products, LLC – **Exhibit N**
- P. Release Letter of Credit and Accept Subdivision Bond #SU1185324-0000 in connection with Lake Castle Development, LLC for final surface course of asphalt for Arlington at Colony Park, Phase 1 – **Exhibit O**
- Q. Authorization for City Attorney Chelsea Brannon to travel to Gulfport, MS on June 25-27 to attend the Mississippi Municipal Attorneys Association Conference
- R. Authorization for Building Official Billy Dean to travel to Gulfport, MS on June 12-16, 2023 to attend the 2023 Building Officials Association of MS (BOAM) Summer Conference – **Exhibit P**
- S. Approve Amendment to Agreement with U. S. Lawns for services related to Liberty Park and Strawberry Patch Park – **Exhibit Q**
- T. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the MS Sheriff and Police Officers Association for the purchase of table reservation at the Top Cop Luncheon on May 16, 2023 – **Exhibit R**
- U. Adopt Resolution authorizing R&R Roofing to repair roof at the Public Services Complex – **Exhibit S**

Alderman Tankersley seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

**FINAL PLAT APPROVAL – ARLINGTON @ COLONY PARK, PHASE 1 - Approved**

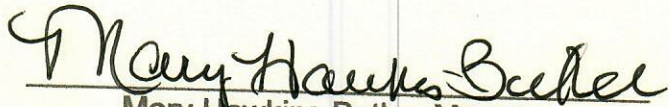
After brief discussion, a motion was made by Alderman Strain to grant approval of the final plat for Arlington @ Colony Park, Phase 1 pending punch list completion. Alderman Hudgins seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.



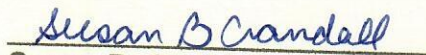
**ORDINANCE ENLARGING, EXTENDING AND DEFINING THE CORPORATE LIMITS AND BOUNDARIES OF THE CITY OF MADISON, MADISON COUNTY, MISSISSIPPI; SPECIFYING THE IMPROVEMENTS TO BE MADE IN THE ANNEXED TERRITORY AND THE MUNICIPAL OR PUBLIC SERVICES TO BE RENDERED THEREIN; AND FOR OTHER RELATED PURPOSES – Adopted**

City Attorney Chelsea Brannon presented the request for adoption of the above-named Ordinance which includes legal descriptions and maps of the proposed limits and boundaries. The motion was made by Alderman Tankersley to adopt the Ordinance. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. A copy of this Ordinance is attached hereto and incorporated herein as **Exhibit T**.

Following the signing and photograph of Consent Agenda Item E- Proclamation in Recognition of Law Enforcement Appreciation Week, and with no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Hudgins made the motion, seconded by Alderman Tankersley and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.

  
Mary Hawkins Butler, Mayor

Attest:

  
Susan B. Crandall, City Clerk