

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**May 21, 2019**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 21, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Pro Tempore Warren Strain, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, and Guy Bowering, City Attorneys Dale Danks and Dale Long, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler was absent.

Mayor Pro Tempore Strain called the meeting to order and after the invocation led by Alderman Jacobs and the Pledge of Allegiance led by Mayor Pro Tempore Strain, the meeting proceeded as follows:

In recognition of May 20-24, 2019 as Public Works Week, Mayor Pro Tempore Strain presented Public Works Director Jim Marler with a proclamation from the Mayor's office and commended him and the Public Works Department for the services they provide the citizens of Madison on a daily basis.

**ADMINISTRATION – CONSENT AGENDA - Approved**

Concerning the Consent Agenda, the Mayor Pro Tempore asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes:**
  - 1. Mayor and Board First Regular Meeting – May 7, 2019
  - 2. Planning and Zoning Commission Meeting – April 8, 2019 – **Exhibit A**
- B. Approve Claims Docket - **Exhibit B****
  - 1. Computer Checks – 05/21/2019  
122891-123063
  - 2. Manual Checks  
122480; 122678-122681; 122890
  - 3. Payroll Checks  
Checks 33663-33666; EFT 3124-3132 (04/30/19)  
Checks 33667-33702; EFT 3133-3327 (05/10/19)  
Disbursement Checks: 33703-33709
- C. Accept the following proofs of publication: - **Exhibit C****
  - 1. Public Notice – Cleaning of Private Property, 715 Highleadon Place (*Herald*)
  - 2. Legal Notice – CEI Services for Hoy Road Improvement Project (*Clarion-Ledger*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit D****
  - 1. Accept resignation of Ronald Bell, Police Officer effective May 23, 2019
  - 2. Accept termination of Javaris Berry, Street Department Laborer effective May 7, 2019
  - 3. Accept retirement of James Brooks, II, Police Lieutenant effective May 31, 2019
  - 4. Authorization to return Robert Reid, Police Officer to full-duty status upon military deactivation effective May 9, 2019
  - 5. Accept resignation of Derrick Ware, Street Department Laborer effective May 13, 2019
  - 6. Authorization to hire Jagger Jones as Part-Time/Seasonal employee for the Parks Department



- E. Authorization for Billy Dean, Building Official to travel to Biloxi, Mississippi on June 10-14, 2019 for the Building Officials Association of Mississippi (BOAM) 2019 Summer Conference – **Exhibit E**
- F. Authorization for the following travel requests: - **Exhibit F**
  - 1. Mayor Mary Hawkins Butler and Director of Environment and Design Director Alan Hoops to travel to Atlanta, Georgia on May 21-23, 2019
  - 2. Police Department travel calendar for June 6-14, 2019
- G. Authorization for Director of Environment and Design Alan Hoops, Community Development Director Kianca Stringfellow, City Attorney Dale Long, and Planning and Zoning Commission Member John Reeves to attend the Current and Evolving Issues in Zoning and Land Use Workshop on May 31, 2019 in Madison, Mississippi – **Exhibit G**
- H. Authorization for Police Department to remove two (2) Python III radar units from inventory as outlined in the attached memorandum **Exhibit H**
- I. Approval of the following Temporary Storage Unit Permits (POD):
  - 1. Karen Robinson, 168 Reunion Boulevard for the period of May 10 – June 14, 2019
  - 2. Julius Ridgway, 709 Arlington Court for the period of May 31 – June 28, 2019
- J. Accept Monthly Departmental Reports:
  - 1. Administration and Finance – Financials, April 2019
- K. Approval of and authorization for the Fire Department to execute agreement with the University of Mississippi Medical Center (UMMC) Division on Public Safety Support for the performance of annual “fit for duty” physicals – **Exhibit I**
- L. Authorization to set June 18, 2019 as the date for the Public Hearing for the Notice of Appeal of Mark Castlebury and Mike Thompson on behalf of Main Street Investments, LLC, concerning the denial of the Planning and Zoning Commission’s decision regarding the conceptual site plan for The Village development – **Exhibit J**
- M. Authorization to set June 18, 2019 as the date for the Public Hearing for the Notice of Appeal of Monte Montgomery of 1121 Mannsdale Road concerning the denial of the Planning and Zoning Commission’s decision regarding the variance request for accessory building and height at the aforementioned address – **Exhibit K**
- N. Approval of and authorization for Fire Chief to execute necessary documentation to apply for the State of Mississippi Homeland Security 2019 Task Force Grant – **Exhibit L**
- O. Adopt Resolution of the City of Madison, Mississippi Declaring Mannsdale Park Drive to Be a Public Street – **Exhibit M**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Strain declared the motion carried.

**COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE, SPECIAL EXCEPTION, AND SITE PLAN CRAWFORD RETAIL II, LLC– Approved**

Community Development Director Kianca Stringfellow presented the request of Duplantis Design Group on behalf of Chad Williams and Crawford Retail II, LLC for a variance to decrease the north east front yard landscape setback from 20’ to 10’ on the property located at the southwest corner of main Street and Crawford Farms Boulevard. In addition, Ms. Stringfellow presented the request for the site plan and a special exception to allow for a fast-food restaurant drive-thru on this property. It was noted that the Planning and Zoning Commission recommended approval of requests. The motion was made by Alderman Hudgins to grant approval of the variance and the special exception requests as presented. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Strain declared the motion carried. Documentation relevant to these requests are attached hereto and incorporated herein as **Exhibit N**.

**COMMUNITY DEVELOPMENT – SITE PLAN, LOT 17, WATERFORD SQUARE-GARDEN PARK - Approved**

On behalf of Alex Ross for AFR Development, Inc., Ms. Stringfellow presented the site plan request for Lot 17 in Garden Park Commercial Subdivision for the construction of



office space. Alderman Bowering made the motion to approve the concept plan as presented, seconded by Alderman Tatum and unanimously approved. Mayor Pro Tempore Strain declared the motion carried. Documentation relevant to this site plan is attached hereto and incorporated herein as **Exhibit O**.

**COMMUNITY DEVELOPMENT – SITE PLAN, LOT 12, WATERFORD SQUARE-GARDEN PARK - Approved**

On behalf of Dr. Jason Grissom, DMD, Ms. Stringfellow presented the site plan request for Lot 12 in Garden Park Commercial Subdivision for the construction of the Dental Care of Madison clinic. Alderman Tatum made the motion to approve the site plan request contingent upon conditions set forth in the staff notes. The motion was seconded by Alderman Jacobs and unanimously approved. Mayor Pro Tempore Strain declared the motion carried. Documentation relevant to this site plan is attached hereto and incorporated herein as **Exhibit P**.

**PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY – 715 HIGHLEADON PLACE – Resolution Adopted**

Mayor Pro Tempore Strain opened the Public Hearing for discussion regarding the cleaning of private property located at 715 Highleadon Place. Code Enforcement Officer Miriam Ethridge provided background information regarding the condition of the property. She presented photos and a copy of the HazClean environmental assessment done on the property, both of which are attached hereto as **Exhibit Q**. It was noted that the property owner was originally notified of the condition of the property in December 2018.

Mr. Parker Proctor, Attorney for the property owner, Fannie Mae, indicated that the house had been vacant for approximately three years and that the original notice received by his client was regarding the exterior of the property. Mr. Proctor asked for a 30-day delay in action to allow his client time to conduct a private review and assessment of the property to determine if it is salvageable.

After brief discussion, a motion was made by Alderman Hickok to adopt a Resolution to have the property cleaned based on recommendations 6 and 7 as outlined in the environmental assessment provided by HazClean and to include the foundation. This assessment is attached hereto as **Exhibit Q**. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval and Mayor Pro Tempore Strain declared the motion carried. The detailed cleaning Resolution is attached hereto and incorporated herein as **Exhibit R**.

With no further business for discussion, Mayor Pro Tempore Strain asked for a motion to declare the Board meeting adjourned. Alderman Hickok made the motion, seconded by Alderman Tatum and unanimously approved by all Aldermen. Mayor Pro Tempore Strain declared the motion carried and the meeting adjourned.

  
Mayor Mary Hawkins Butler

Attest:

  
Susan B. Crandall, City Clerk