

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

May 21, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 21, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a Prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:
 - 1. Minutes of First Regular Board Meeting – May 7, 2024
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks
Checks: 9529-9700
 - 2. Manual Checks/EFTs
Checks: 9525-9528
 - 3. Payroll Checks
Checks: 1948-1958; EFTs: 30800-31033 – May 17, 2024
Disbursement Checks: 1959-1962 – May 17, 2024
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
 - 1. Authorization to hire Micah Groue as full-time Firefighter effective May 22, 2024
 - 2. Accept retirement of Firefighter Bennett Hale effective May 29, 2024
 - 3. Accept resignation of Police Officer Eddie Moore effective May 9, 2024
 - 4. Accept retirement of Street Department Laborer Willie Roach effective May 31, 2024
 - 5. Accept Oath of Office for Police Officer Carrol R. Walker
 - 6. Authorization to hire Matthew Hobson as Street Department Laborer effective May 23, 2024
 - 7. Authorization to hire Kevionte Winston as Street Department Laborer effective May 23, 2024
 - 8. Authorization to hire Mike Canoy as Superintendent of Parks & Recreation effective date to be determined
- D. Approve furniture donation from NRCS as offered by Ron Howard, USDA Gulf Coast Ecosystem Restoration Team – **Exhibit C**
- E. Adopt Resolution Appointing MS Municipal League 2024 Voting Delegates for the City of Madison – **Exhibit D**
- F. Accept Monthly Departmental Reports: - **Exhibit E**
 - 1. Administration & Finance – Financials through April 2024
 - 2. Fire Department – April 2024

- G. Authorization for Fire Department to transfer equipment to Street Department as outlined in the attached memorandum – **Exhibit F**
- H. Accept quotes for the purchase and installation of overhead netting at Liberty Park and award to Richardson Athletics as lowest and best provider – **Exhibit G**
- I. Authorization to advertise for bids for the Tisdale Road Sewer Project
- J. Approve term-bid pricing quote from Adcamp, Inc. for repaving of Fontanelle from their gate to Galleria Parkway and/or dig out of road base as needed – **Exhibit H**
- K. Approve Construction Engineering & Inspection Services Contracts for New Traffic Signal on Highland Colony Parkway at Madison Central Drive and New Traffic Signal and Geometric Improvements on Highland Colony Parkway at Lake Castle Drive – **Exhibit I**
- L. Authorize approval of Supplemental Agreement #1 to the FAA Airport Project, "Reconstruct North Apron" – **Exhibit J**
- M. Approve Federal Grants Procurement Policy and Code of Conduct – **Exhibit K**
- N. Authorize Application to Mississippi Department of Transportation (MDOT) for the 2024 Multi-Modal Transportation Improvements Program – **Exhibit L**
- O. Authorize Execution of the American Rescue Plan Act State and Local Fiscal Recovery Fund Federal Subaward Agreement Between Madison County and the City of Madison, in the Same, or Substantially the Same Form, subject to review by the City Attorney – **Exhibit M**
- P. Approve Cooperation Agreement with Madison County Regarding Improvements to North Livingston Road, subject to review by the City Attorney – **Exhibit N**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

PUBLIC HEARINGS FOR CLEANING OF PRIVATE PROPERTY

Mayor Hawkins Butler declared the Public Hearing open for discussion regarding the cleanings of private properties as listed below. There was no one from the public present to speak regarding any one of them. Following presentation by Code Enforcement Officer Steve Greenough, the Public Hearing was closed and action was taken as follows:

5 Grogan Place

This property is owned by Conrex whose Attorney is aware of the matter, but was not able to attend the Public Hearing. At the recommendation of Mr. Greenough, Alderman Tankersley made the motion to adopt the Cleaning Resolution, seconded by Alderman Strain, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

200 Hawthorne Drive

This property is currently under a reverse mortgage and is not currently occupied. At the recommendation of Mr. Greenough, the motion was made by Alderman Strain to adopt a Cleaning Resolution, seconded by Alderman Jarvis, and unanimously approved. Mayor Hawkins Butler declared the motion carried.

639 Live Oak Drive

This owner was cited for the condition of his property and was supposed to appear in environmental court, but did not. Upon the recommendation of Mr. Greenough, Alderman Jarvis made the motion to adopt a Cleaning Resolution. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

817 Pickford Pointe

This property is owned by Conrex whose Attorney is aware of the matter, but was not able to attend the Public Hearing. At the recommendation of Mr. Greenough, Alderman Strain made the motion to adopt the Cleaning Resolution, seconded by Alderman Peeler, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

Copies of all Cleaning Resolutions are attached hereto as **Exhibit O**.

COMMUNITY DEVELOPMENT DEPARTMENT

Variance – 209 Green Oak Lane – Approved

On behalf of property owner Toby Butler, the variance request for a height increase from 10 feet to 22 feet was requested for an accessory building at 209 Green Oak Lane. Approval of this request was recommended by the Planning and Zoning Commission and a motion was made by Alderman Bowering to grant approval as requested. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation pertinent to this requested is attached hereto as **Exhibit P**.

Variance – 130 Dogwood Lane – Approved

On behalf of Applicant Julius Marsh, the variance request of a height increase from 10 feet to 14.5 feet was requested for construction of an accessory building (outdoor fireplace). Based on the recommendation of the Planning and Zoning Commission, Alderman Hudgins made the motion to grant approval of this request, seconded by Alderman Tatum, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit Q**.

Preliminary Plat – Baptist Health Systems Complex - Approved

After working through issues concerning signage and landscaping, the Planning and Zoning Commission recommended approval of this preliminary plat. Alderman Hudgins made the motion to grant approval as requested, seconded by Alderman Tatum, and unanimously approved by all Alderman. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit R**.

Variance – 517 Windsor Drive - Denied

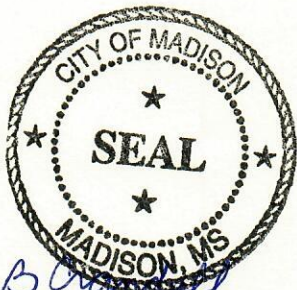
These variance requests are for the height increase from 10 feet to 15 feet and square foot increase from 750 square feet to 900 square feet for an accessory structure to be located at the home of Barry Blackstock at 517 Windsor Drive.

It was noted that the Planning and Zoning Commission has not made any recommendation regarding these variances and that the Trace Vineyard Subdivision Homeowners Association and adjacent property owners are not supportive of them.

Mr. Blackstock stated that he is willing to leave the square footage at 750 square feet, but needs to have the height increased to 15 feet for proper drainage. After brief discussion, Alderman Tankersley made a motion to deny both variances based on lack of support from the homeowners' association. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation regarding these requests is attached hereto as **Exhibit S**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Jarvis, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

Attest:



Susan B. Crandall
Susan B. Crandall, City Clerk

Mary Hawkins Butler
Mary Hawkins Butler, Mayor