

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**May 3, 2022**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 3, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Janie Jarvis, Paul Tankersley, Michael Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Peeler was absent.

Mayor Hawkins Butler called the meeting to order and welcomed Scout Master Matthew Thompson and members of Boy Scout Troop 15 from St. Matthews United Methodist Church. She presented them with Certificates of Recognition and commended them for their many contributions through projects including cleaning the Brashear Creek, planting flowers in the Botanical Garden at the Montgomery House, and placement of a picnic table at Liberty Park. A list of troop members is attached as **Exhibit A**. After a Prayer led by Scout Jacob Caudell and the Pledge of Allegiance led by Scout Whit Deming, the meeting proceeded as follows:

The Mayor also extended a welcome to Mr. Ron Crews, a friend of Alderman Strain, who was present at the meeting.

Mayor Hawkins Butler asked if there were any items to be removed from the Consent Agenda for discussion. There were no removals requested and Alderman Strain made the motion to approve the Consent Agenda as follows:


**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:**
  - 1. Minutes of Second Regular Board Meeting – April 19, 2022
- B. Approve Claims Docket – **Exhibit B****
  - 1. Computer Checks  
Checks: 1325-1454
  - 2. Manual Checks  
Checks: 1319-1324
  - 3. Payroll Checks  
Checks: 1100-1110; EFTs: 18459-18668 – *April 22, 2022*  
Manual/Disbursement Checks: 1111-1114 – *April 22, 2022*  
Checks: 1115-1118; EFTs: 18669-18677 – *April 29, 2022*
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
  - 1. Authorization to promote Police Department personnel to their respective positions as outlined in the attached memorandum, after successful completion of written and oral promotion exams
  - 2. Authorization to hire Rod Eriksen for a part-time maintenance position for the Police Department effective May 4, 2022
  - 3. Authorization to promote Chris Buckner to Assistant Public Works Director effective May 5, 2022
  - 4. Authorization to promote Brad Collier to Street Department Shop Foreman effective May 5, 2022
  - 5. Authorization to promote Pedro Galloway to Street Department, Right-of-Way Senior Crew Leader effective May 5, 2022

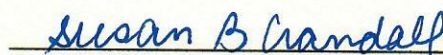
- D. Accept Audit Report for Fiscal Year 2021
- E. Authorize and approve Assistant City Clerk to dispose of obsolete phone inventory as outlined in the attached memorandum – **Exhibit D**
- F. Approval of and authorization for Mayor to execute the Professional Services Agreement with ChemPro Services, Inc. to spray the ditches for weed control – **Exhibit E**
- G. Adopt Resolution Authorizing the Use of Municipal Funds to Purchase Sponsorship for Madison Central High School Big Blue for the 2022- 2023 Big 4 Videoboard Sponsorship – **Exhibit F**
- H. Authorization for advertisement of RFP for limb and debris removal
- I. Accept Monthly Departmental Reports: - **Exhibit G**
  - 1. Administration & Finance – Financials through March 2022
  - 2. Police Department – March 2022
- J. Authorization for repairs to Fire Engine #1 in the amount of \$6,764.37
- K. Accept quotes for the purchase of two pumps for Lift Station #50-Reunion Parkway and authorize the purchase from Scoggins Pump Repair as lowest and best quote – **Exhibit H**
- L. Accept quotes for improvements to Wills Lane in Reunion Subdivision and award to APAC- Mississippi, Inc. as lowest and best quote – **Exhibit I**
- M. Approve POD request for Chris Lishman at 53 Moss Woods Drive for the period of May 2, 2022 – June 2, 2022
- N. Accept the Ratify Letter of Engagement from Bradley Arant Boult Cummings, LLP and Authorize Mayor to Execute Same – **Exhibit J**
- O. Accept the following proofs of publication: - **Exhibit K**
  - 1. Public Notice – Madison Management, LLC, Variance for rear yard greenspace setback decrease-Old Madison Station District (*Journal*)
  - 2. Public Notice – Madison Management, LLC, Variance for rear yard building setback decrease from 10' to 1' – Old Madison Station District (*Journal*)
  - 3. Public Notice – Jordan Properties (Virgie White), Variance for front yard setback decrease from 50' to 30', Lot 45 Ironwood Plantation Subdivision (*Journal*)

The motion to approve the Consent Agenda was seconded by Alderman Bowering unanimously approved by all Aldermen and declared carried by Mayor Hawkins Butler.

With no further business for discussion, asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Tankersley and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

  
Mary Hawkins Butler, Mayor

Attest:

  
Susan B. Crandall, City Clerk