

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

May 7, 2019

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 7, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, and Guy Bowering, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Warren Strain was absent.

Mayor Hawkins Butler called the meeting to order. After a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Tatum, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. Mayor and Board Second Regular Meeting – April 16, 2019
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks – 05/07/2019
122682-122889
 - 2. Payroll Checks
Checks 33620-33654; EFT 2928-3123
Disbursement Checks: 33655-33662
- C. Accept the following proofs of publication: - **Exhibit B**
 - 1. Public Notice – Crawford Retail, II, LLC – Variance in northeast front yard landscape setback – Main St & Crawford Farms Blvd. (*Herald & Journal*)
 - 2. Public Notice – Crawford Retail, II, LLC – Variance in east front yard landscape setback, Main St & Crawford Farms Blvd. (*Herald & Journal*)
 - 3. Public Notice – Crawford Retail, II, LLC – Special Exception for fast food restaurant – Main St & Crawford Farms Blvd. (*Herald*)
 - 4. Public Notice – Frank and Allison Cox, 140 Castle Circle – Variance in front yard setback (*Herald*)
 - 5. Legal Notice – CEI Services for Hoy Road Improvement Project (*Herald*)
 - 6. Public Notice – Property Cleaning, 3117 W. Tidewater Lane (*Herald*)
 - 7. Public Notice – Ordinance Amending Section 5.01 of Zoning Ordinance Regarding Abandoned Buildings (*Herald*)
 - 8. Public Notice – Proposed Amendment to Zoning Ordinance Regarding Abandoned Buildings (*Herald*)
 - 9. Public Notice – Property Cleaning, 715 Highleadon Place (*Journal*)
 - 10. Notice for Bids – Hoy Road Water & Sewer Relocations (*Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Accept resignation of Braylon Williams, Firefighter effective April 22, 2019
 - 2. Accept resignation of Charles Harrison, IV (Chase), Animal Shelter employee effective April 30, 2019

3. Accept Oath of Office for Justin G. Elliott, Police Officer
4. Authorization to extend active duty status for Police Officer, Andrea Haywood-Gray until October 23, 2019
5. Accept resignation of Glenda Bryant, Firefighter effective May 11, 2019
- E. Accept Fiscal Year 2018 Audit
- F. Accept the following monthly departmental reports: - **Exhibit D**
 1. Administration & Finance Dept. – Privilege Licenses, Jan.- April 2019
 2. Police Department – March 2019
- G. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship Advertising from Big Blue All-Sports Booster Club for 2018-2019 Corporate Partnership – **Exhibit E**
- H. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship Advertising from *The Northside Sun* for the 2019 Our Town Newcomer's Guide – **Exhibit F**
- I. Approval of and authorization for Police Department to execute the renewal of an annual preventative maintenance agreement with Taylor Power systems for the Madison Justice Complex generator – **Exhibit G**
- J. Approval of and authorization for the Fire and Police Departments to implement their respective Trainee Employment Agreement – **Exhibit H**
- K. Authorization for the Finance and Administration Department to remove from inventory and dispose of one (1) Dell Optiplex 780 computer, #W-763
- L. Authorization for the Public Works Department to advertise for six-month bids for the period of July-December 2019
- M. Approval of the following Temporary Storage Unit Permits (POD): - **Exhibit I**
 1. Linda Gordon, 206 Oak Bend – April 30, 2019 – May 31, 2019
 2. Robert Ryan, 539 Arbor Drive – June 1, 2019 – September 1, 2019
- N. Authorization to advertise and accept bids for the Quail Run low-pressure sewer system – **Exhibit J**
- O. Authorization for the Mayor to execute the engagement letter for Alan M. Purdie and the law firm of Purdie & Metz, PLLC and authorization for Alan Purdie to represent the City on an as-needed basis – **Exhibit K**
- P. Adopt Resolution of Mayor and Board of Alderman Designating May 12-17, 2019 as Madison County Law Enforcement Appreciation Week in the City of Madison – **Exhibit L**
- Q. Approval of and authorization for the Mayor to execute the Memorandum of Understanding for The Haven Project – **Exhibit M**
- R. Approval of the proposal for Vegetation Debris Removal and authorization for the Public Works Director to execute the agreement with Deviney Construction – **Exhibit N**
- S. Accept quotes for a Hewlett Packard Design Jet T2530 Multifunction Printer for the Public Works Department and award the purchase to Middle South Computer as the lowest and best bidder – **Exhibit O**
- T. Approval of proposal for mosquito abatement and authorization to contract with Vector Disease Control for these services for the period of May 15, 2019 – November 15, 2019 – **Exhibit P**
- U. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship Advertising from *The Mississippi Magazine* for the 2019 Best of Mississippi issue – **Exhibit Q**
- V. Approval of and authorization for Mayor to execute letters of payment requests to Madison County with regard to the City/County Memorandum of Understanding (MOU) for Street Rebuilding and Overlay Projects – **Exhibit R**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

RHONDA ROWLES – REQUEST TO SPEAK TO MAYOR AND BOARD

Ms. Rhonda Rogers (Rowles) addressed the Mayor and Board with concerns about the recent claim for damages due to sewer backup at her address at 118 Chadwyck Place in the Reunion Subdivision.

EXECUTIVE SESSION

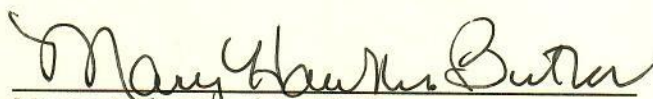
Mayor Mary Hawkins Butler requested to enter into a Closed Session to determine if an Executive Session would be appropriate regarding discussion of a matter of possible litigation. Alderman Hickok made the motion, seconded by Alderman Tatum and unanimously approved by all Board members. The Mayor declared the motion carried and requested that the public vacate the room.

After brief discussion, it was determined that an Executive Session would be appropriate for discussion of a matter of possible litigation. The public was invited to return to the room to hear the motion as follows: Alderman Jacobs moved to go into Executive Session for the purpose of discussing a matter of possible litigation. Alderman Hickok seconded the motion. The vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and once again asked that the room be vacated.

General discussion continued regarding the claim involving the lift station failure and subsequent sewer backup into the seven homes in Reunion Subdivision.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to end the Executive Session. Alderman Hickok made the motion, seconded by Alderman Jacobs and unanimously approved by all Board members. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, the motion was duly made by Alderman Bowering, seconded by Alderman Hickok and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk