

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

June 1, 2021

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, June 1, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Ken Jacobs, Paul Tankersley, Michael Hudgins, Guy Bowering and Sandra Strain, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Patricia Peeler was present by telephone.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tankersley made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes:**
  - 1. Special Called Board Meeting – May 12, 2021
  - 2. Second Regular Board Meeting – May 18, 2021
- B. Approve Claims Docket – Exhibit A**
  - 1. Computer Checks  
Checks: 130831-130948
  - 2. Manual Checks  
Checks: 130825-130830
  - 3. Payroll Checks  
Checks: 35078-35093; EFTs: 14045-14241, 05/21//2021  
Manual/Disbursement Checks: 35094-35099, 05/21/2021
- C. Accept the following proofs of publication: - Exhibit B**
  - 1. Public Notice, Cleaning of Private Property – 233 Pecan Creek Drive  
(*Herald*)
  - 2. Public Notice, Poll Worker/Manager Training (*Herald & Journal*)
  - 3. Public Notice, Cleaning of Private Property – 234 Clark Farms Road  
(*Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
  - 1. Authorization to hire Kendarrius Richmond as full-time Animal Control Officer effective June 7, 2021
  - 2. Accept Oaths of Office for the following new employees:
    - Jimmy A. Jordan, Police Officer
    - Kelsey L. Wallace, Dispatcher/Deputy Court Clerk
    - Keith L. Wheatley, Police Officer
  - 3. Authorization to hire Cameron Willson as a full-time Firefighter effective June 1, 2021
  - 4. Acknowledge separation of employment date for Robert Scott as May 27, 2021



- E. Accept monthly departmental reports: - **Exhibit D**
  - 1. Administration and Finance – Financials, April 2021
  - 2. Police Department – April 2021
- F. Accept Certificate of Liability Insurance for Climate Masters, Inc.- **Exhibit E**
- G. Resolution Authorizing the Use of Municipal Funds to Buy Advertising from St. Joseph Catholic School for the 2021 Bruin Burn Color Run Sponsorship – **Exhibit F**
- H. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property - Old Walgreens Building at Highway 51 and Madison Parkway – **Exhibit G**
- I. Approval of and authorization for City Clerk to execute Broker/Agent Authorized Users form with Gulf Guaranty Group Health – **Exhibit H**
- J. Approval of and authorization for Police Department to execute all documents for the purchase of one (1) mobile LPR (license plate reader) system from TCS Ware at the state contract price as outlined in the attached memorandum – **Exhibit I**
- K. Approval of and authorization for Police Department to execute all documents for the purchase of one (1) K-9 officer and associated handler training with certification from United States K-9 Unlimited, Inc. as outlined in the attached memorandum - **Exhibit J**
- L. Approval of and authorization for Police Department to purchase one (1) Ford F150 pickup truck from Gray Daniels Ford as outlined in the attached memorandum – **Exhibit K**
- M. Authorization and approval of the proposal by Burns Cooley Dennis, Inc. to do a pavement/geotechnical exploration at Park Place Boulevard – **Exhibit L**
- N. Ratify additional sidewalk repairs needed as part of the resurface roads project in Annandale Subdivision – Annandale Parkway Drive (from Guard House to 470 Annandale Parkway Drive), previously authorized on February 22, 2021; work completed by 12-month bid contractor for concrete services – Steve Chisholm, LLC - **Exhibit M**
- O. Ratify emergency repair to driveway at 125 Golden Pond Drive needed due to repairs to water service line located under driveway; work completed by 12-month bid contractor for concrete services – Steve Chisholm, LLC – **Exhibit N**
- P. Approval of and authorization for Mayor to execute Construction Estimate #7, April 2021 for Hemphill Construction Company, Inc. for the Hoy Road Improvements/Rice Road Multi-Use Path STP-6940-00- (001) LPA/105508-701000 & STP-0047-00(035) LPA/106869-701000 – **Exhibit O**
- Q. Accept quotes and authorize award to Willoughby Painting, LLC for painting building located at 2069 Main Street – **Exhibit P**
- R. Accept quotes and authorize award to Willoughby Painting, LLC for roof repair of building located at 2069 Main Street – **Exhibit Q**
- S. Approve Parks and Recreation Department's Fourth of July Drive-By Parade Celebration
- T. Approval of and authorization for Public Works Director Dexter Shelby to execute Request to Subcontract Nos. 13 and 14 for the Hoy Road Improvements Project, STP-6940-00(001) LPA/105508-701000, Rice Road Multi-Use Path STP-0047-00(035) LPA/106869-701000 – **Exhibit R**
- U. Authorization to remove items from Fire Department inventory as outlined in the attached memorandum – **Exhibit S**
- V. Authorization to accept monetary donation to Fire Department from Woodmen Life

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

**DEPARTMENT OF ENVIRONMENT AND DESIGN, GOSHINE CAR WASH - Approved**

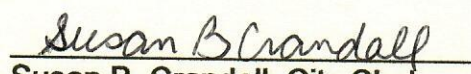
Director of Environment and Design Alan Hoops presented the request to approve the architectural design and for permission to issue the building permit for GoShine Car Wash to be located on Highway 51 next to the existing Firestone store. After brief discussion and review of the architectural rendering, Alderman Tatum made the motion to grant approval of both requests as presented. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.



With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Tankersley made the motion to adjourn, seconded by Alderman Hudgins and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

  
Mary Hawkins Butler, Mayor

Attest:

  
Susan B. Crandall, City Clerk