

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

June 18, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, June 18, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. City Attorney Chelsea Brannon was present by telephone.

Mayor Hawkins Butler called the meeting to order and after a Prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

PRESENTATION TO MAYOR'S YOUTH COUNCIL MEMBERS

Community Partners Director Matt Smith and Origin Bank President Larry Ratzlaff presented members of the Mayor's Youth Council, Chandler See, Katy Mayhan, and Dave Roberts with \$1,000 scholarships.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

A. Accept Meeting Minutes and Notices:

1. Minutes of First Regular Board Meeting – June 4, 2024
2. Minutes of Planning & Zoning Commission – April 8, 2024 – **Exhibit A**

B. Approve Claims Docket – **Exhibit B**

1. Computer Checks
Checks: 9843-10051, EFT: 249
2. Manual Checks/EFTs
Checks:
3. Payroll Checks
Disbursement EFTs: 31280-31284 (May 2024)
Checks: 1982-1990; EFTs: 31285-31525 – June 14, 2024
Disbursement Checks: 1991-1994 – June 14, 2024

C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**

1. Authorization to transfer Cole Smith from Parks Department to Street Department as "Streets, R-O-W and Construction Manager"; retain nominal title of Director
2. Accept resignation of Webster Shelter Kennel Worker Joseph (Mark) Grooms effective June 20, 2024
3. Accept retirement of Police Captain Kevin Newman effective June 30, 2024
4. Accept retirement of Street Department – Litter Control employee Jerry Washington, Sr. effective June 28, 2024

D. Authorization for Captain Newman's service weapon to be declared as surplus and purchased as outlined in the attached memorandum – **Exhibit D**

- E. Adopt the following Resolutions Adjudicating Cost of Cleaning Certain Real Property: - **Exhibit E**
 - 1. 412 Post Oak Cove, Parcel 072C-08B-077/02.23
 - 2. 138 Sunflower Drive, Parcel 081H-34-177/00.00
- F. Accept the following proofs of publication (*Madison County Journal*): - **Exhibit F**
 - 1. Advertisement for Bids – Re-Roofing of 1936 Madison-Ridgeland High School
 - 2. Variance for Accessory Building – Blackstock, 517 Windsor Drive
 - 3. Variance for Square Footage Increase – Blackstock, 517 Windsor
 - 4. Variance for Height Increase – Butler, 209 Green Oak Lane
 - 5. Variance for Fence Height Increase – Frascogna, 132 N. Castle Rd.
 - 6. Advertisement for Bids – Fire Station #3 Addition and Renovation
 - 7. Variance for Height Increase – Marsh, 130 Dogwood Lane
 - 8. Variance to Decrease Lot Width – Brown, Crawford Street
 - 9. Variance to Decrease Lot Size – Brown, Crawford Street
 - 10. Variance for Height Increase – Franco, St. Francis of Assisi Church
 - 11. Variance for ROW Deviation – Deer Ridge Road
 - 12. Variance to Change from Asphalt to Limestone – Deer Ridge Road
 - 13. Variance to Allow Width of Road Decrease – Deer Ridge Road
 - 14. Special Exception for Water Tower – Bear Creek Water Assn.
 - 15. Special Exception for Medical Rehab Hospital – Lifepoint Facility
 - 16. Variance for Height Increase – Kelly, 174 Sundial Road
- G. Acknowledge receipt of letter from Central MS Planning and Development District (CMPDD) regarding budgeting for the Fiscal Year 2024 CMPDD Work Program - **Exhibit G**
- H. Approve Order correcting *Nunc Pro Tunc*, the official Minutes of April 16, 2024 to amend the preliminary plat description for Lot 155, Phase 1 of Whittington - **Exhibit H**
- I. Award quote for replacement camera system at the new City Hall and Arts Center buildings as recommended by Think Anew-Ubiquity System – **Exhibit I**
- J. Authorization for Police Department to remove one (1) HP printer from department inventory as outlined in the attached memorandum – **Exhibit J**
- K. Approval of and authorization for Mayor to execute Contract of Pyromania Fireworks, LLC for July 3, 2024 fireworks display – **Exhibit K**
- L. Authorization for Police Department to execute MS Department of Transportation (MDOT) Direct Access Live Video Streaming Service Governmental and Public Safety End-User License Agreement – **Exhibit L**
- M. Authorization for Police Department to apply for and execute all documents for the Fiscal Year 2025 TRIAD Grant – **Exhibit M**
- N. Accept the following monthly departmental reports: - **Exhibit N**
 - 1. Administration & Finance – Financials through May 2024
 - 2. Fire Department – May 2024
- O. Approve Origin Bank documents for enrollment of City bank accounts in Positive Pay Services (account protection services) at no cost to the City – **Exhibit O**
- P. Authorize the renaming of the street E. Bradford Place, (also known as Dawnview) to Chisholm's Way
- Q. Authorization to reject all bids received for the Madison Fire Station #3 Addition and Renovations
- R. Approve Police Department Training and Travel Calendar for the period of June – August 2024 – **Exhibit P**
- S. Authorize payment of Hemphill Construction Company, Inc. Pay Application #3, with required waivers and cover letter breaking down the funding sources, for the ongoing project at the Madison airport, "Reconstruct North Apron" – **Exhibit Q**
- T. Authorize purchase of 2024 Nissan Frontier truck for Public Works Street Department based on the attached State Contract No. 8200071290 pricing – **Exhibit R**
- U. Approve and authorize execution of Polling Lease Agreement authorizing the County Election Commission to use the Community Center as a polling place – **Exhibit S**
- V. Adopt Ordinance Establishing New Ward Lines – **Exhibit T**
- W. Authorize Execution of Agreement to Participate in Opioid Settlement – **Exhibit U**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

Preliminary Plat, Calumet Gardens, Re-subdivision of Lots 1, 9-19 - Approved

On behalf of applicant, Ron McMaster, Jr. of Madison Ridgeland Academy, Community Development Kianca Guyton presented the request for re-subdivision of Lots 1, 9-19 for parking lot expansion. She recommended approval contingent upon staff notes and review of City Attorney. The motion was made by Alderman Peeler to grant approval of this preliminary plat as requested. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation supportive of this request is attached hereto as **Exhibit V**.

Preliminary Plat, Calumet Gardens, Re-subdivision of Lots 1-8, AG0-AG5 - Approved

This preliminary plat approval request is for re-subdivision of the southern half of the Calumet Gardens Office Park. Ms. Guyton asked for approval contingent upon conditions of the staff note and review by the City Attorney. Alderman Bowering made the motion to grant approval as requested, seconded by Alderman Jarvis and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit V**.

Preliminary Plat, Dogwood Subdivision – Approved

On behalf of Mr. Julius M. Marsh, Ms. Guyton presented the request for preliminary plat approval for four lots located at 130 Dogwood Lane. She recommended approval contingent upon staff notes and adjustment to wording on the plats and covenants. Alderman Strain made the motion to grant approval of this request. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit W**.

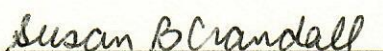
Special Exception and Site Plan, Lifepoint Rehabilitation Center - Approved

On behalf of applicant McMaster and Associates representing Baptist Health Systems, the request was presented for special exception (conditional use) to allow for a quasi-public rehabilitation hospital facility and site plan approval for the same. Ms. Guyton recommended approval contingent upon conditions of the staff notes and subdivision of the lot with buffer zone protection. After brief discussion, the motion was made by Alderman Hudgins to grant approval of both the special exception and site plan requests. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to these requests is attached hereto as **Exhibit X**. Construction is projected to begin October 1, 2024.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Strain, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk