

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

June 19, 2018

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, June 19, 2018 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain. City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Alderman Ken Jacobs and the Pledge of Allegiance led by Alderman Warren Strain, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA - Approved

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – June 5, 2018
- B. Approve Claims Docket – Exhibit A**
 - 1. Computer Checks – 06/19/2018
119073-119265
 - 2. Manual Checks – May 2018
394-402; 17861-17886; 118890-118891
 - 3. Payroll Checks
031281-031503 – 06/08/2018
- C. Accept the following proofs of publication: - Exhibit B**
 - 1. Public Notice–Cleaning of Private Property, 1029 MacDale Lane (*Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
 - 1. Accept resignation of Michael Boswell, Firefighter/EMT effective June 20, 2018
 - 2. Accept resignation of Justin Harris, Police Officer effective June 22, 2018
 - 3. Accept resignation of John Sanders, Police Sergeant effective June 22, 2018
 - 4. Accept retirement of Ronnie Winston, Street Dept. Crew Leader effective June 30, 2018
 - 5. Approval of re-evaluation of job requirements for Billy Dean, Building Inspector effective June 11, 2018
 - 6. Approval of re-evaluation of job requirements for Sydney Byram, Building Permits Clerk effective June 21, 2018
 - 7. Authorization to transfer Valeria Cotten from Water Department Utility Clerk position to Building Permits Clerk position effective June 21, 2018
 - 8. Accept Oath of Office for Melissa C. Roberson, Comptroller/Deputy Clerk
 - 9. Authorization to hire Brayden Cargile to the position of Firefighter effective June 20, 2018
 - 10. Authorization to hire Joshua Hudgens to the position of Firefighter effective June 20, 2018
 - 11. Authorization to re-hire Matthew Hendley as Part-Time/Seasonal Parks Department employee effective June 21, 2018
 - 12. Approval to promote Judd Wilson to Street Department Projects Inspector effective June 21, 2018

13. Approval to promote Javaris Berry to Street Department Crew Leader (Signs and Traffic Division) effective June 21, 2018
14. Approval of re-evaluation of job requirements for Jimmy Lee Brown, Water Department effective June 21, 2018
15. Approval and confirmation of Police Department Promotion Board results as outlined in the attached memorandum
- E. Approval of and authorization for the City Attorney, Dale Danks, Jr. and the law firm of Danks, Miller, & Cory to represent and defend the City of Madison, Mississippi and the Mayor in her official and individual capacity in the following litigation in Cause No.: CI2018-0062-JC, styled: Beverly Smith v. Mayor Mary Hawkins Butler, Individually and Cause No.: 3:18-cv-00018-LG-RHW styled: Beverly Smith v. City of Madison, Mississippi and Mayor Mary Hawkins Butler, Individually
- F. Approval of and authorization for Mayor to execute 2017 Certification Consumer Confidence Report (CCR) for submittal to the MS State Department of Health, Bureau of Public Water Supply – **Exhibit D**
- G. Approval of and authorization for Mayor to execute the Application for Federal Assistance SF-424 for the Statement of Work for Agreement Between the U. S. Department of Agriculture Natural Resources Conservation Service (NRCS) and the City of Madison, Mississippi – **Exhibit E**
- H. Approval of the following requests for temporary POD units: - **Exhibit F**
 1. Louis Larose, 701 Spring Hill Drive – June 14, 2018 – July 16, 2018
- I. Accept the following monthly departmental reports: - **Exhibit G**
 1. Administration/Finance – Financials through May 2018
 2. Fire Department – May 2018
 3. Parks Department – April, May 2018
- J. Approval of and authorization to award contract to Pickering Firm, Inc. for the Quail Run Subdivision Sewer System Project – **Exhibit H**
- K. Authorization to remove and dispose of, declare surplus, or auction the following items from Departmental inventory as appropriate: - **Exhibit I**
 1. Administration/Finance - HP Office 6310 printer (to be disposed of)
 2. Police Department – equipment, vehicle (as outlined in attached memo)
 3. Public Works Department – equipment, vehicles (as outlined in attached memo)
- L. Authorization for City Clerk to request a duplicate title for Title 05072103 for an auctioned vehicle – **Exhibit J**
- M. Approval of Police Department travel and training calendar for June and July 2018 – **Exhibit K**
- N. Approval of and authorization for Mayor to execute contract with Cintas for uniforms for the Public Works Department – **Exhibit L**
- O. Approval of and authorization for Mayor to execute Change Order #1 with Nature's Choice for the Airport Planting and Irrigation Project – **Exhibit M**
- P. Approval of and authorization for Mayor to execute letter to Federal Aviation Administration (FAA) for consideration of a Grant Amendment for Bruce Campbell Field, Construct Terminal Building AIP No. 3-28-0046-024-2016 – **Exhibit N**
- Q. Approval of and authorization for Mayor to execute close out documents for Airport Grants: AIP No. 3-28-0046-024-2016; and MDOT MM-0046-0617 – **Exhibit O**
- R. Accept bid evaluation and recommendation of Neel-Schaffer and award bid for Bruce Campbell Field Runway and Taxiway Lighting, AIP Project No. 3-28-0046-025-2018 to Webster Electric Company, Inc. – **Exhibit P**
- S. Approval of and authorization for Mayor to execute the application for Federal Assistance SF-424 and related documents for Bruce Campbell Field Runway and Taxiway Lighting AIP Project No. 3-28-0046-025-2018 upon acceptance of low bid for construction – **Exhibit Q**
- T. Approval of and authorization for Mayor to sign contract with Adcamp, Inc. for construction or improvement at Madison Avenue from railroad tracks to Highland Colony Parkway (*at pre-approved six-month bid pricing along with projects to be completed in Northbay Subdivision*) – **Exhibit R**
- U. Authorization to purchase sewer inspection camera from Covington Sales & Service, Inc. in the amount of \$6,500.00 – **Exhibit S**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

DEPARTMENT OF COMMUNITY DEVELOPMENT – VARIANCE, GAIL SLAUGHTER
- Approved

Community Development Director Kianca Stringfellow presented the request of Gail Slaughter for Variance Application #2018-005V to decrease the required size of a lot from 1 acre to .094 acre. She explained that the property is located just south of 1286 North Livingston Road in the North Livingston Overlay District (Parcel number 071B-03-013/00/0, Zoned RE-A), and was part of property taken by the County to widen the road. Ms. Slaughter is asking for the variance in order to build a home. It was noted that the Planning and Zoning Commission recommended approval of this variance request. Alderman Hudgins made a motion to grant approval as requested, seconded by Alderman Bowering. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit T**.

DEPARTMENT OF COMMUNITY DEVELOPMENT – SITE PLAN, LA GRANGE
(EVENT BARN) - Approved

Community Development Director Kianca Stringfellow presented the request of Karla Collins for site plan approval of La Grange Event Barn to be located on Crawford Street south of the Madison Justice Complex. Ms. Collins previously requested approval, but her application expired. She is now asking for approval of the site plan to construct a 3,128 square foot events venue. Ms. Stringfellow noted that the architectural design for the building had previously been approved and that the Planning and Zoning Commission recommends approval of the site plan. Alderman Tatum made the motion to grant approval of the site plan request as presented, seconded by Alderman Strain. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit U**.

DEPARTMENT OF COMMUNITY DEVELOPMENT – SITE PLAN, BURGER KING
RESTAURANT REBUILD - Approved

Community Development Director Kianca Stringfellow presented the request of GPS Hospitality (Cole Cooper) for site plan approval to rebuild the Burger King Restaurant at 1874 Main Street. Architect David Ruiz of Fusion Architecture was present at the meeting and explained that demolition of the existing structure is expected to begin in July 2018 with completion of the rebuilding projected for November 2018. The Planning and Zoning Commission recommended approval of this site plan. Alderman Strain made the motion to approve the site plan for rebuild, seconded by Alderman Jacobs, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit V**.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTIES

Mayor Hawkins Butler declared the Public Hearings open for discussion regarding the Cleaning of Private Properties as outlined below. It was noted by Code Enforcement Official Ken Wilbanks that certified letters had been mailed to all property owners and all properties had been properly posted with regard to the Hearings. Copies of all Resolutions Pertaining to the Cleaning of Private Property for these parcels are attached hereto and incorporated herein as **Exhibit W**.

Tullio, LLC – Parcel No. 072C-06A-003/10.00

Craig Panter, legal counsel for the property owner (Ambrosino family) explained that this property had been cut and cleaned. Ken Wilbanks confirmed that the property had been cut, but not edged. Mayor Hawkins Butler asked if the owners would edge the property to further enhance the clean-up. The owners stated that they would be agreeable and the matter was tabled. No resolution was adopted at this time.

Galleria Parkway, LLC – Parcel No. 072C-06A-003/01.00

Mr. Panter stated that this parcel is now owned by the State of Mississippi as the results of a 2012 tax sale. Mr. Wilbanks indicated that the property had not been properly cut and cleaned. Alderman Tatum made a motion to adopt a Resolution to allow the City to have the property cleaned. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

GEN Properties, LLC – Parcel No. 072C-06A-003/11.00

Mr. Panter stated that this parcel has been properly cut and cleaned. The motion was made by Alderman Strain to table the item pending inspection of the property. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

Gender Holdings, LLC, Parcel No. 072C-06A-003/04.00; Galleria Parkway, LLC, Parcel No. 082I-31-002/01.00; ELN Enterprises, LLC – Parcel No. 072C-06A-003/07.00; DDA Enterprises, LLC – Parcel No. 072C-06A-003/08.00

After brief discussion, Alderman Strain made the motion to take these properties under advisement pending inspection. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

Cedarcrest Properties, LLC – Parcel No. 072C-06A-005/03/00

Mr. Wilbanks stated that this property had not been cut or cleaned. The motion was made by Alderman Bowering to adopt a Resolution to have the property cleaned. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

At this time, Mayor Hawkins Butler asked if there were any comments from the public with regard to the remaining properties listed below. There were none and it was recommended by Mr. Wilbanks that the adoption of cleaning be considered to have these properties cleaned. Alderman Tatum made the motion to adopt resolution to have each of these parcels cleaned, seconded by Alderman Jacobs. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. As noted above, copies of these Resolutions are attached hereto and incorporated herein as **Exhibit W**.

Properties Now Owned by State of Mississippi:

Galleria Parkway LLC -- Parcel No. 072C-06A-003/02.00
State of Mississippi -- Parcel No. 072C-06A-005/08.01
Amelia Enterprises LLC -- Parcel No. 072C-06A-005/08.00
State of Mississippi -- Parcel No. 072C-06A-005/09.00
Santino LLC -- Parcel No. 072C-06A-003/09.00
State of Mississippi -- Parcel No. 072C-06A-003/05.00
State of Mississippi -- Parcel No. 072C-06A-003/06.00

Properties Now Owned by Claude Short:

Parcel No. 072C-06A-005/00.00

Property Now Owned by Pride Bros, LLC

Parcel No. 072C-06A-005/04.00

Property Now Owned by George Albert Wilkinson

Parcel No. 072C-06A-003/03.00

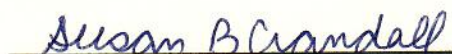
Property Now Owned by S. L. Sethi

Parcel No. 072C-06D-002/01.00

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Hickok made the motion to adjourn, seconded by Alderman Strain and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall, City Clerk