

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

June 6, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, June 6, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Janie Jarvis, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler and Alderman Pat Peeler were both absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

CANDIDATE FOR MADISON COUNTY CONSTABLE

Mayor Pro Tempore Bowering welcomed Mr. Richard "Taco" Johnson to the Board meeting. He introduced himself to the Board and audience as a candidate running for the office of Madison County Constable, District 3.

MAYOR'S YOUTH COUNCIL SCHOLARSHIP PRESENTATION

Director of Community Partners Amy Cummins recognized Miss Margaret Ann Henderson as the winner of the Mayor's Youth Council scholarship and commended her for this accomplishment.

MS. MELCENIA GILBERT – HARRIS LANE

Ms. Melcenia Gilbert, a resident of Harris Lane was present to express her concerns regarding mowing of the easement along Harris Lane. She stated that the easement had not been mowed in quite some time. Public Works Operations Manager Pete Vozzo explained that the issue was due to miscommunication between the City and new mowing contractor. He stated that this location was inadvertently not included in the contract, but from this point forward would be mowed from the easement to the ditch by City employees on a regular basis of every two weeks or more often as necessary.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Strain made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

A. Accept Meeting Minutes and Notices:

1. Minutes of Second Regular Board Meeting – May 16, 2023
2. Minutes of Special Called Board Meeting – May 22, 2023

B. Approve Claims Docket – Exhibit A

1. Computer Checks
Checks: 5580-5766
2. Manual Checks/EFTs/VOIDs
Checks: 5554-5579
Voids: 3550, 4732-4733, 5258, 5276, 5278, 5335, 5440, 5452 (May 2023)
3. Payroll Checks
Checks: 1526-1531; EFTs: 24791-25017 – 05/19/2023
Disbursement Checks: 1532-1535 – 05/19/2023

Checks: 1536-1539; EFTs: 25018-25026 – 05/31/2023

Disbursement EFTs: 25254-25258 (May)

Checks: 1540-1546, 1551; EFTs: 25027-25253 – 06/02/2023

Disbursement Checks: 1547-1550 – 06/02/2023

- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
 - 1. Accept resignation of Isabella Bissell, Police Dispatcher effective May 23, 2023
 - 2. Accept resignation of Firefighter Boone Brazil effective May 28, 2023
 - 3. Authorization to hire Damey Kelly and Darion Jackson as Parks Department Laborers effective June 21, 2023
 - 4. Authorization to hire James Powell as Shop Department Mechanic effective June 21, 2023
 - 5. Authorization to hire Calvin Sims as Street Department Laborer effective June 7, 2023
- D. Accept the following monthly departmental reports: - **Exhibit C**
 - 1. Fire Department – April 2023
 - 2. Police Department – April 2023
- E. Confirm Approval of and Authorize City Clerk to execute the Uniti Fiber Service Order dated May 18, 2023 for the new City Hall – **Exhibit D**
- F. Adopt Resolutions Adjudicating Cost of Cleaning Certain Real Property for Galleria Parkway Parcels (12 lots) – **Exhibit E**
- G. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison Central High School for purchase of Big Blue Sponsorship – **Exhibit F**
- H. Adopt Resolution Appointing Mississippi Municipal League 2023 Voting Delegates for the City of Madison – **Exhibit G**
- I. Accept and Approve Professional Services Agreement with Gotham Dance Club – **Exhibit H**
- J. Approve and Authorize Project Activation for the 2023 MPO Transportation Alternative Grant Award: Strawberry Patch Sidewalk and authorize the execution of related documents – **Exhibit I**
- K. Approve and Authorize Execution of the Mississippi Transportation Commission Multi-Modal Funding Agreement: Project No. MM-0046-0821 Bruce Campbell Field - **Exhibit J**
- L. Accept and Authorize Execution of the Monthly Progress Reports for the Traffic Signals at Highland Colony and Madison Central and Highland Colony and Lake Castle – **Exhibit K**
- M. Approve and Authorize Execution of an Agreement with the Mississippi Department of Environmental Quality related to the Mississippi Municipality and County Water Infrastructure Grant (MDEQ Agreement No. 161-2-DW-5.15) – **Exhibit L**
- N. Approve and Authorize Execution of an Agreement with the Mississippi Department of Environmental Quality related to the Mississippi Municipality and County Water Infrastructure Grant (MDEQ Agreement No. 72-2-CW-5.5) – **Exhibit M**
- O. Authorization for Fire Department to remove from inventory equipment that is no longer serviceable and properly dispose of it as outlined in the attached memorandum – **Exhibit N**
- P. Approval for Fire Department to do business with TeeWhites Custom Apparel
- Q. Approval POD storage placement for Andrew Notebaert at 110 Morning Glory for the period of May 30, 2023 – June 15, 2023 – **Exhibit O**
- R. Authorization for Police Department to purchase five (5) 2023 Dodge Chargers from Kirk Auto as lowest and best quote – **Exhibit P**
- S. Authorization for Police Department to purchase upfitting for five (5) 2023 Dodge Chargers from Jackson Communications as lowest and best quote – **Exhibit Q**
- T. Approve Police Department Training & Travel Calendar for the period of April 2023 – August 2023 – **Exhibit R**
- U. Authorization for Police Department to purchase one (1) Mobile LPR3 camera system from sole source provider Vigilant Solutions – **Exhibit S**
- V. Approve design and engineering agreement for the Brashear Creek and Hearn Creek Mitigation and Repair projects with McMaster & Associates, Inc. – **Exhibit T**
- W. Accept quotes and authorize Hemphill Construction Company, Inc., as lowest and best quote to replace the Victoria Park fencing along Hoy Road – **Exhibit U**
- X. Resolution to approve Estimate #21423 from Parish Petroleum, LLC as vendor for repair project at Bruce Campbell Field – **Exhibit V**

- Y. Accept quotes and approve Willoughby Painting, LLC as lowest and best proposal for cleaning and painting the service building at the Tisdale Water Tower – **Exhibit W**
- Z. Approve and Authorize Execution of Cooperation Agreement Between Madison County, Mississippi, and the City of Madison, Mississippi, Regarding the Funding of Certain Road Improvements Located within the City of Madison, Mississippi – **Exhibit X**
- AA. Reaffirm City of Madison's objection to the Minnie J. Bozeman Family Limited Partnership's Rezoning Petition and further authorize Michael Bentley and the law firm of Bradley Arant Boult Cummings, LLP to file an appeal of the decision of the Madison County Board of Supervisors before any Court having jurisdiction over the matter – **Exhibit Y**

Alderman Tankersley seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

PUBLIC HEARINGS FOR CLEANING OF PRIVATE PROPERTIES

1112 Benbrook Drive – Tabled

Mayor Pro Tempore Bowering declared the Public Hearing open for discussion concerning private property located at 1112 Benbrook Drive. Code Enforcement Officer Steve Greenough explained that the property owners had been notified, but no response was received. Once the property was posted for Public Hearing, family members addressed the issues. However, Mr. Greenough asked for adoption of a cleaning Resolution should the matter arise and again and action is needed. Ms. Barbara Wann of 104 Hunt's Lane in Brandon, Mississippi was present at the meeting. She explained that the property belongs to two of her sister's who are unable to care for themselves or properly maintain the property. Additional family members present at the meeting were Stephen Waldrup and Christy Palmer. After brief discussion, the Public Hearing was closed and a motion was made by Alderman Hudgins to table the matter allowing an opportunity for Mr. Greenough to further discuss the matter with Ms. Wann and City Attorney Chelsea Brannon. The motion was seconded by Alderman Jarvis and unanimously approved by all Aldermen.

1037 North Azalea Drive – Resolution Adopted

Mayor Pro Tempore Bowering declared the Public Hearing open for discussion concerning private property located at 1037 North Azalea Drive. Code Enforcement Officer Steve Greenough explained that he had spoken to the property owners earlier in the day, but that they were unable to attend the meeting. However, they did provide an updated mailing address for further notices. Mr. Greenough asked for adoption of a cleaning Resolution. The Public Hearing was closed and a motion was made by Alderman Jarvis to adopt a cleaning Resolution to provide the City with authority to clean the property should the owners not do so themselves. Alderman Tatum seconded the motion. The vote was unanimous in favor of approval and the motion was declared carried. This Resolution is attached hereto as **Exhibit Z**.

176 St. Augustine Drive – Resolution Adopted

Mayor Pro Tempore Bowering declared the Public Hearing open for discussion concerning private property located at 176 St. Augustine Drive. Code Enforcement Officer Steve Greenough explained that this property is owned by Rebecca Ezell who currently resides in Wesson, MS and is unable to attend the meeting. He explained that Ms. Ezell is trying to sell the property to a relative, but he would like to ask for adoption of a cleaning Resolution to address any issues which may arise. The Public Hearing was closed and a motion was made by Alderman Jarvis to adopt a cleaning Resolution to provide the City with authority to clean the property should the owners not do so. Alderman Tankersley seconded the motion. The vote was unanimous in favor of approval and the motion was declared carried. This Resolution is attached hereto as **Exhibit AA**.

256 Sheryl Drive – Tabled

Mayor Pro Tempore Bowering declared the Public Hearing open for discussion concerning private property located at 256 Sheryl Drive. Code Enforcement Officer Steve Greenough explained that the property owners had been notified, but no response was received. Once the property was posted for Public Hearing, family members addressed the issues. However, Mr. Greenough asked for adoption of a cleaning Resolution should the matter arise and again and action is needed. Ms. Barbara Wann of 104 Hunt's Lane, Brandon, Mississippi was present at the meeting. She explained that the property belongs the same two sisters mentioned above and asked that this public hearing be tabled as well. Additional family members present at the meeting were Stephen Waldrup and Christy Palmer. The Public Hearing was closed and after brief discussion, the motion was made by Alderman Hudgins to table the matter allowing an opportunity for Mr. Greenough to further discuss the matter with Ms. Wann and City Attorney Chelsea Brannon. The motion was seconded by Alderman Tatum and unanimously approved by all Aldermen.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Jarvis and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk