

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**June 7, 2016**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, June 7, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, and Guy Bowering, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Warren Strain was absent.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Pastor Jerry Dillon of Parkway Church and the Pledge of Allegiance led by Alderman Mike Hudgins, the meeting proceeded as follows:

**RECOGNITION OF MADISON COUNTY THUNDER 10U BASESBALL TEAM**

Special recognition was given to the members of the Madison County Thunder baseball team. This team of boys, ages 10 and under, has been selected to represent the State of Mississippi and City of Madison at Disney World in the Wilson DeMarini Elite 32 World Series. On behalf of the City, Mayor Hawkins Butler expressed her pride in having this team represent the City at such a prestigious event and pointed out that this team is one of only 32 teams across America who have been invited to participate in the event. Mayor Hawkins Butler also noted that the Board of Alderman voted to increase the City's sponsorship to \$750.00 (see Consent Agenda resolution, Item DD). In addition, team member Chase Russell, who was celebrating his birthday, was honored with a "Happy Birthday" song from everyone in the room. A list of the team members is attached hereto and incorporated herein as **Exhibit A**.

**ADMINISTRATION – CONSENT AGENDA - *Approved***

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no removals, but it was noted by the Mayor that all Aldermen had verbally consented to increase the Resolution in support of the Madison County thunder 10U baseball team from \$350.00 to \$750.00 (see Item DD). Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Board Meeting Minutes:**
  - 1. Second Regular Board Meeting – May 17, 2016
- B. Approve Claims Docket - **Exhibit B****
  - 1. Computer Checks – 06/07/2016  
110848-111053
  - 2. Manual Checks – May 2016  
209-217; 16911-16967
  - 3. Payroll Checks – 05/27/2016  
18938-19181
- C. Accept the following proofs of publication: - **Exhibit C****
  - 1. Public Notice – Annandale Properties, LP, Rezoning Application from PUD RE-B and RE-A to A-1 (*Herald & Journal*)
  - 2. Public Notice – Ricky West Malone, Variance Application, side yard width at 157 Mackey Drive (*Herald & Journal*)

3. Public Notice – Ricky West Malone, Variance Application, rear yard depth at 157 Mackey Drive (*Herald & Journal*)
4. Public Notice – Ricky West Malone, Variance Application increasing size of accessory structure at 157 Mackey Drive (*Herald & Journal*)
5. Public Notice – Jimmy Sims, Variance in fence height, 100 Willow Court (*Herald & Journal*)
6. Advertisement for Bids – 6-Month Bids for In-Place Asphalt and Cold Milling (*Herald & Journal*)
7. Advertisement for Bids - 6-Month Bids for Concrete Services (*Herald & Journal*)
8. Advertisement for Bids – 6-Month Bids for Polyurethane Foam Services (*Herald & Journal*)
9. Advertisement for Bids – 6-Month Bids for Road Materials (*Herald & Journal*)
10. Advertisement for Bids – 6-Month Bids for Roadway Marking (*Herald & Journal*)
11. Advertisement for Bids – 6-Month Bids for Water Plant Chemicals (*Herald & Journal*)
- D. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Distinguished Young Women of Mississippi in the amount of \$125.00 – **Exhibit D**
- E. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the M-R-G American Legion, Post 153 in the amount of \$50.00 – **Exhibit E**
- F. Approve and authorize execution of Pledge Securities Control Agreement with Raymond James & Associates, Inc. for Origin Bank – **Exhibit F**
- G. Authorization for Police Department to apply for and obtain all necessary signatures for the 2016 Department of Public Safety, Homeland Security grant – **Exhibit G**
- H. Authorization for Police Department to sign and renew the annual maintenance contract with Jackson Communications from July 2016-July 2017 for outdoor microwave units – **Exhibit H**
- I. Authorization for Police Department to apply for and obtain all necessary signatures for the U. S. Department of Justice 2016 Bulletproof Vest Partnership – **Exhibit I**
- J. Authorization for Police Department to sign and renew the annual maintenance agreement with Liebert Emerson Network Power effective May 14, 2016 – May 31, 2017 for telephone, radio, and recorder equipment – **Exhibit J**
- K. Authorization to remove the following items from inventory: – **Exhibit K**
  1. IBM 4227 dot matrix printer – *Administration & Finance Department*
  2. Red chairs (C347, C348) located at Station #3 – *Fire Department*
  3. Bosch Dishwasher, SNFD911102600, Station #2 – *Fire Department*
  4. Lexmark Z43 Printer, Serial # 9935; HP Officejet 6500, Serial #11TS; IBM Thinkpad, Serial #TW03/09 – *Legal Department*
  5. 2004 Honda Accord, VIN 9647, #8718, Unit #41-A – *Police Department*
  6. Frigidaire air conditioner, #8940, Serial #0815 – *Webster Shelter*
- L. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: – **Exhibit L**
  1. Authorization to hire Selena Sutterfield as a Code Compliance Officer effective June 13, 2016
  2. Authorization to hire John L. Cannon as a Police Officer effective June 17, 2016
  3. Accept resignation of Jason Gaughf, Police Officer, effective June 6, 2016
  4. Authorization to transfer Lamarcus Plummer, Laborer, from the Street Dept. to the Water Department effective June 9, 2016
  5. Authorization to transfer J. Ryan Saxton, Laborer, from the Street Dept. to the Water Department effective June 9, 2016
  6. Authorization to hire the following Street Department Laborers effective June 9, 2016:
    - a. Eric D. Bouldin
    - b. Tracy K. Hall
    - c. Fenton W. Jackson, Jr.
    - d. Christopher L. Monroe
    - e. Jadarius R. Smith

f. Johnny Washington, Jr.

- M.** Accept the following Oaths of Office: - **Exhibit M**
  - 1. Sammy Michael Magee, Police Officer
  - 2. Betty Ann McNamara, Police Officer
  - 3. Robert L. Scott, Animal Control officer
- N.** Accept the following monthly departmental reports: - **Exhibit N**
  - 1. Parks & Recreation – May 2016
- O.** Approve POD Storage Permit for Roseann & Lawrence Walker, 2036 Tidewater Lane, May 19, 2016 – June 30, 2016 – **Exhibit O**
- P.** Accept and authorize execution of Re-Coverage Form, Small Municipal Separate Storm Sewer System (MS4) General Permit – **Exhibit P**
- Q.** Accept and authorize execution of the Project Agreement vs. Actual Project Expense for Natchez Trace Trail Connection, Project #28-RTP-236 – **Exhibit Q**
- R.** Accept and authorize execution of the Accounting and Audit Requirements Acknowledge Form for Natchez Trace Trail Connection, Project #28-RTP-236 - **Exhibit R**
- S.** Approve and authorize execution of the following documents for Roadway Improvements, Old Canton Road Widen and Overlay Project, Federal Aid Project No. STP-6926-00(004)LPA/105507-701000: - **Exhibit S**
  - 1. Notice of Execution
  - 2. Notice to Proceed
  - 3. Proposal and Contract Documents Certification
- T.** Authorize the Mayor and Board of Aldermen to approve the Rice Road Multi-Use Right of Way Real Estate Services Appraisal & Appraisal Review Agreement and authorize the Mayor to sign the agreement contingent upon approval by MDOT and subject to staff review – **Exhibit T**
- U.** Approve and authorize execution of Pyro Fire Displays contract (\$5,000.00) for 2016 4<sup>th</sup> of July Fireworks Display at Liberty Park – **Exhibit U**
- V.** Accept check for \$2,880.00 from Ed Hamilton to the City of Madison to cover cost of construction of the required sidewalk in front of the new Fortenberry Dental Clinic on Old Canton Road
- W.** Designation of Public Works Director Chad Wages, P. E. to service in place of Whit Hawkins with respect to all previously approved designations and appointments on behalf of the City and authorizing execution of any necessary and appropriate documentation confirming such substitution
- X.** Authorization to retain Affordable Surveying Solutions, Inc. (Tom Ellison) to perform survey and related work with respect to preparation of Limitation of Use instrument for LWCF Project 28-00628 (Liberty Village Inclusive Playground).
- Y.** Authorization to retain Don McLemore, PC, to perform title work and related services in connection with Grandview Boulevard Traffic Signal Improvements
- Z.** Approve and authorize Alderman Steve Hickok (Airport Manager) to execute Contract Change Order No. 4 from Coleman Hammons Construction Company, LLC for AIP Project No. 3-28-0046-023-2015, Construct Terminal Building and Sitework and Construct South Hangar at Bruce Campbell Field (new total \$699,888) – **Exhibit V**
- AA.** Authorize City Clerk to execute credit application for Mac Haik Chrysler Dodge Jeep Ram
- BB.** Approve Police Department's travel calendar for June-October 2016 – **Exhibit W**
- CC.** Approve preliminary appraisal contract with Don McLemore, PC for the Rice Road Multi-Purpose Trail contingent upon review and approval by City Attorney – **Exhibit X**
- DD.** Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Parkway Church in the amount of \$750.00 for sponsorship of the Madison County Thunder 10U Baseball Team – **Exhibit Y**

Alderman Hudgins seconded the motion to approve the Consent Agenda. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried.

**CONTINUATION OF PUBLIC HEARING – CLEANING OF PRIVATE PROPERTY –**  
**182 CYPRESS DRIVE - Removed**

Concerning the continuation of the public hearing for cleaning of private property located at 182 Cypress Drive, Alderman Peeler stated that she had spoken with the Director of Code Enforcement, George Ellmore, regarding the matter. He indicated that the issues have been resolved and recommended removal of this item from the agenda at this time. With no further discussion, Alderman Tatum moved that the item be removed from the agenda, seconded by Alderman Peeler, and unanimously approved by all Aldermen present. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler declared the meeting adjourned.

  
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Mayor Mary Hawkins Butler

Attest:

  
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Susan B. Crandall, City Clerk