

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

June 7, 2022

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, June 7, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Michael Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Tankersley was absent.

Mayor Hawkins Butler called the meeting to order and after a Prayer led by Alderman Hudgins and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

RECOGNITION OF NARCOTICS OFFICERS

Mayor Hawkins Butler recognized Police Chief Gene Waldrop who introduced Commander Chris Picou and gave him the floor in commendation of Sgt. Karlin Given and K-9 Officer Dalton and Investigator Lee Sanders and K-9 Officer Ira. Mayor Hawkins Butler welcomed these officer and their families to the meeting and presented Certificates of Honor to both of these gentlemen for their excellence in service to the City of Madison and its citizens. Copies of these Certificates are attached herein and incorporated herein as **Exhibit A**.

CONSENT AGENDA

Mayor Hawkins Butler asked if there were any items to be removed from the Consent Agenda for discussion. There were no removals requested and Alderman Strain made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:**
 - 1. Minutes of Second Regular Board Meeting – May 17, 2022
 - 2. Notice of Special Called Work Session – May 30, 2022 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B****
 - 1. Computer Checks
 - Checks: 1649-1813
 - 2. Manual Checks
 - Checks: 1637-1648
 - 3. Payroll Checks
 - Checks: 1132-1141; EFTs: 18890-19105 – *May 20, 2022*
 - Manual/Disbursement Checks: 1142-1145 – *May 20, 2022*
 - Checks: 1146-1149; EFTs: 19106-19114 – *May 31, 2022*
 - Checks: 1150-1160; EFTs: 19115-19333 – *June 3, 2022*
 - Manual/Disbursement Checks: 1161-1164 – *June 3, 2022*
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
 - 1. Authorization to transfer Adam Taylor from the Arts Center to the Parks & Recreation Department effective June 2, 2022
 - 2. Authorization to transfer Lucy Weber from the Parks & Recreation Department to the Mayor & Board Department effective June 2, 2022

3. Authorization to transfer Elizabeth Durrett from Building & Permits Department to Economic Development/Community Partners Department effective June 2, 2022
4. Authorization to transfer Robert Touchstone from Building & Permits Department to Community Development Department effective June 2, 2022
5. Accept resignation of Police Officer Judson Lambert effective June 17, 2022
6. Authorization to hire Savannah Hennon as full-time Police Officer effective June 10, 2022
7. Accept resignation of Police Officer Ryan Kendrick effective June 3, 2022
8. Accept resignation of Police Officer Cade Rounsaville effective June 3, 2022
9. Authorization to amend Chris Bucker from hourly to salary pay status effective May 19, 2022
- D. Accept the following proofs of publication: - **Exhibit D**
 1. Public Notice – 2021 Complete Audit (*Journal*)
 2. Request for Proposals – Limb/Vegetation Removal (*Journal*)
- E. Resolution Approving Proposed Change Order No. 1 for Madison City Hall (renovation) 2103 Main Street as outlined in the attached proposal – **Exhibit E**
- F. Authorize Mayor to execute Grant Offer and other documents from FAA related to the FY2022 project at Bruce Campbell Field to prepare engineering design documents for reconstruction of the north apron – **Exhibit F**
- G. Approval of Police Department Training and Travel calendar for the period of June – September 2022 – **Exhibit G**
- H. Accept quotes and award project to Outdoor Solutions Maintenance Division for brush cutting at Simmons Arboretum – **Exhibit H**
- I. Approval of the following POD storage container: - **Exhibit I**
 1. Andy Clark, 2031 Silver Lane (May 19 – September 16, 2022)
 2. Ronald & Althea Davis, 121 Quail Run (May 16-June 16, 2022)
 3. Catherine Trimm, 1033 Victoria Square (June 3-June 29, 2022)
 4. Blakely Walden, 259 Lake Circle (May 23-July 7, 2022)
- J. Accept Monthly Departmental Reports: - **Exhibit J**
 1. Administration & Finance – April 2022 Financial Reports
 2. Fire Department – April 2022
 3. Police Department – April 2022
- K. Authorization to transfer one (1) Dell Computer, DXVFZ23, Property Control #B2001 from Building & Permits to Community Development – **Exhibit K**
- L. Authorization for Fire Department to remove from inventory, and properly dispose of, equipment that is no longer serviceable as outlined in the attached memorandum – **Exhibit L**
- M. Authorization for Firefighters Hunter Grewe, Josh Hudgens, Cody Moss, and Marcus Stone to travel to Pelham, Alabama on July 22-24, 2022 for Open Water Dive Certification training
- N. Authorization for the Police Department to purchase computer equipment for the CID Division as outlined in the attached memorandum – **Exhibit M**
- O. Authorization for Police Department to execute all necessary documents for the renewal of annual subscription with Thomson Reuters CLEAR Proflex – **Exhibit N**
- P. Authorization for Police Department to execute all necessary documents for the FY2022 HIDTA Sub Grantee Cooperative Agreement (MOU) – **Exhibit O**
- Q. Resolution Authorizing Waiver of Permit Fee for the St. Jude Dream Home and for Related Purposes – **Exhibit P**
- R. Authorize Hiring of Southern Consultants, Inc. for Professional Engineering Services
- S. Ratify submission of SF425 Reports to the Federal Aviation Administration (FAA) for the following Federal Grants: - **Exhibit Q**
 1. 3-28-0046-028-2020
 2. 3-28-0046-031-2021
 3. 3-28-0046-032-2022
- T. Approval of and authorization for Mayor to execute Proposal & Contract with Adcamp, Inc. for construction of improvement of Wright's Mill Drive and Cavanaugh Drive in Wright's Mill Subdivision – **Exhibit R**
- U. Adopt Resolution to Accept Proposal from Custom Creations, Inc. for the Replacement and Installation of Cable Barrier at 1175 Rice Road – **Exhibit S**

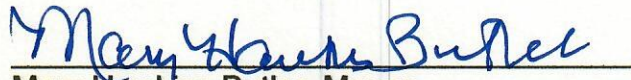
- V. Accept quotes and award project to Steve Chisholm, LLC for the removal and trimming of trees located at Armonde Court, Jones Street, Knightsbridge, and Madison Avenue – **Exhibit T**

The motion to approve the Consent Agenda was seconded by Alderman Bowering unanimously approved by all Aldermen and declared carried by Mayor Hawkins Butler.

COMMUNITY DEVELOPMENT – FASTPACE HEALTH – ARCHITECTURAL DESIGN AND BUILDING PERMIT – *Approved*

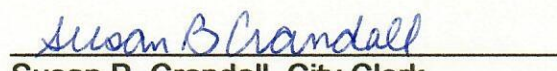
Community Development Director Kianca Guyton presented the architectural rendering for FastPace Health to be located on Mannsdale Park Drive near the existing Beagle Bagel restaurant. She recommended approval of the architectural design and asked for permission to issue a building permit for the business. The motion was made by Alderman Bowering, seconded by Alderman Jarvis and unanimously approved to grant approval of both the architectural rendering and the issuance of a building permit as requested. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Hudgins and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.



Mary Hawkins Butler, Mayor

Attest:



Susan B. Crandall, City Clerk