

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

July 17, 2018

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, July 17, 2018 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Guy Bowering, and Warren Strain. City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Mike Hudgins was absent.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Alderman Ken Jacobs and the Pledge of Allegiance led by Alderman Guy Bowering, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA - *Approved*

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. First Regular Board Meeting – July 3, 2018
 - 2. Planning & Zoning Minutes – June 11, 2018 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B**
 - 1. Computer Checks – *07/17/2018*
119417-119632
 - 2. Manual Checks – *June 2018*
403-411; 17887-17913
 - 3. Payroll Checks – *07/06/2018*
031738-031956
- C. Accept the following proofs of publication: - **Exhibit C**
 - 1. Public Notice – Audited Financial Report, Fiscal Year 2017 (*Herald*)
 - 2. Legal Notice – CE&I Services, Hoy Road Project – US 51 to West Bradford Place Project (*Herald & Journal*)
- D. Authorization to pay Don McLemore PC for Invoice-Right of Way for the Hoy Road Project STP-0047-00(35) LPA FMS 105508/701000:
 - 1. Invoice 182679, Patrick J. Carrington, Jr. – File No. 015-00-00-T
- E. Approval of contract with Megan Mayhan as Director of 2018 Summer Arts Camp – **Exhibit D**
- F. Authorization for the Police Department to renew and execute appropriate documents for the renewal of the annual maintenance and software service agreement with Power DMS for the period of September 6, 2018 – September 5, 2019 for the support of all CALEA records and training data – **Exhibit E**
- G. Authorization for the removal of camera equipment from Police Department inventory as outlined in the attached memorandum – **Exhibit F**
- H. Accept the following monthly departmental reports: - **Exhibit G**
 - 1. Administration & Finance, Privilege Licenses – March-June 2018; Financials June 2018
 - 2. Fire Department – June 2018
 - 3. Police Department – May & June 2018
- I. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit H**

1. Accept resignation of Police Officer, James W. Martin effective July 26, 2018
 2. Accept resignation of Lamarious McKay, Street Department Laborer effective July 18, 2018
 3. Accept resignation of Police Officer Misty Lowery effective July 19, 2018
- J.** Authorization to reimburse Thrash Commercial Contractors, Inc. for 6" water/fire tap fee that was tapped by Contractor, and not City, for Georgia Blue building – **Exhibit I**
- K.** Accept Irrevocable Letter of Credit #1139178 from Bank First for Brashear Creek, LLC/Fountains of Madison – **Exhibit J**
- L.** Adopt A RESOLUTION APPROVING A REGIONAL ECONOMIC DEVELOPMENT ACT ALLIANCE AGREEMENT, AND THE SUBMISSION OF A REGIONAL ECONOMIC DEVELOPMENT ACT APPLICATION TO THE MISSISSIPPI DEVELOPMENT AUTHORITY, IN CONNECTION WITH THE DEVELOPMENT OF THE MADISON ON MAIN PROJECT AND RELATED MATTERS – **Exhibit K**
- M.** Authorize transfer of Ford Ranger (vehicle 0902) from the Building & Permits Department to the Parks & Recreation Department; Authorize to transfer Ford Taurus (vehicle 0701) from the Parks & Recreation Department to the Building & Permits Department
- N.** Award six-month supply bids for Public Works Department for the period of July 18, 2018 – December 31, 2018 as outlined in the attached exhibit – **Exhibit L**
- O.** Authorization and approval for Mayor to execute the engagement letter retaining Alan M. Purdie, Attorney, and the law firm of Purdie & Metz, PLLC in connection with the proposed Eminent Domain proceeding pertaining to acquisition of the rights-of-way for Hoy Road improvement project. Said engagement letter is attached hereto. – **Exhibit M**
- P.** Approve and authorize the Mayor to sign the Nature's Choice Landscape Proposal – **Exhibit N**
- Q.** Approval of Police Department training calendar for the period of July-November 2018 – **Exhibit O**
- R.** Approval of and authorization for Mayor to execute the supplemental agreement By Attorney Don McLemore contingent upon review by the City Attorney and MDOT for the Hoy Road Improvement Project
- S.** Approval of and authorization by the Mayor and Board of Aldermen to grant Establishment of Just Compensation offer to David M. Kehtel Jr. & Susan R. Kehtel, (Parcel #018-0-00T - Hoy Road Improvement Project) – **Exhibit P**
- T.** Approval of and authorization by the Mayor and Board of Aldermen to grant Adjusted Establishment of Just Compensation offer to John G. Sims III & Kimberly G. Sims, (Parcel #030-00-00T - Hoy Road Improvement Project)
- U.** Approval of and authorization by the Mayor and Board of Aldermen to commence Eminent Domain Proceedings for the following properties for the Hoy Road Improvement Project:
1. Church of Jesus Christ of Latter Day Saints, (Parcel # 001-00-00-W)
 2. Heather Hicks Avery, (Parcel # 008-00-00-T)
 3. Thais B. Tonore, (Parcel # 010-00-00-T)
 4. Abe Nemati & Zohreh Sirous, (Parcel # 016-00-00-W, T)
 5. Kelly Liles (Hooks), (Parcel # 027-00-00-T)
 6. John Arthur Couch & Kay P. Couch, (Parcel # 028-00-00-T)
 7. Elizabeth Y. Taylor, (Parcel # 029-00-00-T)
 8. William P. Johnson, Jr. & Stacy A. Johnson, (Parcel # 031-00-00-T)
 9. Bourland Trust, (Parcel # 032-00-00-T)
 10. Syed Ahmed & Hina Abid, (Parcel # 037-00-00-T)
 11. Adrienne Parker, (Parcel # 039-00-00-T)
- V.** Authorization for Police Department to dispose of one (1) 2016 Chevrolet Tahoe, VIN 5087(*declared total loss by insurance carrier*) and approval for the purchase of a comparable replacement vehicle

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor-Hawkins Butler declared the motion carried.

DEPARTMENT OF COMMUNITY DEVELOPMENT – VARIANCE, JENNIFER CASE, 320 SONOMA COVE - Approved

Community Development Director Kianca Stringfellow presented the request of Jennifer Case for Variance Application #2018-006V to decrease the front yard setback from 40' to 5' for Lot 80, Trace Vineyard, 320 Sonoma Cove. It was noted that the Planning and Zoning Commission recommended approval of this variance request. Alderman Peeler made a motion to grant approval as requested, contingent upon staff notes and review by Alan Hoops, Director of Environmental Design. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit Q**.

DEPARTMENT OF COMMUNITY DEVELOPMENT – PRELIMINARY PLAT, GLORIA JOHNSON MARBLE PROPERTY - Approved

Community Development Director Kianca Stringfellow presented the request of Robert L. Johnson and Gloria E. Marble for preliminary plat approval of a 1.9 acre tract of land located at 869 Highway 51, Lot 58 Baldwin Farms, Parcel Number 072D-17B-017/00.00, Zoned R-2. It was noted that the Planning and Zoning Commission recommended approval of the preliminary plat request. Alderman Jacobs made a motion to grant approval contingent upon satisfaction of all conditions as outlined in the staff notes. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit R**.

DEPARTMENT OF ENVIRONMENTAL DESIGN – MADISON RETAIL DEVELOPMENT, ARCHITECTURAL APPROVAL AND PERMISSION TO ISSUE BUILDING PERMIT - Approved

Director of Environmental Design Alan Hoops presented the request of Concord Development, LLC for architectural approval and permission to issue a building permit for Madison Retail Development located at Crawford Farms next to the existing FedEx and Cups stores. He stated that the site plan had been previously approved and this site will be home to a Newk's restaurant and Sleep Number store. Alderman Strain made the motion to grant approval as requested contingent upon Mr. Hoops' review and approval of all design details and other issues as outlined in the staff notes. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

DEPARTMENT OF ENVIRONMENTAL DESIGN – KEESLER FEDERAL CREDIT UNION, ARCHITECTURAL APPROVAL AND PERMISSION TO ISSUE BUILDING PERMIT - Approved

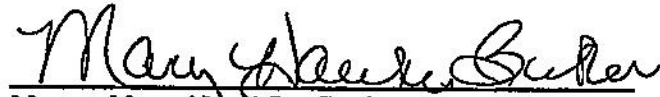
At this time, Alderman Tatum recused herself from discussion regarding this item since this applicant is currently her full-time employer. She left the meeting room. Director of Environmental Design Alan Hoops presented the request of Keesler Federal Credit Union for architectural approval and a building permit to construct a credit union on the three lots purchased at the corner of Main Street and Welch Farms Road. The motion was made by Alderman Bowering to grant approval of this request contingent upon Mr. Hoops' review and approval of all design details and staff notes concerns. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

BIDS FOR CLEANING GALLERIA PARKWAY PROPERTY

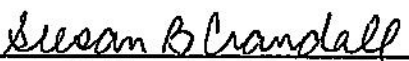
Building Official Ken Wilbanks presented the three quotes received for the cleaning of property on Galleria Parkway. He recommended acceptance of the lowest and best quote from David Trunell of Trunell Excavating & Hauling, Inc. Alderman Bowering made the motion to accept Mr. Wilbanks' recommendation and approve the Trunell quote. The motion was seconded by Alderman Jacobs and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Copies of all quotes are attached hereto and incorporated herein as **Exhibit S**.

At this time, the Mayor called upon Mr. Billy Carpenter who asked to address the Board regarding some drainage issues that have been going on for quite some time on his property located along Robinson Springs Road. Alderman Bowering stated that he would work to help get the matter resolved.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Hickok made the motion to adjourn, seconded by Alderman Bowering and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mary Hawkins Butler
Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall
Susan B. Crandall, City Clerk