

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**July 19, 2016**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, July 19, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Michael Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Mary Hawkins Butler called the meeting to order. After the invocation led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

**RECOGNITION OF KENNEDI SANDERS – USATF NATIONAL JUNIOR OLYMPIC CHAMPION**

Mayor Hawkins Butler gave special recognition to Kennedi Sanders who is a student at Madison Middle School and a member of Madison's Peak Performance Track Club. She is the defending National Junior Olympic Champion in the 100 and 200 meter competitions. On behalf of the City, the Mayor expressed her pride and congratulations for this accomplishment and wished Ms. Sanders well as she goes on to compete in the 13-year old category at the National Junior Olympic Track and Field Championship event in Sacramento, California next week. Additional information regarding this special recognition is attached hereto and incorporated herein as **Exhibit A**.

**ADMINISTRATION – CONSENT AGENDA - *Approved***

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no removals and Alderman Hickok made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Board Meeting Minutes:**
  - 1. First Regular Board Meeting – July 5, 2016
  - 2. Planning & Zoning Commission – June 13, 2016 – **Exhibit B**
- B. Approve Claims Docket – **Exhibit C****
  - 1. Computer Checks – *07/19/2016*  
111426-111630
  - 2. Manual Checks – *June 2016*  
219-225; 16968-17011
  - 3. Payroll Checks – *07/08/2016*  
19652-19880
- C. Accept the following proofs of publication: - **Exhibit D****
  - 1. Advertisement for Bids – Construct Terminal Building, Bruce Campbell Field, AIP No. 3-28-0046-024-2016 (*Clarion-Ledger, Herald, Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit E****
  - 1. Authorization to hire Austin Gholson as full-time Police Officer effective July 20, 2016

2. Accept letter of resignation from Justin Cole Terrell, Police Officer, effective July 15, 2016
- E. Authorization for Sarah Cote to travel to Oxford, MS on July 21-22, 2016 to represent the City of Madison Downtown Madison Farmers Market at the MS Agritourism Summer Meeting.
- F. Approval of and authorization to execute Contractual Agreement with Deanco Auctions for the auction of Public Works surplus equipment – **Exhibit F**
- G. Approval of and authorization to execute the FY17 Notice of Grant and Agreement Award with USDA-Natural Resources Conservation Service, #68-4423-16-829 for the period of September 30, 2016 – September 30, 2107 – **Exhibit G**
- H. Approval of and authorization for City Clerk/Finance Director to execute credit application with Hartley Equipment Company, Inc. – **Exhibit H**
- I. Approve Temporary Storage Unit Permit for location of one (1) POD at 279 Woodland Brook Drive for the period of July 7, 2016 – August 1, 2016 – **Exhibit I**
- J. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Madison Central High School Air Force Jr. ROTC in the amount of \$500.00 – **Exhibit J**
- K. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Traxx Productions, Inc. in the amount of \$1,000.00 – **Exhibit K**
- L. Accept quotes for painting and exterior repairs of Strawberry Patch House and award to Willoughby Construction & Painting, LLC as lowest and best quote – **Exhibit L**
- M. Approval of and authorization to execute documents and payment for Pay Estimate No. 1 to Hemphill Construction Company, Inc. for Old Canton Road construction project – **Exhibit M**
- N. Approval of and authorization to execute documents and payment for Pay Estimate No. 1 to Hemphill Construction Company, Inc. for Sanitary Sewer Reverse Flow Project – **Exhibit N**
- O. Accept Monthly Departmental Reports: - **Exhibit O**
  1. Administration & Finance – Financials, *June 2016*
  2. Administration & Finance – Privilege Licenses, *04/01/2016-07/01/2016*
  3. Fire Department – *June 2016*
  4. Parks & Recreation – *June 2016*
  5. Police Department – *April, May, June 2016*
- P. Authorization to remove 19 scrap 5x5 metal boarding kennel panels from Webster Animal Shelter inventory – **Exhibit P**
- Q. Authorization and direction for City Attorney's Office to Respond to and Defend Appeal in Madison County Circuit Court Cause No. CI 2016-0134
- R. Adopt RESOLUTION OF DETERMINATION WITH RESPECT TO USE OF PROCEEDS FROM TAX INCREMENT FINANCING REVIEW BONDS, SERIES 2015 (GRANDVIEW DEVELOPMENT PROJECT PHASE 3) – **Exhibit Q**
- S. Authorization to advertise for construction bids for traffic signal on Grandview Drive at the intersection of Walmart & Lowe's
- T. Approval of and authorization to execute documents and payment for Pay Request No. 8 for multimodal project Number 0046-0516 and AIP project number 023 to Coleman Hammons Construction Company, Inc. for the Construction Terminal Building and Site Improvements and Construction of South Hangar - **Exhibit R**
- U. Accept Irrevocable Letters of Credit Numbers 1810 and 1820 from Citizens National Bank for account of Ashton Park, LLC for Hartford Subdivision, Phase 2B and 3B – **Exhibit S**

Alderman Bowering seconded the motion approving the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**COMMUNITY DEVELOPMENT DEPARTMENT – Jimmy Sims, Variance Application, 100 Willow Court, Pecan Creek Subdivision – Approved**

Concerning the variance application of Jimmy Sims, 100 Willow Court, Pecan Creek Subdivision, Community Development Director Kianca Stringfellow stated that the Planning and Zoning Commission recommended approval. She explained that Mr. Sims requested this variance in fence height from six to eight feet due to the topography of his lot. Alderman Strain moved that the variance application be approved as requested. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit T**

**COMMUNITY DEVELOPMENT DEPARTMENT – Johnny Jordan and Barry Woodward, Sanctuary Development, LLC, Rezoning Application – Approved**

With regard to the above mentioned request for rezoning of 109 acres north of Sunnybrook, east of Locust Lane, south of Galleria Parkway and west of North Place, Ms. Stringfellow stated that the Planning and Zoning Commission recommended approval. This rezoning request would grant approval of rezoning from A-1 (Agricultural) to RE-B, R-A, and R-4 (Residential) for the development of approximately 134 residential lots. After brief discussion, Alderman Tatum moved to approve the application for rezoning of the property as requested. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation concerning this request, including the rezoning ordinance is attached hereto and incorporated herein as **Exhibit U**.

**COMMUNITY DEVELOPMENT DEPARTMENT – Letter of Map Revision (LOMR) from FEMA to Revise FIRM Panels 0577 and 0585 – Approved**

Community Development Director Kianca Stringfellow presented the request of Ashton Park, LLC for the acceptance of a Letter of Map Revision (LOMR) from FEMA to revise FIRM Panels 0577 and 0585 for the City of Madison along Haley Creek. This revision would take several lots out of the flood zone in Hartford subdivision. Mr. Bailey with Ashton Park, LLC and Mr. Darryl Brady, a resident of Hartford were both present at the meeting. There were no complaints or voices of opposition to the revision. Alderman Jacobs made a motion to approve the LOMR as presented. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Associated documentation is attached hereto and incorporated herein as **Exhibit Q**.

**PUBLIC WORKS DEPARTMENT – Final Plat Approval, Hartford Subdivision, Parts 2B & 3B – Approved**

Public Works Director Chad Wages recommended final plat approval for Parts 2B and 3B of Hartford Subdivision. During discussion, it was noted by City Attorney John Hedglin that there was a bank error in the conditions under which the Letters of Credit may be redeemed. Alderman Hickok made the motion to approval the final plat as presented, contingent upon receipt of the revised Letters of Credit and updated covenants concerning square footage. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Copies of the revised Letters of Credit and a letter from the Homeowners Association concerning the subdivision entrance are attached hereto and incorporated herein as **Exhibit R**.

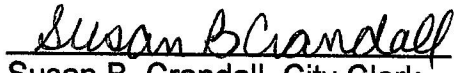
**PUBLIC WORKS DEPARTMENT – Final Plat Approval, Spotted Acres, Phase 2 – Approved**

Concerning the final plat for Spotted Acres, Phase 2, it was noted that all modifications concerning easements had been made and Public Works Director Chad Wages recommended approval. After brief discussion, Alderman Hickok made a motion to approve the final plat as presented. Alderman Strain seconded the motion, the vote was unanimous in favor of approval, and Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler declared the meeting adjourned.

  
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Mayor Mary Hawkins Butler

Attest:

  
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Susan B. Crandall, City Clerk