

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

July 19, 2022

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, July 19, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Tawanna Tatum, Janie Jarvis, and Paul Tankersley. Alderman-at-Large Sandra Strain was present by telephone. Also in attendance was City Clerk/Director of Administration and Finance Susan B. Crandall and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler, Aldermen Mike Hudgins and Pat Peeler, and City Attorney Chelsea Brannon were absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Public Works Director Dexter Shelby and the Pledge of Allegiance led by Alderman Tatum, the meeting proceeded as follows:

CONSENT AGENDA - Approved

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tatum made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices: - Exhibit A**
 - 1. Minutes of First Regular Board Meeting – July 5, 2022
 - 2. Planning & Zoning Commission – April 11, 2022
 - 3. Planning & Zoning Commission – May 9, 2022
 - 4. Planning & Zoning Commission – June 13, 2022
- B. Approve Claims Docket – Exhibit B**
 - 1. Computer Checks
Checks: 2181-2338
 - 2. Manual Checks
Checks: 2171-2179
 - 3. Payroll Checks
Checks: 1198-1209; EFTs: 19775-19987 – July 15, 2022
Manual/Disbursement Checks: 1210-1212 – July 15, 2022
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
 - 1. Accept resignation of Firefighter Hunter Grewe effective July 28, 2022
 - 2. Accept resignation of Police Officer Preston Thomas effective July 14, 2022
 - 3. Authorization to hire Stephen Brooks in City Clerk/Administration & Finance Department effective August 1, 2022
- D. Acknowledge receipt of letters from Peoples Financial Corporation/Trustmark National Bank concerning: - Exhibit D**
 - 1. Limited Obl. Bonds, Series 2011 City of Madison Tax Increment (Phase 2 Grandview Forum Dev. Proj.)
 - 2. Increment Limited Obl. Bonds, Series City of Madison, Mississippi Tax 2011 (Grandview Forum Water Ret Proj)
 - 3. Financing Revenue Bond, Series 2011 City of Madison, MS Tax Increment (Madison Station Redevelopment Proj.)
 - 4. Limited Obl. Refunding Bond Series City of Madison MS Tax Increment 2013 (Grandview Development Project)
- E. Adopt Resolution Authorizing the Use of Municipal Funds to Purchase Advertising from *The Northside Sun* for the 2022 Our Town publication – Exhibit E**

- F. Adopt Resolutions Adjudicating Cost of Cleaning Certain Real Property for the following properties: - **Exhibit F**
 - 1. 123 Meadowdale Drive
 - 2. 412 Post Oak Cove
- G. Approve POD request for Taylor Poole, 215 Cambridge Drive for the period of July 15-29, 2022 – **Exhibit G**
- H. Authorization for Police Department to remove (1) drone DJI Matrice 210 from inventory as outlined in the attached memorandum – **Exhibit H**
- I. Authorization for Parks Department to remove (1) 2006 water pump with Briggs & Stratton Engine from inventory and declare as surplus as outlined in the attached memorandum – **Exhibit I**
- J. Accept quotes for the removal of a tree at Liberty Park and award project to James Williams Tree Cutting and Trimming as lowest and best quote – **Exhibit J**
- K. Authorization for Fire Department to purchase (14) FRK 720 Plate Carriers at State Contract pricing as outlined in the attached memorandum – **Exhibit K**
- L. Authorization for Fire Department to conduct business with Certex USA as outlined in the attached memorandum – **Exhibit L**
- M. Accept Monthly Departmental Reports: - **Exhibit M**
 - 1. Public Works – June 2022
- N. Authorization to Enter into an Agreement Related to the Montgomery House – **Exhibit N**
- O. Adopt Resolution for Emergency Repair to Air Conditioner at Well – **Exhibit O**
- P. Approve Master Services Agreement with Pickering Engineering – **Exhibit P**
- Q. Authorization for City Clerk to execute credit application with Arender Plumbing & Heating Supply – **Exhibit Q**
- R. Approve opioid settlement with Endo Pharmaceuticals and the subdivision participation agreement as presented by Attorney General Lynn Fitch – **Exhibit R**
- S. Approve Jubilee Décor as sole source vendor for Christmas decorations subject to final review and approval of City Attorney and City Clerk and authorize decorations as outlined in attachment – **Exhibit S**
- T. Accept quotes for drainage system repairs at 437 and 441 Mockingbird Lane and award project to Scotty's Landscape and Drainage, LLC as lowest and best quote – **Exhibit T**

Alderman Jarvis seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE FOR ACCESSORY STRUCTURE HEIGHT INCREASE, 297 INGLESIDE DRIVE, HENLEY – Approved

Community Development Director Kianca Guyton presented the request of Rebecca Henley, 297 Ingleside Drive for a variance from 10 feet to 22 feet for a detached garage at this location. She stated that both the Planning and Zoning Commission and the Community Development Department recommend approval. The motion was made by Alderman Tankersley, seconded by Alderman Strain and unanimously approved to authorize this variance as requested. Mayor Pro Tempore declared the motion carried. Documentation pertinent to this request is attached hereto and incorporated herein as **Exhibit U**.

COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE FOR ACCESSORY STRUCTURE HEIGHT INCREASE, 213 LANGDON COVE, JERNIGAN – Approved

Community Development Director Kianca Guyton presented the request of Eric and Leigh Jernigan, 213 Langdon Cove, Lot A38, Reunion, Phase 2, for a variance from 10 feet to 20 feet for construction of a pool house. Approval is recommended by both the Planning and Zoning Commission and the Community Development Department. The motion was made by Alderman Tankersley and seconded by Alderman Strain to grant approval of this variance as requested. The vote was unanimous in favor of approval and Mayor Pro Tempore Bowering declared the motion carried. Information relevant to this request is attached hereto and incorporated herein as **Exhibit V**.

COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE FOR HEIGHT INCREASE FOR ACCESSORY STRUCTURE, WOIDTKE – Approved

Community Development Director Kianca Guyton presented the request of Matthew and Lou Ann Woidtke for a variance for height increase from 10' to 11.6' for the construction of a pergola at 503 Florence Drive in Cypress Lake. It was noted that the Planning and Zoning Commission and Community Development Department recommended approval and the motion was made by Alderman Jarvis to grant approval of the variance as requested. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit W**.

COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE FOR HEIGHT INCREASE FOR ACCESSORY STRUCTURE, WOIDTKE – Approved

Community Development Director Kianca Guyton presented the request of Matthew and Lou Ann Woidtke for a variance for height increase from 10' to 14' for the construction of an outdoor fireplace at 503 Florence Drive in Cypress Lake. It was noted that the Planning and Zoning Commission and Community Development Department recommended approval and the motion was made by Alderman Tankersley to grant approval of the variance as requested. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit W**.


COMMUNITY DEVELOPMENT DEPARTMENT – SPECIAL EXCEPTION, NORTHBAY SUBDIVISION CLUBHOUSE– Approved

With regard to the request of Applicant Molly Brasfield of Dragonfly Music, LLC, for a special exception to allow for an event center as a conditional use to the Northbay rezoning ordinance in the Northbay Subdivision Clubhouse, Ms. Guyton recommended approval with certain contingencies. Alderman Tankersley made the motion to grant approval subject to all contingencies and conditions being satisfactorily met as outlined in the Staff Notes. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit X**.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Tankersley, and the vote was unanimous in favor of approval. The motion was declared carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk