

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

July 2, 2019

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, July 2, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, and Guy Bowering, Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler and Alderman Warren Strain were absent.

Alderman Steve Hickok called the meeting to order stating that since both the Mayor and Mayor Pro Tempore were absent, but a quorum was present, it would be in order to elect a temporary Mayor Pro Tempore. Alderman Tatum made a motion to appoint Alderman Hickok as the temporary Mayor Pro Tempore. Alderman Bowering seconded the motion which was unanimously approved by all Aldermen present and declared carried by the newly appointed temporary Mayor Pro Tempore. From this point, Alderman Hickok presided over the remainder of the meeting as temporary Mayor Pro Tempore.

After a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor Pro Tempore asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Jacobs made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. Second Regular Board Meeting – June 18, 2019
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks
123434-123602
 - 2. Payroll Checks
Checks 33801-33828, 33834-33835; EFTs 3722-3914 – 06/21/19
Disbursement Checks: 33829-33833 – 06/21/19
Checks 33836-33839; EFTs 3915-3923 – 06/28/19
- C. Accept the following proofs of publication: - **Exhibit B**
 - 1. Advertisement for Bids – Quail Run Subdivision Low Pressure Sewer System
(Herald & Journal)
 - 2. Advertisement for Bids – Taxiway Rehabilitation, Bruce Campbell Field, AIP
No. 3-28-0046-026-2019 (Herald & Journal)
 - 3. Public Notice – Mark Castleberry of Castle Properties, Rezoning from R-2 to
O-M (Herald & Journal)
 - 4. Public Notice – Lims Properties on behalf of Mary Lynn Cox, Variance of side
yard landscape setback, Mannsdale Commercial Park, Lot 2A (Herald & Journal)
 - 5. Public Notice – Lims Properties on behalf of Mary Lynn Cox, Variance to
decrease minimum lot width, Mannsdale Commercial Park, Lot 2A (Herald &
Journal)

6. Public Notice – Lims Properties on behalf of Mary Lynn Cox, Variance of side yard landscape setback, Mannsdale Commercial Park, Lot 2B (Herald & Journal)
 7. Public Notice – Palmetto Madison – New Mannsdale R., LLC on behalf of Mary Lynn Cox, Rezoning from C-2 to C-3, 120 Mannsdale Road (Herald & Journal)
 8. Public Notice – Palmetto Madison – New Mannsdale R., LLC on behalf of Mary Lynn Cox, Special Exception for Conditional Use in C-3, 120 Mannsdale Road (Herald & Journal)
 9. Public Notice – Cleaning of Private Property, 403 Woodland Hills Court (Herald & Journal)
 10. Public Notice – Cleaning of Private Property, 1336 Rice Road (Herald & Journal)
 11. Public Notice – Cleaning of Private Property, 606 Red Oak Dr. (Journal)
 12. Public Notice – Chad Williams of Crawford Retail II, LLC, Special Exception, Main Street and Crawford Farms Boulevard (Journal)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 1. Accept resignation of David Holton, Building Inspector effective June 24, 2019
 2. Authorization to hire James “Blakely” Brooks, Street Department Laborer effective July 4, 2019
 3. Authorization to hire Craig Kirchoff as full-time Firefighter effective July 3, 2019
 4. Authorization to promote Firefighters Ian O’Leary and Jerry Thomas Stewart to the rank of Lieutenant effective July 3, 2019
 5. Approval of re-evaluation of job requirements for Street Department Laborer Charlie Brooks effective July 4, 2019
 - E. Approval of the following requests for temporary POD units:
 1. Mandy Sumerall, 143 Vinings Drive from June 13 – July 12, 2019
 - F. Approval of and authorization for Mayor to execute all paperwork regarding the City’s participation in the 2020 update of the District 5 Regional Hazard Mitigation Plan – **Exhibit D**
 - G. Approval of and authorization for Mayor to execute proposal from Dude Solutions for the subscription to a Work Order system as specified – **Exhibit E**
 - H. Accept quotes for a three-year Generator Maintenance Agreement and award to Taylor Power Systems as lowest and best quote – **Exhibit F**
 - I. Accept estimate for roof replacement at the Madison Welcome Center and award to Rankin Roofing as the lowest and best quote (add allowance of \$1,200 toward cost of decking that may need to be replaced) – **Exhibit G**
 - J. Approval of reimbursement request to Madison County for Hoy Road expenditures per Interlocal Agreement
 - K. Acknowledge the 2019 Mississippi Sales Tax Holiday which takes place between 12:01 a.m., Friday, July 26, 2019 and 12:00 midnight Saturday, July 27, 2019 – **Exhibit H**
 - L. Approval of change in use for 1896 Madison Parkway, Suite E - The Good Feet Store
 - M. Accept the following monthly departmental reports: - **Exhibit I**
 1. Police Department – May 2019
 - N. Approval of and authorization for the Police Department to apply for and execute all necessary documents for the application for the following grants: - **Exhibit J**
 1. MS Office of Homeland Security, Disaster Response Team
 2. Justice Assistance Grant for Warrants/Traffic Division
 3. MS Leadership Council on Aging (TRIAD)
 - O. Approve Proclamation supporting the City Chamber of Commerce “LocalFirstMadison” and Gold Box initiative during the month of July 2019 – **Exhibit K**
 - P. Acknowledge receipt of letter from MS Department of Transportation concerning approval of Multimodal Program grant for taxiway rehabilitation at Bruce Campbell Field and authorize Mayor to execute all necessary documentation – **Exhibit L**
 - Q. Approval of and authorization for Mayor to execute Engagement Letter with PFM Financial Advisors, LLC – **Exhibit M**
 - R. Accept Quitclaim Deed from Charlotte Cox Morrow and Llewellyn Henry Cox, III - **Exhibit N**
 - S. Approval of temporary housing for Rick and Pam Navari contingent upon receipt of letter of approval from homeowners association

- T. Approval of and authorization for Mayor to execute Amended Interlocal Cooperation Agreement Between Madison County, Mississippi and the City of Madison, Mississippi Regarding the Funding of Certain Street Improvements in the City of Madison (*Oak Ridge Circle, Northbay, Natchez Trace Village, Annandale Club Parkway, St. Ives, etc.*) – **Exhibit O**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY, – Galleria Parkway Properties: State of Mississippi: Parcel 072C-06A-003/01.00, Parcel 072C-06A-005/03.00 Parcel 072C-06A-003/02.00, Parcel 072C-06A-005/08.01, Parcel 072C-06A-005/08.00, Parcel 072C-06A-005/09.00, Parcel 072C-06A-003/09.00, Parcel 072C-06A-003/05.00, Parcel 072C-06A-003/06.00, Pride Brothers: Parcel 072C-06A-005/04.00, Claude Short: Parcel 072C-06A-005/00.00 - Resolutions Adopted

Mayor Pro Tempore Hickok opened the Public Hearing for discussion regarding the condition of parcels on Galleria Parkway as outlined above. There was no one present from the public to address the matter. Code Enforcement Officer Miriam Ethridge stated that the properties have been properly noticed and are in need of cleaning. She recommended that the Board adopt resolutions to have the properties cleaned. The Public Hearing was closed and Alderman Bowering made a motion to adopt Resolutions to have the properties cleaned. Alderman Peeler seconded the motion, the vote was unanimous in favor of approval and Mayor Pro Tempore Hickok declared the motion carried. These Resolutions are attached hereto and incorporated herein as **Exhibit R**.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY – 403 WOODLAND HILLS COURT – Resolution Adopted

Mayor Pro Tempore Hickok opened the Public Hearing for discussion regarding the cleaning of private property located at 403 Woodland Hills Court. Present at the meeting was Dan Myers, Danny Russell and Jeff Stewart who spoke to the matter indicating that they will tear out the driveway and rebuild it, complete some interior updates and address and rectify the drainage issues. They stated that the property is being updated to sell. The motion was made by Alderman Bowering to adopt a Resolution to have the property cleaned and authorize Code Enforcement Officer Miriam Ethridge to monitor the progress for completion within a reasonable timeframe. The motion was seconded by Alderman Hudgins and unanimously approved. Mayor Pro Tempore Hickok declared the motion carried. A copy of the Resolution is attached hereto and incorporated herein as **Exhibit S**.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY – 1336 RICE ROAD – Resolution Adopted

Mayor Pro Tempore Hickok opened the Public Hearing for discussion regarding the cleaning of private property located at 1336 Rice Road. There was no one present from the public to address the matter. Code Enforcement Officer Miriam Ethridge stated that the property is bank owned, the tenants had been evicted, and a young family intends to purchase and renovate the property. The motion was made by Alderman Jacobs to adopt a Resolution to have the property cleaned and authorize Code Enforcement Officer Miriam Ethridge to monitor the progress for completion within a reasonable timeframe. The motion was seconded by Alderman Peeler and unanimously approved. Mayor Pro Tempore Hickok declared the motion carried. A copy of the Resolution is attached hereto and incorporated herein as **Exhibit T**.

PUBLIC WORKS DEPARTMENT – FINAL PLAT AMENDMENT, OVERBROOK, BLOCK X, REUNION SUBDIVISION – Approved

Community Development Director Kianca Stringfellow presented the final plat amendment for Overbrook, Block X in the Reunion subdivision. She explained that the need for amendment was based on the correction of an error in the property description. Alderman Bowering made a motion to grant approval of the final plat amendment, seconded by Alderman Tatum and unanimously approved by all Aldermen present. Mayor Pro Tempore Hickok declared the motion carried.

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS - Adopted

City Clerk/Direct of Finance and Administration Susan Crandall presented the Resolution to issue General Obligation Public Improvement Bonds. City Attorney Dale Danks stated that he had reviewed the Resolution and found it to be in order. Alderman Jacobs made the motion to adopt the Resolution as presented. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried. The Resolution is attached hereto and incorporated herein as **Exhibit U**.

EXECUTIVE SESSION

Mayor Pro Tempore Hickok requested to enter into a Closed Session to determine if an Executive Session would be appropriate regarding discussion of litigation and contracts. Alderman Bowering made the motion, seconded by Alderman Hudgins and unanimously approved by all Board members. The Mayor Pro Tempore declared the motion carried and requested that the public vacate the room.


After brief discussion, it was determined that an Executive Session would be appropriate for discussion of matters of litigation and contracts. The public was invited to return to the room to hear the motion as follows: Alderman Bowering made the motion to go into Executive Session for the purpose of discussion of matters of litigation and contracts. Alderman Tatum seconded the motion. The vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried and once again asked that the room be vacated.

At this time, Mayor Hawkins Butler arrived and proceeded over the remainder of the meeting. Alderman Hickok moved to execute releases and authorize the Mayor to sign for United States District Court, Mississippi Southern District, Cause Number 3:18-cv-00018-LG-RHW, and the suit filed in the Circuit Court of Madison County, Cause Number CI 2018-0062. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With regard to the Contract of Purchase and Sale of property located at 2069 Main Street, Madison, Mississippi (The Montgomery House), the motion was made by Alderman Tatum to approve the contract and authorize the Mayor's execution of it. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

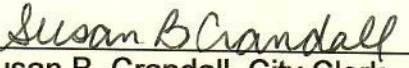
With no further business for discussion, Mayor Hawkins Butler asked for a motion to end the Executive Session. Alderman Tatum made the motion, seconded by Alderman Hickok and unanimously approved by all Board members. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, the motion was duly made by Alderman Jacobs, seconded by Alderman Hudgins and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk