

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**July 3, 2018**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, July 3, 2018 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Tawanna Tatum was absent.

Mayor Hawkins Butler called the meeting to order. She welcomed Boy Scout Troop 15 member, James Rigney to the meeting. This Troop is affiliated with St. Matthew United Methodist Church and James is attending the meeting in partial fulfillment of requirements to obtain his Citizenship in the Community Badge.

After a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Boy Scout James Rigney, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, the Mayor asked if there were any items to be removed for discussion. Alderman Strain stated that he would like to recuse himself from voting on the Consent Agenda with regard to a possible conflict of interest concerning Item K, 1 involving his current employer. He left the meeting room at this time. There were no removals of items and Alderman Hickok moved to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes:**
  - 1. Second Regular Board Meeting – June 19, 2018
- B. Approve Claims Docket - **Exhibit A****
  - 1. Computer Checks  
119266-119415
  - 2. Payroll Checks  
031504 - 031737 – 06/22/2018
- C. Accept the following proofs of publication: - **Exhibit B****
  - 1. Public Notice–Variance Application, - Case, 320 Sonoma Cove (*Herald & Journal*)
  - 2. Advertisement for Bids – Concrete Service (*Herald & Journal*)
  - 3. Advertisement for Bids – In Place Asphalt/Cold Milling (*Herald & Journal*)
  - 4. Advertisement for Bids – Polyurethane Foam Service (*Herald & Journal*)
  - 5. Advertisement for Bids – Roadway Marking (*Herald & Journal*)
  - 6. Public Notice – Garbage Collection Fund (*Journal*)
  - 7. Public Notice – Audited Financial Report, Fiscal Year 2017(*Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
  - 1. Accept resignation Police Officer, Austin Gholson effective July 5, 2018
  - 2. Rescind action of June 19, 2018 to rehire Matthew Hendley, Parks Department, Part-Time/Seasonal employee and revise action of June 5, 2018 to reflect his inactive/payroll removal status date as June 14, 2018
  - 3. Authorization to hire Benjamin Blackwell as Parks Department Part-Time/Seasonal employee effective July 5, 2018
  - 4. Accept resignation of William Donald Burt, Street Department Laborer effective June 21, 2018
- E. Approval of the following requests for temporary POD units: - **Exhibit D****
  - 1. Chris Blair, 173 Cross Creek Drive – June 20, 2018 – July 30, 2018

- F. Accept the following Irrevocable Standby Letters of Credit: - **Exhibit E**
  - 1. Ashton Park, LLC, Credit No. 1810 – Hartford Subdivision, Part 2-A
  - 2. Ashton Park, LLC, Credit No. 1820 – Hartford Subdivision, Part 3-A
- G. Approval of and authorization for Mayor to execute MyPERS Reporting User Authorization form – **Exhibit F**
- H. Approve changing name of Bainbridge Drive to Bainbridge Lane in Northbay Subdivision and authorize changes to the appropriate records
- I. Authorization to pay Don McLemore PC for Invoice-Right of Way for the Hoy Road Project STP-0047-00(35) LPA FMS 105508/701000: - **Exhibit G**
  - 1. Invoice 182678, Patrick J. Carrington, Jr. – File No. 015-00-00-W
  - 2. Invoice 182714, Marion L. & Camille C. Towery – File No. 043-00-00-T
  - 3. Invoice 182722, Sara Harrison White & Brandon L. White - File No.044-00-00-T
- J. Approval of and authorization for City Clerk/Finance Director to execute letter from BancorpSouth for acknowledgement of Bonds Destroyed for \$2,845,000.00 City of Madison, Mississippi G/O Refunding Bonds, Series 2010 – **Exhibit H**
- K. Authorization for the Police Department to apply for and obtain all appropriate signatures for the following grant applications: - **Exhibit I**
  - 1. MS Department of Homeland Security Funding Opportunity & Threat Assessment
  - 2. TRIAD Grant, MS Council on Aging, FY 2018-2019
- L. Accept quotes and award contract to Utility Constructors, Inc. (lowest and best quote) for the removal of an existing drainage pipe under Madison Avenue and replacement with a 60" HDPE drainage pipe – **Exhibit J**
- M. Approval of and authorization for Mayor to execute Change Order Number Two (2) & Final for Welch Farms Road Extension & Liberty Park Drainage Improvements Project, PFI Reference #25026.00 and all associated close-out documents and payments to Hemphill Construction Company, Inc. – **Exhibit K**
- N. Accept the following monthly departmental reports: - **Exhibit L**
  - 1. Code Enforcement – May and June 2018
- O. Accept letter of intent from Bank First regarding the renewal of the Letter of Credit #1139178 for Brashear Creek, LLC/Fountain of Madison project – **Exhibit M**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and Alderman Strain returned to meeting room at this time.

**PUBLIC HEARING – 1020 MACDALE LANE – Resolution Adopted**

Mayor Hawkins Butler opened the Public Hearing for discussion of the cleaning of private property located at 1020 Macdale Lane. There was no one from the public present to comment on the matter.

Code Enforcement Officer Ken Wilbanks addressed the issue stating that the property owners had been notified in writing that the property had been determined to be a nuisance to the public. He stated that the property had been vacated approximately seven months ago and that complaints have been received regarding the condition of the pool and property. He recommended adopting a Resolution to allow the City to have the pool and property cleaned and costs assessed to the property owner.

Alderman Hudgins moved to adopt a Resolution authorizing the City to have the property cleaned, seconded by Alderman Jacobs. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. The Resolution is attached hereto and incorporated herein as **Exhibit N**.

With no further business for discussion, the motion was duly made by Alderman Hickok, seconded by Alderman Bowering and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.

  
 Mayor Mary Hawkins Butler

Attest:

  
 Susan B. Crandall, City Clerk