

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**July 5, 2023**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Wednesday, July 5, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. City Attorney Chelsea Brannon was absent.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Jarvis, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

**A. Accept Meeting Minutes and Notices:**

1. Minutes of Second Regular Board Meeting – June 20, 2023

**B. Approve Claims Docket – Exhibit A**

1. Computer Checks

Checks: 5936-6101

2. Manual Checks/EFTs/VOIDs

Checks: 5932-5935

3. Payroll Checks

Checks: 1563-1575; EFTs: 25483-25716 – 06/30/2023

Disbursement Checks: 1576-1579 – 06/30/2023

**C. Accept the following departmental changes/documents per terms of the**

Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**

1. Accept resignation of Firefighter Mark Randall effective July 13, 2023
2. Authorization to transfer Adrian Bolton from Water Department to Street Department effective July 6, 2023
3. Authorize budgeted pay adjustment for Amy Cummins, Community Partners Director
4. Accept resignation of Police Officer Donovan Randolph effective July 7, 2023

**D. Declare Police Lieutenant Joe Saxon's service weapon as surplus as outlined in the attached memorandum – Exhibit C**

**E. Accept the following monthly departmental reports: - Exhibit D**

1. Police Department – May 2023

**F. Accept the following Proofs of Publication (*Madison County Journal*) – Exhibit E**

1. Advertisement for Bids: Rehabilitate Runway Markings
2. Advertisement for Bids: Reconstruct North Apron
3. Public Notice – Special Exception, MRA Tennis Complex
4. Public Notice – Variance for Height Increase, Stevens
5. Public Notice – Variance for Height Increase, Richards
6. Public Notice – Variance for Height Increase, Dennis
7. Public Notice – Variance for Height Increase, Johnson
8. Public Notice – Variance Rear Yard Setback, Arlington Colony Park
9. Public Notice – Variance Front Yard Setback, RPM Realty



- G. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property for the following Properties: - **Exhibit F**
1. Ash Tree Lane/North Azalea Drive – Lots 13, 14, 16, 39
  2. 138 Sunflower Drive
  3. Galleria Parkway Parcels
  4. Garden Park, Lot 13
  5. Indian Pines, Lot 7
  6. 412 Post Oak Cove
- H. Authorization for City Clerk to execute Customer Service Agreement with Mid-South Renewals as requested by Public Works Department – **Exhibit G**
- I. Approve Fire Department Training and Travel Calendar for August 2023 – **Exhibit H**
- J. Authorization for Parks Department to declare as surplus and send to auction one (1) 2004 F250 truck #0421- **Exhibit I**
- K. Approval of and authorization for Parks & Recreation Director to execute MS Department of Wildlife, Fisheries, and Parks Quarterly Progress Report for Liberty Park Playground Improvements – **Exhibit J**
- L. Approve Pickering's Scope of Work, Schedule, and Fee Proposal for Strawberry Patch Park Sidewalk Project No. 26407.00 – **Exhibit K**
- M. Approve Utility Quotation from sole source provider Consolidated Pipe & Supply Company, Inc. for Neptune Upgrade – **Exhibit L**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**SISTER CLARE HOGAN HALL, ST. FRANCIS OF ASSISI CATHOLIC CHURCH – Approved**

Director of Environment and Design Alan Hoops presented the architectural rendering for Sister Clare Hogan Hall at St. Francis of Assisi Catholic Church. After brief discussion, the motion was made by Alderman Jarvis, seconded by Alderman Strain, and unanimously approved by all Aldermen to grant approval of the architectural rendering and authorize the issuance of a building permit. Mayor Hawkins Butler declared the motion carried.


**RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI EXPRESSING OPPOSITION TO SPLITTING THE MADISON AND RANKIN COUNTY CIRCUIT COURT JUDICIAL DISTRICT (DISTRICT 20) AND FOR RELATED PURPOSES**

Mayor Hawkins Butler presented a Resolution for consideration by the Board to express opposition to a proposal to split the Madison and Rankin County Circuit Court Judicial District. She stated that all municipalities in this district are being asked to adopt a similar Resolution in opposition. After brief discussion, the motion was made by Alderman Strain to adopt the Resolution as presented. Alderman Jarvis seconded the motion and the vote was unanimous in favor of adoption. Mayor Hawkins Butler declared the motion carried. A copy of the Resolution is attached hereto and incorporated herein as **Exhibit M**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Jarvis and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

  
Mary Hawkins Butler, Mayor

Attest:

  
Susan B. Crandall, City Clerk