

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

July 7, 2020

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, July 7, 2020 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Patricia Peeler, Paul Tankersley and Mike Hudgins, City Attorney Chelsea Brannon, and City Clerk/Director of Finance and Administration Susan Crandall, and Administrative Assistant Janet Danks. Present by telephonic conferencing was Alderman Tawanna Tatum. Mayor Mary Hawkins Butler, Aldermen Ken Jacobs and Alderman Warren Strain were absent.

After a prayer led by Alderman Hudgins and the Pledge of Allegiance led by Alderman Peeler the Mayor Pro Tempore asked for a Roll Call:

Alderman Strain:	absent
Alderman Tatum:	present
Alderman Peeler:	present
Alderman Jacobs:	absent
Alderman Tankersley:	present
Alderman Hudgins:	present
Alderman Bowering:	present

Mayor Pro Tempore Bowering called the meeting to order and welcomed everyone. He announced we did have a quorum. The meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor Pro Tempore asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tankersley made the motion to approve the Consent Agenda as follows:

- A. Accept Meeting Minutes and Notices:
 - 1. Minutes of Second Regular Board Meeting – June 16, 2020
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks:
 - 127380-127647
 - Manual Checks:
 - Checks 127219-127225; 127378-127379
 - 2. Payroll Checks:
 - Checks 34553-34569; EFTs 9350-9554 – 07/03/2020
 - Disbursement Checks: 34570-34573 – 07/03/2020
- C. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
 - 1. Accept resignation of Rod Eriksen, Police Captain effective July 9, 2020
 - 2. Authorization to transfer Tom West from Arts Center to Parks & Recreation Department effective June 22, 2020
 - 3. Authorization to hire Christian Bass as Firefighter effective July 8, 2020
 - 4. Authorization to hire Mark Randall as Firefighter effective July 8, 2020
 - 5. Authorization to rescind Board approved hiring of Christian Blake Tucker effective June 29, 2020 for the position of Police Dispatcher (position declined)

- D. Accept the following proofs of publication: - **Exhibit C**
 - 1. Public Notice - Crosstown Builders, Variance in Rear Yard Setback at 410 St. Augustine Drive (Herald & Journal)
 - 2. Public Notice – Mike & Phillip Wann, Rezoning from A-1 to C-1 of 1242 Highway 51 (Herald & Journal)
- E. Authorization to ratify the June 25, 2020 execution of the 2019 Certification pertinent to the Consumer Confidence Report to be submitted to the Mississippi State Department of Health – **Exhibit D**
- F. Approval of and authorization for the Mayor to execute a "Notice of Intent" on behalf of the City of Madison expressing its intent to execute its third and final one (1) year option to extend its current contract with Waste Management of Mississippi, Inc. dated August 19, 2015 related to Waste Hauler Services for Collections and Disposal of Residential and Light Commercial Waste, Residential Recycling Services and Collection and Disposal of Residential Yard Waste, commencing October 1, 2020 and ending September 30, 2021 – **Exhibit E**
- G. Approval of and authorization for Mayor to execute DBE Plan Update FY2020 for Bruce Campbell Field Airport – **Exhibit F**
- H. Approve Fire Department's request to remove items from inventory that are no longer serviceable or obsolete – **Exhibit G**
- I. Accept the following monthly departmental reports: - **Exhibit H**
 - 1. Fire Department – May 2020
- J. Approval and authorization to repair New Holland T6030 tractor (Inventory #S0923, Old #S717) by Deviney Rental & Supply – **Exhibit I**
- K. Approval and authorization for the Mayor to sign Pickering Inc. Amendment Number 1 to the Engineering Services Agreement for Project Quail Run Subdivision Low Pressure Sewer System – **Exhibit J**
- L. Approval of and Authorization to Execute Professional Services Agreement with Dean and Dean Associates for Architectural Services related to the Roof Replacement of the Madison Justice Complex – **Exhibit K**
- M. Approval of and Authorization to Execute Professional Services Agreement with Dean and Dean Associates for Architectural Services related to the Roof Replacement of the Denson Robinson Public Services Complex – **Exhibit L**
- N. Adopt Resolution to Approve Change Order Number One and Final Summary Change Order to the Contract with Hemphill Construction Company, Inc. for the Quail Run Subdivision Low Pressure Sewer System Project and to Authorize the Mayor to Execute any and all Documents Necessary to Effectuate this Change Order – **Exhibit M**
- O. Authorization for the Mayor or her Designee, to Submit Certification Letter to the Mississippi Emergency Management Agency to Confirm that the City is Operational, Holding Meetings and Capable of Adopting the New Flood Insurance Studies and Flood Insurance Rate Maps (FIS/FIRM) – **Exhibit N**
- P. Adopt Resolution to Authorize the Repair and Replacement of a Sewer Manhole on Hoy Road near Highway 51 and for Related Purposes – **Exhibit O**
- Q. Acknowledgement, Reaffirmation, and Continued Finding of a Local State of Emergency in the City of Madison pursuant to the Authority Granted by *Mississippi Code Ann. Sec. 45-17-1 et seq.* and related statutes and *Mississippi Code Ann. Sec. 33-15-17 et. seq.*
- R. Accept Quotes and Authorize Agreement with B&B Electrical & Utility Contractors, Inc. for Relocation of Underground Electrical Feeder for Lift Station at Hoy Road & Tisdale Road in Connection with the Hoy Roy Improvements Project and Authorize the City Attorney to Seek Reimbursement for the City's Costs in Connection with the Same – **Exhibit P**
- S. Authorization to Execute Engagement Letter and Enter into a Professional Services Agreement with Financial Crimes Investigative, Compliance & Security, LLC – **Exhibit Q**
- T. Adopt Resolution to Waive Fee for Event at Liberty Park subject to meeting scheduled for July 8, 2020 – **Exhibit R**
- U. Approval of and authorization for repairs of the curb, sidewalk and driveway at 128 Greenridge Drive in Annandale Subdivision (Brenda Giles) to correct the flow of water; Public Works will use Bulldog Construction under the 12-month bid for concrete work – **Exhibit S**

V. Adopt Resolution Memorializing the Ongoing Efforts to Protect the Health, Safety, and Welfare of the Community in Response to the Spread of Covid-19 for Related Purposes – **Exhibit T**

Alderman Hudgins seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

CODE ENFORCEMENT – CLEANING OF PRIVATE PROPERTIES

Code Enforcement Official Miriam Ethridge provided information on a private property located at 1606 Highland Colony Parkway owned by Walgreens. The property was posted for code violations due to unkept landscape and litter. No Walgreens representative was present. Ms. Ethridge recommended giving Walgreens 15 days to bring the property up to code. The motion was made by Alderman Hudgins to allow Walgreens 15 days to bring the property up to code and Alderman Tankersley seconded the motion. The vote was unanimous in favor of approval and Mayor Pro Tempore Bowering declared the motion carried.

Code Enforcement Official Miriam Ethridge provided information on a private property located at 1100 Highway 51 owned by Walgreens. The property was posted for code violations due to unkept landscape and litter. No Walgreens representative was present. Ms. Ethridge recommended giving Walgreens 15 days to bring the property up to code. The motion was made by Alderman Tatum to allow Walgreens 15 days to bring the property up to code and Alderman Peeler seconded the motion. The vote was unanimous in favor of approval and Mayor Pro Tempore Bowering declared the motion carried.

DEPARTMENT OF ENVIRONMENT AND DESIGN – FULL MOON BBQ RESTAURANT – Approved

Director of Environment and Design Alan Hoops presented the request of RLS Design Group for architectural approval and permission to issue a building permit for construction of Full Moon BBQ Restaurant to be located on the corner of Madison Parkway and Crawford Farms. After a brief discussion, the motion was made by Alderman Tankersley to grant approval of the architectural design and authorize the issuance of a building permit subject to final review and approval of staff regarding signage and final drawings. Alderman Hudgins seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

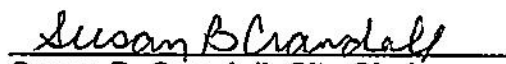
DEPARTMENT OF ENVIRONMENT AND DESIGN – RENOVATIONS TO MCDONALD'S RESTAURANT – Approved

Director of Environment and Design Alan Hoops presented the request of McDonald's and architect, Robert Kempkes for approval of the architectural design and issuance of a building permit for renovations to the existing restaurant located on Highway 51. After a brief discussion, the motion was made by Alderman Peeler to grant approval of the architectural design and authorize the issuance of a building permit subject to final review and approval of staff regarding signage and final drawings. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

With no further business for discussion, the motion was made by Alderman Peeler and seconded by Alderman Tankersley to adjourn the Board meeting. The vote was unanimous in favor of approval and Mayor Pro Tempore Bowering declared the motion carried and the meeting adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk