

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**August 1, 2023**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Wednesday, August 1, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. Scout Troop 19 Leader Ann Nelson and Scouts Layney Brannon and Kenndy Nelson were welcomed to the meeting. After a prayer led by Alderman Bowering and the Pledge of Allegiance led by Layney and Kennedy, the meeting proceeded as follows:

**SPECIAL PRESENTATIONS**

Dr. Amy Smith along with her husband, Joel and daughter, Jessica received recognition and was presented with a proclamation for being named as the 2023 University of Mississippi School of Nursing Alumna of the Year.

The Madison Central Tennis Team under the leadership of Coach Brad Boteler, was presented with certificates of recognition for their title as 2023 Mississippi High School Athletics Association (MHSAA) State Championship winners. They won six of the last seven championships and the last four in a row.

The Madison Central Golf Team under the leadership of Coach Todd Beach, was presented with certificates of recognition for their title as 2023 Mississippi High School Athletics Association (MHSAA) State Championship winners.

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**CONSENT AGENDA**

**A. Accept Meeting Minutes and Notices:**

1. Minutes of Second Regular Board Meeting – July 18, 2023

**B. Approve Claims Docket – Exhibit A**

1. Computer Checks

Checks: 6280-6434

2. Manual Checks/EFTs

Checks: 6278-6279

Voided Checks/EFTs: 4887, 5605 (July 2023)

3. Payroll Checks

Checks: 1598-1605; EFTs: 25945-26166 – 07/28/2023

Disbursement Checks: 1606-1608 – 07/28/2023

Checks: 1609-1612; EFTs: 26167-26175 – 07/31/2023



Disbursement EFTs: 26176-26180 (July 2023)  
Voided Checks/EFTs: 1590 (July 2023)

- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
  - 1. Accept Oath of Office for Police Officer Kyle R. Christian
  - 2. Accept resignation of Ruth Marie Stogner, Police Department Grants Writer effective August 2, 2023
  - 3. Authorization to hire John C. Wallace as full-time Police Officer effective August 7, 2023
  - 4. Authorization to hire Dexter Washington as full-time Water Department Laborer effective August 2, 2023
- D. Appoint Lena Guyton to the Water Appeals Board
- E. Approval of and authorization for Mayor to execute House Bill 603 Funding documents as required by the MS Department of Finance and Administration - **Exhibit C**
- F. Approval of and authorization for Mayor to execute Government Relations Professional Services Agreement with Keystone Strategies, LLC - **Exhibit D**
- G. Authorization for Mary Ann Blakeney and Kim Moore, members of the Keep Madison the City Beautiful Committee, to attend the 2023 America in Bloom Symposium on September 28-30, 2023 in Spartanburg, South Carolina
- H. Authorization for Public Works Department to declare items as surplus, remove them from inventory, and auction or dispose of as appropriate as outlined in the attached list - **Exhibit E**
- I. Approval of and authorization for Police Department to execute all appropriate documents as necessary for application and processing of the FY2024 TRIAD Grant - **Exhibit F**
- J. Approval of and authorization for Police Department to execute Memorandum of Understanding (MOU) between the MS Bureau of Narcotics, MS Gulf Coast High Intensity Drug Trafficking Area, and the Madison Police Department - **Exhibit G**
- K. Accept the following monthly departmental reports: - **Exhibit H**
  - 1. Police Department - June 2023
- L. Accept quotes for one Canon R10 Digital Camera and authorize Police Department to purchase from Deville Camera as lowest and best provider - **Exhibit I**
- M. Approval of and authorization for Mayor to execute FAA Grant Applications for Bruce Campbell Field airport ramp area - **Exhibit J**
- N. Authorization to Advertise for Professional Engineering Services Related to the Mississippi Municipality & County Water Infrastructure Grant Program - **Exhibit K**
- O. Adopt Resolution to Authorize Submission for the 2024 Water Resources Development Act - **Exhibit L**
- P. Accept quotes for Sanitary Sewer Replacement Service at Madison City Hall Renovation site and award to Bufkin Mechanical, Inc. as lowest and best provider - **Exhibit M**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**PUBLIC HEARINGS FOR CLEANING OF PRIVATE PROPERTIES - Resolutions**  
**Adopted - Exhibit N**

Mayor Hawkins Butler opened the Public Hearings for discussion regarding the cleaning of private properties as follows:

**352 Long Cove Drive**

Regarding the condition of property located at 352 Long Cove, Parcel 072E-15A-029/00.0, Code Enforcement Officer Steve Greenough stated that the owner passed away and the house is a currently vacant HUD property pending bank foreclosure. There was no one present from the public to speak regarding this property and after additional brief discussion the Public Hearing was declared closed and a motion was made by Alderman Jarvis and seconded by Alderman Tankersley to adopt a Resolution to have the property cleaned and maintained should the owners not do so themselves. The vote was unanimous in favor approval and Mayor Hawkins Butler declared the motion carried.



**526 Post Oak Place – Parcel 072C-08B-077/02.07**

Mr. Greenough explained that this is a rental and the owner currently resides in New Jersey. Notices were mailed as required but the property was not cleaned until signs were placed. The current tenant is in the process of moving out. Mayor Hawkins Butler directed Community Development Director Kianca Guyton to make sure the proper procedures are taken before any new tenant moves in. There was no one present from the public to address this matter. After the Public Hearing was declared closed, a motion was made by Alderman Jarvis to adopt a Resolution to have the property cleaned should the property owner not do so. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**434 Willow Oak Drive, Parcel 072C-08A-047/61.00**


This address is a rental property and was cleaned only after the sign went up regarding the Public Hearing. The owner of this property has in excess of 12 other rental properties and is frequently unavailable with no agent representation in his absence. At least six of his other properties have also received cleaning notices. There was no one present from the public to address this matter and after brief discussion, the Public Hearing was declared closed. It was noted that Mr. Greenough would review all rental documents to make sure they are compliant. The motion was made by Alderman Bowering to adopt a Resolution authorizing the City to have the property cleaned and maintained should the owner not do so. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval.

**COMMUNITY DEVELOPMENT DEPARTMENT – MADISON RIDGELAND ACADEMY  
TENNIS COMPLEX – SITE PLAN, SPECIAL EXCEPTION, PRELIMINARY PLAT –  
Approved**

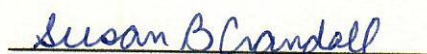
Community Development Director Kianca Guyton presented the request of Madison Ridgeland Academy (MRA) for consideration regarding the construction of a tennis complex. Mr. Termie Land of MRA and Mr. Taylor Poole of Dean Architects were both present at the meeting.

After brief discussion, a motion was made by Alderman Jarvis to grant approval of the site plan, special exception, and preliminary plat contingent upon conditions set forth in the staff notes and the email from Mr. Land regarding the projected March completion of the parking lot on Old Canton Road. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and included herein as **Exhibit O**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Jarvis and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

  
Mary Hawkins Butler, Mayor

Attest:

  
Susan B. Crandall, City Clerk

