

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**August 16, 2016**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, August 16, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Michael Hudgins was absent.

Mayor Mary Hawkins Butler called the meeting to order. Special recognition was given to Troop #1 Boy Scout member, Joseph Uecker, who was in attendance at the meeting in partial fulfillment of the requirement to obtain his Communications Badge. After the invocation led by Alderman Jacobs, Scout Uecker led the Pledge of Allegiance and the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA - *Approved***

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no removals and Alderman Strain made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Board Meeting Minutes:**
  - 1. Second Regular Board Meeting – August 2, 2016
  - 2. Planning & Zoning Commission Minutes – July 11, 2016 – **Exhibit A**
  - 3. Special Called Board Meeting – June 24, 2016
  - 4. Notice of Special Called Meeting – June 24, 2016
  - 5. Waiver of Notification Requirements – June 24, 2016
- B. Approve Claims Docket – **Exhibit B****
  - 1. Computer Checks – 08/16/2016  
111779-111955
  - 2. Manual Checks – July 2016  
226-233; 17012-17056; 111419-111425
  - 3. Payroll Checks – 08/05/2016  
20122-20350
- C. Accept the following proofs of publication: - **Exhibit C****
  - 1. Notice for Bids – Grandview Blvd., Walmart/Lowe's Intersection Improvements, Project 12959 (*Journal*)
- D. Accept the following monthly departmental reports: - **Exhibit D****
  - 1. Administration & Finance – July 2016 Financials
- E. Purge inactive, seasonal Parks Department employees from the payroll system as listed in attached exhibit – **Exhibit E****
- F. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit F****
  - 1. Accept resignation of Katherine Reed, Comptroller/Deputy City Clerk, effective September 2, 2016
  - 2. Authorization to hire Casey Summers as full-time Water Dept. Laborer effective August 18, 2016
  - 3. Authorization to hire Kelly R. Jones as full-time Police Officer effective August 22, 2016

4. Authorization to hire Michael Shannon as full-time Police Officer effective August 29, 2016
- G. Accept Irrevocable Letter of Credit 16-010 from Equity Mortgage for Reunion, Inc., Block K-Dalton – **Exhibit G**
- H. Authorization to make the following departmental inventory changes:  
- **Exhibit H**
  1. Remove Kobalt 30 gallon air compressor, Property #008199 from Police Department inventory – no longer serviceable
  2. Authorization to remove Range Finder CAV-Pro Model 1000, Property #7514, Serial #000275 from Police Department inventory – no longer serviceable
  3. Remove W-1620 telephone system from Water Department inventory – no longer in use
  4. Transfer vehicles from Parks Dept. to Street Dept. inventory:
    1. Dodge Dakota, VIN1133, Truck #0418
    2. Ford Truck, VIN6697, Truck #610
  5. Miscellaneous items from Water Dept. inventory (see attached memo)
  6. Transfer Dell Optiplex 780 computer system, W-763, from Water Dept. inventory to Mayor's office inventory
- I. Accept amended Police Department travel and training calendar for July, August, September, and October 2016 – **Exhibit I**
- J. Authorize the Mayor and Board of Aldermen to approve the Rice Road Multi-Use Path Right-of-Way Services contract revision and authorize the Mayor to sign the contract concurrence request letter for MDOT – **Exhibit J**
- K. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property - 514 Lake Pointe Lane (\$1,750.00) – **Exhibit K**
- L. Authorize the Mayor and Board of Aldermen to approve the Rice Road Multi-Use Right-of-Way Title Certificate & Ownership Search Contract revision – **Exhibit L**
- M. Approval of and authorization to execute Service Agreement with Allison Winstead, dba The Creative Think Company for the term of August 16, 2016 through February 28, 2017 – **Exhibit M**

Alderman Jacobs seconded the motion approving the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

#### **COMMUNITY DEVELOPMENT DEPARTMENT – SITE PLAN, REUNION GOLF & COUNTRY CLUB/CLUBHOUSE – Approved**

Director of Environment and Design, Alan Hoops, presented the request of Reunion Golf and Country Club, LLC for site plan approval for the Reunion Golf & Country Club and clubhouse. He stated that all elevations have been approved and there are no outstanding issues. He also indicated that the Planning and Zoning Commission recommended approval of the site plan contingent upon the submittal and approval of lighting plans. Alderman Bowering moved to grant approval based upon these recommendations. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation pertinent to this request is attached hereto and incorporated herein as **Exhibit N**.

#### **COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE, BENNIE SANDERS– Approved**

Director of Community Development, Kianca Stringfellow, presented the request of Mr. Bennie L. Sanders for a zoning variance to decrease the front yard depth from 100' to 43' for property located at 100 North Pine Drive which is zoned RE-A. This request is made in order to accommodate the addition of a porch. Ms. Stringfellow stated that the Planning and Zoning Commission recommended approval of Mr. Sanders' request. Alderman Tatum made a motion to grant approval of the variance, seconded by Alderman Bowering. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. Copies of documentation relevant to this request are attached hereto and incorporated herein as **Exhibit O**.

**COMMUNITY DEVELOPMENT DEPARTMENT – AMENDMENTS TO ZONING ORDINANCE– Approved**

Discussion was initiated by Ms. Stringfellow concerning proposed amendments to the City's Zoning Ordinance with regard to tattoo parlors, body piercing shops, check cashing facilities, pawnshops, vaporizer stores and smoke lounges. Motions were made as follows to adopt the following ordinances of amendment:

The motion was made by Alderman Hickok to adopt an Ordinance Amending Section 19.03 of the Zoning Ordinance of the City of Madison to add "tattoo parlors, body piercing shops, check cashing facilities (other than banks) and pawnshops" as conditional uses. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Ordinance is attached hereto and incorporated herein as **Exhibit P**.

The motion was made by Alderman Strain to adopt an Ordinance Amending Section 3.02 of the Zoning Ordinance of the City of Madison to add a subsection defining "electronic cigarette or electronic vaping device". Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Ordinance is attached hereto and incorporated herein as **Exhibit Q**.

The motion was made by Alderman Bowering to adopt an Ordinance Amending Section 19.03 of the Zoning Ordinance of the City of Madison to include the following subsection: "vaporizer stores and smoke lounges or similar places where electronic cigarettes/vaporizers are sold or used" as a conditional use. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Ordinance is attached hereto and incorporated herein as **Exhibit R**.

**PUBLIC WORKS DEPARTMENT, SITE PLAN AND FINAL PLAT APPROVAL, SPOTTED ACRES – Approved**

Public Works Director Chad Wages presented the request for site plan and final plat approval for Spotted Acres. He recommended approval, stating that all contingencies, including the addition of an extra fire hydrant had been completed.

Alderman Hickok made a motion to approve the site plan for Spotted Acres, seconded by Alderman Tatum. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried.

Additionally, a motion was made by Alderman Strain to grant approval of the final plat for Spotted Acres. The motion was seconded by Alderman Jacobs and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**RESOLUTION AWARDING BID FOR CONSTRUCTION OF AIP PROJECT NO. 3-28-0046-023-2016 ("CONSTRUCT TERMINAL") TO RICHARD WOMACK CONSTRUCTION, LLC IN THE AMOUNT OF \$1,176,509.00 AND AUTHORIZING SUBMISSION OF APPLICATION FOR FEDERAL ASSISTANCE TO FEDERAL AVIATION ADMINISTRATION, AND CERTIFICATION AND DISCLOSURE REGARDING POTENTIAL CONFLICTS OF INTEREST, SUBJECT TO CONDITIONS STATED HEREIN**

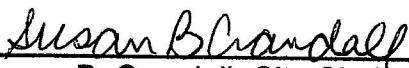
City Attorney John Hedglin addressed the proposed Resolution for awarding of the bid for construction of the airport terminal at Bruce Campbell Field. He stated that there were issues concerning the first bid and the project had to be rebid. At this time, he recommended adoption of the Resolution awarding the base bid to Richard Womack Construction, LLC in the amount of \$1,176,509.00. Additionally, he pointed out that the AIP Project No. is incorrectly reflected in the heading of the Resolution and should be as follows: AIP Project No. 3-28-0046-024-2016. Alderman Hickok moved that the Resolution be adopted as presented with the correction in project number as noted. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler

declared the motion carried. A copy of this Resolution is attached hereto and incorporated herein as **Exhibit S**.

With no further business for discussion, Mayor Hawkins Butler declared the meeting adjourned.

  
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Mayor Mary Hawkins Butler

Attest:

  
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Susan B. Crandall, City Clerk