

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

August 17, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, August 17, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Pat Peeler, Janie Jarvis, Paul Tankersley, Michael Hudgins and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Sandra Strain was present by telephone.

Mayor Hawkins Butler called the meeting to order and welcome Will Farthing, an Eagle Scout who resides in the Cypress Lake subdivision and was in attendance at the meeting in partial fulfillment of the requirements to earn his Citizenship in the Community Badge. After a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. First Regular Board Meeting – August 3, 2021
 - 2. Planning and Zoning Commission Minutes - May 10, 2021 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B**
 - 1. Computer Checks
Checks: 131797-131948
 - 2. Manual Checks
Checks:
 - 3. Payroll Checks
Checks: 35218-35229; EFTs: 15287-15489, 08/13/2021
Manual/Disbursement Checks: 35230-35234, 08/13/2021
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Accept Oath of Office for Police Officer Davis Allen Gibson
 - 2. Authorization to hire Jared Barthel as full-time Police Officer effective August 30, 2021
 - 3. Authorization to hire Marquisha Donahue as full-time Dispatcher effective August 23, 2021
 - 4. Authorization to hire Belinda Wadford as full-time Records Clerk effective August 23, 2021
 - 5. Accept resignation of Police Lieutenant Amy Divine effective August 26, 2021
 - 6. Authorization to hire Nicholas Blanchard as full-time Firefighter effective August 18, 2021
 - 7. Authorization to hire Blakeney Wyman as full-time Firefighter effective August 18, 2021

8. Approval of Public Works Department's request to declare the position of Wesley Johnston, Street Department Laborer as an open position subsequent to his passing on August 4, 2021
9. Authorization to hire Lauren E. Rymer as full-time Police Officer effective August 30, 2021
- D. Accept the following Affidavits of Publication: - **Exhibit D**
 1. Garbage Collection Fund Statement of Revenue & Expenses (*Herald & Journal*)
 2. Ordinance Amending Section 22.02 of Zoning Ordinance (*Herald & Journal*)
 3. Public Notice – Adoption of 2018 Edition of International Building Codes (*Herald & Journal*)
 4. Public Notice – Annual Audited Financial Report for FY2020 (*Herald & Journal*)
 5. Request for Proposals-Contract Waste Hauler Services (*Herald & Journal*)
 6. Public Notice-Adoption of Street Trenching and Right of Management Ordinance (*Journal*)
- E. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property for 123 Meadowdale Drive – **Exhibit E**
- F. Approval of and authorization for Mayor to execute Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship from the Ms. Wheelchair Mississippi Foundation – **Exhibit F**
- G. Accept Amendment No. Three to Irrevocable Standby Letter of Credit No.18-045-SP Originally dated August 22, 2018 from Trustmark National Bank for Sanctuary Development, LLC – **Exhibit G**
- H. Approve Application for Federal Assistance SF-424 for Airport Cares Funds (\$32,000) – **Exhibit H**
- I. Approve Carousel Industries Scope of Work for the telephones solution for the Economic Development building – **Exhibit I**
- J. Authorization for Police Department to renew annual subscription to Lexipol (Police One Academy) – **Exhibit J**
- K. Accept the following monthly departmental reports: - **Exhibit K**
 1. Administration & Finance – Privilege Licenses, June-July 2021
 2. Fire Department – July 2021
- L. Adopt Resolution Declaring the Necessity of Proposed Special Improvements in the Wind Dance Subdivision – **Exhibit L**
- M. Approval of Ordinance Adopting the 2017 Edition of the National Electrical Code (NFPA 70) and for Related Purposes – **Exhibit M**
- N. Adopt Resolution Approving Interlocal Cooperation Agreement Between Madison County, Mississippi and the City of Madison, Mississippi Regarding the Funding of Certain Street Improvements Located in the City of Madison (2021 Project Funds) – **Exhibit N**
- O. Approval of and authorization for Police Department to apply for an execute all necessary documents for Homeland Security Grant FY2020 – **Exhibit O**
- P. Approval of and authorization for City Clerk/Finance Director to execute credit application with Paper Mart as requested by the Economic Development/Community Partners Department
- Q. Authorization for Tona Becker and Brittany Mayfield to travel to Oxford, Mississippi on September 29-30, 2021 to attend the HMR (Hometown Retirees) Retreat
- R. Approve Origin Bank documents as follows: Treasury Management Services Agreement Master Agreement, Treasury Management Services Addendum to Master Agreement Enhancement II, and Treasury Management Online Banking Enrollment/Maintenance Form – **Exhibit P**
- S. Approve Memorandum of Agreement in Relation to the Fixed Based Operators Lease Agreement, subject to Approval of the Parties Closing their Separate Transaction – **Exhibit Q**
- T. Authorization to pay prorated taxes on Parcel 072C-05D-003/02.15 previously purchased by the City and to authorize the City Attorney to seek reimbursement – **Exhibit R**
- U. Adopt Resolution Authorizing the Purchase of Seed and Sod in connection with the Hearn Creek Channel Improvements Project – **Exhibit S**

- V. Accept quotes and award to Solid Rock, MS as lowest and best quote for rip rap for the Hearn Creek Channel Improvements Project – **Exhibit T**

Alderman Tankersley seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT – REZONING FOR ARLINGTON AT COLONY PARK – Approved

Community Development Director Kianca Stringfellow presented the request of Lake Castle Development, LLC (Mr. Jason Ellis was present at the meeting) representing owner Highland Colony Land Company for the rezoning of 40 acres of property located at the southwest corner of Highland Colony Parkway & Lake Castle Road from C-1 to R-2 PUD and R-4 PUD for the development of Arlington at Colony Park. Ms. Stringfellow recommended approval of this request contingent upon covenants and approval of all associated variances to be presented. After brief discussion, the motion was made by Alderman Tankersley to approve the request as recommended by Ms. Stringfellow. Alderman Hudgins seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this rezoning ordinance and other associated documentation is attached hereto and incorporated herein as **Exhibit U**.

COMMUNITY DEVELOPMENT DEPARTMENT – HARLEY RAE BOUTIQUE SITE PLAN AND REAR SETBACK VARIANCE– Approved

Ms. Stringfellow presented the request of Madison Management, LLC, Bridgforth Rutledge (present at the meeting for the site plan and rear setback variance for the expansion of Harley Rae Boutique for Harley Rae Boutique located at 967 Madison Avenue. She recommended approval of both the site plan for expansion of the boutique and the associated greenspace rear setback variance from 5 feet to 0 feet.

The motion was made by Alderman Jarvis to approve the greenspace variance of rear setback as requested. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

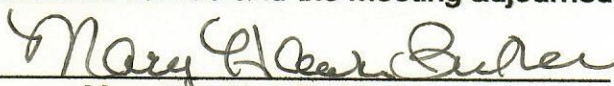
The motion for site plan approval was also made by Alderman Jarvis, seconded by Alderman Bowering and unanimously approved. Mayor Hawkins Butler declared the motion carried.

Documentation relevant to these approvals is attached hereto and incorporated herein as **Exhibit V**.

COMMUNITY DEVELOPMENT DEPARTMENT – EAR, NOSE & THROAT SURGICAL GROUP, DR. KYLE GORDON – SITE PLAN, ARCHITECTURAL APPROVAL AND BUILDING PERMIT– Approved

The request of Highland Colony Land Company, Dr. Kyle Gordon was heard for site plan, architectural design and building permit approval to the Ear, Nose & Throat Surgical Group to be located on a 3-acre tract on Park Place Boulevard across from Madison Central High School. After brief discussion, the motion was made by Alderman Strain to grant approval of all items as requested. Alderman Bowering seconded the motion the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit W**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned in honor and memory of Lucille Nichols and Kirk Thompson. Alderman Jarvis made the motion, seconded by Alderman Peeler and unanimously approved. The motion was declared carried and the meeting adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk