

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

August 2, 2022

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, August 2, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Patricia Peeler, Janie Jarvis, Paul Tankersley, Michael Hudgins, and Guy Bowering, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. City Attorney Chelsea Brannon was present by telephone. Alderman Tatum was absent.

Mayor Hawkins Butler called the meeting to order and after a Prayer led by Public Works Director Dexter Shelby, and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

CONSENT AGENDA

Mayor Hawkins Butler asked if there were any items to be removed from the Consent Agenda for discussion. There were no removals requested and Alderman Strain made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:**
 - 1. Minutes of Second Regular Board Meeting – July 19, 2022
- B. Approve Claims Docket – **Exhibit A****
 - 1. Computer Checks
 - Checks: 2343-2465
 - 2. Manual Checks
 - Checks: 2180, 2339-2342
 - 3. Payroll Checks
 - Checks: 1213-1225; EFTs: 19988-20199 – *July 29, 2022*
 - Manual/Disbursement Checks: 1226-1228 – *July 29, 2022*
 - Checks: 1229-1232; EFTs: 20200-20208 – *July 31, 2022*
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B****
 - 1. Authorization to hire Taylor Alexander as full-time Police Officer effective August 8, 2022
 - 2. Authorization to hire Brianna Nicholson as full-time Dispatcher effective August 8, 2022
 - 3. Authorization to hire Donovan Randolph as full-time Police Officer effective August 8, 2022
 - 4. Accept resignation of Miriam Berry, Police Officer effective July 25, 2022
 - 5. Accept resignation of Skyler Burks, Police Officer effective August 5, 2022
 - 6. Accept resignation of Kelly Folse, Utility Billing Clerk effective July 22, 2022
 - 7. Authorization to hire Joshua Burge as part-time Firefighter effective August 3, 2022
 - 8. Authorization to hire John Murphy as full-time Firefighter effective August 3, 2022
- D. Acknowledge receipt of Amendment No. Four to Irrevocable Standby Letter of Credit No. 18-045-SP for Whittington, Phase 2 – **Exhibit C****
- E. Approve Mid State Construction of MS, LLC Change Order #2 for New City Hall Renovation and Rehabilitation Project – **Exhibit D****

- F. Adopt Resolutions Adjudicating Cost of Cleaning Certain Real Property for the following properties: - **Exhibit E**
 - 1. 123 Meadowdale Drive
 - 2. 412 Post Oak Cove
- G. Authorization for Police Department to purchase one (1) Toshiba copier from Advantage Business Solutions at state contract pricing – **Exhibit F**
- H. Authorization for Police Department to remove items from inventory as outlined in the attached memoranda: - **Exhibit G**
 - 1. 2008 Chevrolet Uplander, Unit #082, VIN 7625
 - 2. Two (2) Kobalt battery-powered chain saws, #9390 and #9391
- I. Authorization for Public Works Department to remove one (1) Triton Generator, Model J60UCM, Serial No. 31301136808 and dispose of as appropriate – **Exhibit H**
- J. Adopt Premium Pay Resolution and authorize execution of necessary documents for Premium pay Program for First Responders as Administered through MS State Department of Public Safety Office of Grants Administration – **Exhibit I**
- K. Accept Monthly Departmental Reports: - **Exhibit J**
 - 1. Administration & Finance – June 2022 Financial Reports
 - 2. Fire Department – June 2022
 - 3. Police Department – June 2022
- L. Authorization to Execute Renewal Agreement with Thomson Reuters
- M. Adopt Resolution Authorizing Award of Wills Lane to Adcamp and for related purposes – **Exhibit K**
- N. Authorization to Submit the Building Code Effectiveness Grading Schedule Report to the Mississippi Rating Bureau – **Exhibit L**
- O. Ratification of Retention of Parish Petroleum for Professional Services related to the Management of the Fuel Tank at the Airport

The motion to approve the Consent Agenda was seconded by Alderman Bowering, unanimously approved by all Aldermen, and declared carried by Mayor Hawkins Butler.

PUBLIC WORKS DEPARTMENT – FINAL PLAT APPROVAL, WINCHESTER BLOCK Z, PHASE 3 – Approved

Public Works Director Dexter Shelby recommended approval of the final plat for Reunion, Winchester Block Z, Phase 3 stating that all requirement had been met. The motion was made by Alderman Strain to grant approval of this final plat. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk