

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**August 20, 2019**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, August 20, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering and Warren Strain. Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Tatum, the meeting proceeded as follows.

**PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY**

Mayor Hawkins Butler opened the Public Hearing for discussion regarding the cleaning of private property located at 805 Annandale Road in the Brentwood portion of Annandale Subdivision. Attorney Dale Long presented photos of the property and his recommendation that the Board adopt a Resolution to have the property cleaned. The Mayor addressed the property owner, Ms. Lashawn Steptoe, and asked if she would like to speak to the matter. Ms. Steptoe explained that she has had cancer since October 2018, has had numerous surgeries and is currently undergoing treatments. Because of her health issues, she has been unable to properly clean the property and has had to change lawn service providers. Alderman Bowering indicated that the property owners association may be able to help find someone to clean the property. Mayor Hawkins Butler asked for a motion to take this matter under advisement and continue the hearing until the next regularly scheduled Board meeting on September 3, 2019 pending further review. Alderman Tatum made the motion to table the matter and continue discussion at the next Board meeting. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this matter is attached hereto and incorporated herein as **Exhibit A**.

**COMMUNITY DEVELOPMENT DEPARTMENT – PRELIMINARY PLAT APPROVAL  
WINCHESTER BLOCK “Z” IN REUNION SUBDIVISION - *Approved***

Community Development Director Kianca Stringfellow presented the preliminary plat for Winchester Block “Z” in Reunion Subdivision. The motion was made by Alderman Bowering to approve the preliminary plat as recommended, seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit B**.

**PUBLIC WORKS DEPARTMENT – FINAL PLAT APPROVAL, EASTWICK, BLOCK T,  
Phase II @ Reunion- *Approved***

Public Works Director Jim Marler presented the final plat for Eastwick, Block T, Phase II @ Reunion. He stated that all inspections and fees had been satisfied. Alderman Strain made the motion to approval the final plat as presented, seconded by Alderman Tatum and unanimously approved. Mayor Hawkins Butler declared the motion carried. A copy of the plat is attached hereto and incorporated herein as **Exhibit C**.



**PUBLIC WORKS DEPARTMENT – FINAL PLAT APPROVAL, EDENBURG, BLOCK U, Phase II @ Reunion- Approved**

Public Works Director Jim Marler presented the final plat for Edenburg, Block U, Phase II @ Reunion. He stated that all inspections and fees had been satisfied. Alderman Strain made the motion to approval the final plat as presented, seconded by Alderman Bowering and unanimously approved. Mayor Hawkins Butler declared the motion carried. A copy of the plat is attached hereto and incorporated herein as **Exhibit D**.

**DEPARTMENT OF ENVIRONMENT & DESIGN – MAGNOLIA SPEECH SCHOOL – ARCHITECTURAL APPROVAL - Approved**

Director of Environment and Design Alan Hoops presented an architectural rendering of the Magnolia Speech School to be located on Bozeman Road just outside the City limits. The motion was made by Alderman Bowering to approve the architectural design of this building. The second was made by Alderman Strain and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and welcomed the Magnolia Speech School to the community. Copies of the renderings are attached hereto and incorporated herein as **Exhibit E**.

**ADMINISTRATION – CONSENT AGENDA - Approved**

Concerning the Consent Agenda, the Mayor removed Items P and Q, the Resolutions concerning the Tax Increment Funding for The Villages at Madison development. There were no other removals and the motion was made by Alderman Strain to approve the remainder of the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes:**
  - 1. First Regular Board Meeting – August 6, 2019
  - 2. Planning & Zoning Commission Meeting – July 8, 2019 – **Exhibit F**
- B. Approve Claims Docket – Exhibit G**
  - 1. Computer Checks  
124048-124224
  - 2. Manual Checks – June 2019  
123815-123816; 124045-124047
  - 3. Payroll Checks  
Checks 33901-33924; EFTs 4318-4517 – 08/02/19  
Disbursement Checks: 33925-33931 – 08/02/19  
Checks 33932-33957; EFTs 4518-4719 – 08/16/19  
Disbursement Checks: 33958-33963 – 08/16/19
- C. Accept the following proofs of publication: - Exhibit H**
  - 1. Public Notice – Cleaning of Private Property, 805 Annandale Road (*Journal*)
  - 2. Ordinance Rezoning Property-Main Street near City Chamber of Commerce (four parcels), Main Street Investments, LLC (*Herald & Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit I**
  - 1. Accept termination of Derrick Sorrels, Street Department Laborer effective August 8, 2019
  - 2. Accept resignation of Police Officer Ryan Watson effective August 16, 2019
  - 3. Accept resignation of Julee Sudduth, Building Permits Clerks effective August 15, 2019
  - 4. Authorization to hire Robert E. Montgomery, IV as Special Projects Officer in the Mayor's Office effective August 29, 2019
- E. Accept the following monthly departmental reports: - Exhibit J**
  - 1. City Clerk/Administration & Finance – Financials, June 2019
  - 2. Police Department – June 2019
- F. Adopt Resolutions Adjudicating Cost of Cleaning Certain Real Property:- Exhibit K**
  - 1. 715 Highleadon Place
  - 2. Lots 13 and 14, Ash Tree Lane
- G. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison Central High School Big Blue Booster Club – Exhibit L**
- H. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Ms. Wheelchair Mississippi Foundation – Exhibit M**



- I. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Mississippi Magazine – **Exhibit N**
- J. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Academy Booster Club – **Exhibit O**
- K. Authorization for Mayor Mary Hawkins Butler to accept appointment to serve on the 2019-2020 MS Municipal League Executive Committee – **Exhibit P**
- L. Authorization for Alderman Guy Bowering to accept appointment to serve on the 2019-2020 MS Municipal League Board of Directors and to travel to Starkville, MS for associated meetings on September 26-27, 2019 – **Exhibit Q**
- M. Approval of and authorization for Mayor to execute Mississippi Transportation Commission Airport Federal Matching Grant Agreement for Project No. AIP 3-28-0046-026-2019 for Bruce Campbell Field for rehabilitation (mill and overlay) of taxiway – **Exhibit R**
- N. Approval of and authorization for Mayor and City Attorney to execute Dickerson & Bowen Contract Documents and Neel-Schaffer, Inc. Proposal for Construction Phase Services for Project #3-28-0046-026-2019 Bruce Campbell Field Taxiway Rehabilitation Project – **Exhibit S**
- O. Authorization and approval for the Mayor to provide written confirmation that road Rosedowne Bend in Rosedowne Block "R" in Reunion Subdivision, be accepted for maintenance by the City of Madison in accordance with the infrastructure agreement between Reunion, Inc., Reunion Public Improvement District, and the City of Madison – **Exhibit T**

Alderman Peeler seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**RESOLUTIONS FOR TAX INCREMENT FUNDING (TIF) FOR THE VILLAGES OF MADISON DEVELOPMENT – Adopted**

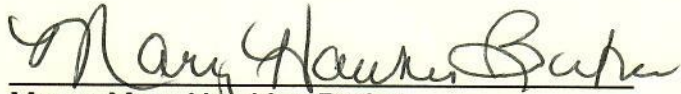
With regard to the development of The Villages of Madison, Mayor Hawkins Butler asked that the arch and underground utilities as previously discussed, be included as part of the development. The developer, Luke Castleberry, agreed. Attorney Chris Pace was present at the meeting and stated that the Resolution is broad enough to cover both of these elements. With no further discussion, Alderman Hudgins made the motion to adopt both of the following Resolutions as presented. Alderman Strain seconded the motion and the vote was unanimous in favor of approval

- P. RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI, DIRECTING THE HOLDING OF A PUBLIC HEARING CONCERNING A TAX INCREMENT FINANCING PLAN IN CONNECTION WITH TAX INCREMENT FINANCING REVENUE BONDS OF SAID CITY, IN A PRINCIPAL AMOUNT NOT TO EXCEED TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000) FOR THE PURPOSE OF REIMBURSING THE DEVELOPER FOR CERTAIN COSTS OF INSTALLING AND CONSTRUCTING CERTAIN INFRASTRUCTURE IMPROVEMENTS NECESSARY FOR THE DEVELOPMENT OF THE VILLAGES AT MADISON, A MIXED USE DEVELOPMENT, AND RELATED IMPROVEMENTS WITHIN SAID CITY; DIRECTING THE PUBLICATION NOTICE OF SUCH PUBLIC HEARING; AND FOR RELATED PURPOSES.
- Q. RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI, AUTHORIZING THE ENGAGEMENT OF CERTAIN PROFESSIONALS TO ASSIST WITH THE ISSUANCE OF THE PROPOSED TAX INCREMENT FINANCING BONDS FOR THE VILLAGE AT MADISON PROJECT; AND FOR RELATED MATTERS

Mayor Hawkins Butler declared the motion carried. Copies of the Resolutions are attached hereto and incorporated herein as **Exhibit U**.



With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion to adjourn, seconded by Alderman Bowering and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.

  
Mayor Mary Hawkins Butler

Attest:

  
Susan B. Crandall, City Clerk