

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

August 6, 2019

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, August 6, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. After a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. Second Regular Board Meeting – July 16, 2019
- B. Approve Claims Docket – Exhibit A**
 - 1. Computer Checks
123817-124044
 - 2. Manual Checks – June 2019
123603-123608; 123813-123814
 - 3. Payroll Checks
Checks 33868-33891; EFTs 4116-4308 – 07/19/19
Disbursement Checks: 33892-33896 – 07/19/19
Checks 33897-33900; EFTs 4309-4317 – 07/31/19
- C. Accept the following proofs of publication: - Exhibit B**
 - 1. Public Notice – Cleaning of Private Property, Ash Tree Lane, Lots 1-6 (*Journal*)
 - 2. Public Notice – Resolution for General Obligation Public Improvement Bonds (*Herald & Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
 - 1. Accept Oath of Office for Police Officer Tucker J. Millican
 - 2. Authorization to reinstate Police Officer Ryan Watson to full-duty effective August 16, 2019 after completion of military deployment
 - 3. Accept resignation of Cynthia Oliver, Police Department Patrol Administrative Assistant effective August 30, 2019
 - 4. Accept termination of Alonzo Wilder, Street Department Laborer effective July 29, 2019
 - 5. Approval of re-evaluation of job requirements for Traymond Davis, Water Department Laborer effective August 1, 2019
 - 6. Approval of re-evaluation of job requirements for Virgil Williams, Water Department Laborer effective August 1, 2019
 - 7. Authorization to change employment status of Andrew Brooks from part-time/seasonal employee to full-time employee and transfer from Parks Department to Water Department Laborer effective August 2, 2019

8. Accept resignation of James Ryan Saxton, Water Department Laborer effective July 31, 2019
9. Accept resignation of Melissa Roberson, Deputy City Clerk/Comptroller effective August 6, 2019
- E. Accept the following monthly departmental reports: - **Exhibit D**
 1. Fire Department – June 2019
- F. Approval of and authorization for City Clerk to execute Contract for Professional Services between the City of Madison and Southern Administrators and Benefit Consultants, Inc. for the administration of the City of Madison Flexible Benefit Cafeteria Plan for the period of December 1, 2019 through November 30, 2020 - **Exhibit E**
- G. Authorization to remove items from Fire Department inventory as outlined in attached memorandum – **Exhibit F**
- H. Authorization for Fire Department to renew annual service agreement with Omnilert, LLC – **Exhibit G**
- I. Approval of and authorization for Mayor to execute the Notice to Proceed to Hemphill Construction Company, Inc. for the Quail Run Subdivision Low Pressure Sewer System project – **Exhibit H**
- J. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property - 301 Mockingbird Lane – **Exhibit I**
- K. Approval of the following requests for temporary POD units: - **Exhibit J**
 1. Ben Brummett, 239 Sheryl Drive - July 19, 2019–September 19, 2019
 2. Robert Martin, III, 41 Wintergreen Road - August 9–31, 2019
- L. Approval of Police Department training and travel calendar for August - September 2019 – **Exhibit K**
- M. Accept quotes and approve Police Department's purchase of a computer switch series from TCS Ware as lowest and best quote – **Exhibit L**
- N. Authorization for Police Department to reduce the speed limit on Rice Road from Breezy Hill Subdivision to the Natchez Trace – **Exhibit M**
- O. Approval of and authorization for the Police Department to accept and execute all appropriate documents for the FY20 Department of Public Safety 402 Police Traffic Services grant – **Exhibit N**
- P. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison Central High School 2020 Pawprint Yearbook – **Exhibit O**
- Q. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Mississippi Classic Cruisers Car Club for the 2019 Scarecrow Cruise and Car Show – **Exhibit P**
- R. Accept quotes for Liberty Park concessions operations management and award to Gamechanger Concessions as lowest and best quote – **Exhibit Q**
- S. Approval of and authorization for City Clerk to execute credit application with Green Brothers Gravel Company

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

RESOLUTION AUTHORIZING THE ISSUANCE BY THE CITY OF MADISON, MISSISSIPPI, OF GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS

City Clerk/Director of Finance and Administration Susan Crandall explained that this Resolution is just the next step in the bond issue approval process as recommended by bond counsel. Alderman Bowering made a motion to approve the Resolution as presented, seconded by Alderman Jacobs and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. A copy of this bond is attached hereto and incorporated herein as **Exhibit R**.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY, ASH TREE LANE, LOTS 1-6 – Resolutions Adopted

Mayor Hawkins Butler opened the Public Hearing for discussion regarding the condition of private properties located on Ash Tree Lane. Attorney Dale Long presented photos and recommended the adoption of resolutions to have the lots cut and cleaned. He stated that Code Enforcement Officer Miriam Ethridge has met all notice requirements by way of certified letters and legal publications. The owner of Lot 6 (which is Lot 39 as

reflected on map), Carl Griffiths was in attendance at the meeting and stated that he had been out of town for a couple of weeks and received his notice to clean on Monday, August 5, 2019. Mayor Hawkins Butler advised that he could work with Ms. Ethridge to address the matter and also advised him that with regard to future development on the property, all power lines must be located underground.

The Public Hearing was closed and Alderman Tatum made a motion to adopt resolutions to have all six of the lots cleaned if the property owners do not do so themselves. Alderman Hickok seconded the motion, the vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. These Resolutions are attached hereto and incorporated herein as **Exhibit S**.

COMMUNITY DEVELOPMENT DEPARTMENT, FINAL PLAT APPROVAL, BABBER FARMS – Approved

Based on the recommendation of Community Development Director Kianca Stringfellow, Alderman Hickok made a motion to approve the final plat, with contingencies concerning the corrections of typographical errors as noted by Ms. Stringfellow, for the final plat of Babber Farms. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

EXECUTIVE SESSION

Mayor Mary Hawkins Butler requested to enter into a Closed Session to determine if an Executive Session would be appropriate regarding discussion of matters of litigation and economic development. Alderman Bowering made the motion, seconded by Alderman Strain and unanimously approved by all Board members. The Mayor declared the motion carried and requested that the public vacate the room.

After brief discussion, it was determined that an Executive Session would be appropriate for discussion of matters of litigation and economic development. The public was invited to return to the room to hear the motion as follows: Alderman Bowering made the motion to go into Executive Session for the purpose of discussion of matters of litigation and economic development. Alderman Strain seconded the motion. The vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and once again asked that the room be vacated.

General discussion was held concerning these matters and upon completion, the Mayor asked for a motion to end the Executive Session. The motion was made by Alderman Tatum and seconded by Alderman Bowering. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, the motion was duly made by Alderman Bowering, seconded by Alderman Jacobs and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.


Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall, City Clerk