

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

September 1, 2020

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, September 1, 2020 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Patricia Peeler, Ken Jacobs, and Paul Tankersley, City Clerk/Director of Finance and Administration Susan Crandall, and Administrative Assistant Janet Danks. Present by telephonic conferencing was Alderman Tawanna Tatum and Alderman Mike Hudgins. Mayor Mary Hawkins Butler and Alderman Warren Strain were absent.

After a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Peeler, the Mayor Pro Tempore asked for a Roll Call:

Alderman Strain:	absent
Alderman Tatum:	present
Alderman Peeler:	present
Alderman Jacobs:	present
Alderman Tankersley:	present
Alderman Hudgins:	present
Alderman Bowering:	present

Mayor Pro Tempore Bowering called the meeting to order and welcomed everyone. He announced we did have a quorum. The meeting proceeded as follows:

**PUBLIC HEARING ON THE PROPOSED BUDGET AND PROPOSED TAX LEVIES
FOR THE UPCOMING FISCAL YEAR FOR THE CITY OF MADISON, MISSISSIPPI**

Mayor Pro Tempore Bowering opened the Public Hearing for the proposed budget and proposed tax levies for the upcoming Fiscal Year 2021. There were no questions or comments from the public. City Clerk/Director of Administration and Finance Susan Crandall explained that the millage rates would remain unchanged at 28.8 mils. Mayor Pro Tempore declared the Public Hearing closed at this time.

**RESOLUTION FIXING THE AD VALOREM TAX LEVIES FOR THE REAL, PERSONAL,
VEHICLE AND PUBLIC UTILITY PROPERTY FOR TAXES FOR THE CITY OF
MADISON, MADISON COUNTY, MISSISSIPPI**

Alderman Jacobs made the motion to adopt the Resolution Fixing the Ad Valorem Tax Levies as presented. The motion was seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried. This Resolution is attached hereto and incorporated herein as **Exhibit A**.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor Pro Tempore asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tatum made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. Second Regular Board Meeting – August 18, 2020

- B. Approve Claims Docket - Exhibit B**
1. Computer Checks
Checks 128109-128233
 2. Manual Checks
Checks 128106-128108
 3. Payroll Checks
Checks 34644-34657; EFTs 10181-10388 – 08/28/20
Disbursement Checks: 34658-34662 – 08/28/2020
Checks 34663-34666; EFTs 10389-10397 – 08/31/2020
- C. Accept the following proofs of publication: - Exhibit C**
1. Public Notice – Variance of Building Height – McDaniel, 1613 Old Mannsdale Road (*Herald & Journal*)
 2. Public Notice – Variance of Rear Yard Setback – McDaniel, 1613 Old Mannsdale Road (*Herald & Journal*)
 3. Public Notice, Variance of Building Height – Hines, 43 Redbud Lane (*Herald & Journal*)
 4. Public Notice – Annual Audited Financial Report 2019 (*Journal*)
 5. Notice of Public Hearing – Proposed Budget and Tax Levies, FY2021(*Herald & Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit D**
1. Accept termination of Robert E. Montgomery, IV, Special Projects Officer effective August 20, 2020
 2. Accept termination of Gregory W. Jones, Police Officer effective August 26, 2020
 3. Authorization to hire Jase Myers as part-time/seasonal grounds crew employee for the Parks & Recreation Department effective September 2, 2020
- E. Authorization for City Clerk to execute Customer Update and Government Form for update of credit account with Clarke Power Services for sole service repairs to fire engine – Exhibit E**
- F. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship Advertising from the Madison Central High School Big Blue Booster Club All Sports Media Guide – Exhibit F**
- G. Authorization for Mayor and City Attorney to execute Grant Agreement and associated documents from the Federal Aviation Administration (FAA) in the amount of \$287,000.00 for AIP Project 3-28-0046-027-2020 at Bruce Campbell Field – Exhibit G**
- H. Accept Monthly Departmental Reports: - Exhibit H**
1. Finance & Administration – Financials, July 2020
 2. Police Department – July 2020
- I. Authorization for Police Department to remove one (1) 12,000 BTU LG Air Conditioning/Heating Unit, Serial #707TARUBK870, Property #9412 from the Webster Animal Shelter inventory as outlined in the attached memorandum – Exhibit I**
- J. Authorization for Police Department to apply for an execute all associated documents for the Fiscal Year 2021 MS Office of Highway Safety (MOHS) 402 Traffic Services Grant – Exhibit J**
- K. Approval of and authorization to resurface Foxwood Cove, Eastwood Drive, Whitewood Lane, Glenwood Drive, Brentwood Drive, and Beechwood Lane in North Place Subdivision; award to 12-month bid contractor in In-Place Asphalt and Cold Milling--Adcamp, Inc., and 12-month bid contractor for Concrete Service--Bulldog Construction Company – Exhibit K**
- L. Ratify the acceptance of concrete work by Steve Chisholm, LLC for drainage improvements of 221 Timberline Drive in Stonegate Subdivision that includes removal and replacement of 155 LF of curb and gutter, and removal and installation of 384 SF of driveway – Exhibit L**
- M. Accept quotes and award project to Shannon Construction, LLC as lowest and best quote for drainage improvement of approximately 625' of ditch between Windsor Hills Subdivision and Old Mannsdale Road, including installation of 60 LF of 18" HDPE pipe – Exhibit M**
- N. Approval of and authorization to execute all appropriate documents, final invoice payment to Hemphill Construction Company, Inc. and release of retainage/**

Certificate of Deposits with regard to the Pickering Firm, Inc. Recommendation of Final Acceptance for the Quail Run Subdivision Low Pressure Sewer System project – **Exhibit N**

- O. Approval of and authorization to execute (**revised**) Supplemental Agreement 1F for Bruce Campbell Field, Rehabilitate Taxiways, AIP Project #3-28-0046-026-2019 – **Exhibit O**
- P. Adopt Resolution Reaffirming and Extending the State of Emergency in the City of Madison – **Exhibit P**
- Q. Authorization for City Clerk Susan Crandall to sign Data Release Authorization and Consultant Appointment letter to be sent to Blue Cross & Blue Shield of Mississippi – **Exhibit Q**
- R. Approval of fence height increase from 6' to 8' for Urgivet Emergency Vets of Madison contingent upon location approval by the Building and Permits Department – **Exhibit R**
- S. Approval of and authorization for City Clerk to execute credit application with Airflo Sales, Inc. for Liberty Park restroom repairs - **Exhibit S**
- T. Approval of and Authorization to Execute a Professional Services Agreement with Belinda Stewart Architects, PA – **Exhibit T**

Alderman Tankersley seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTIES

Mayor Pro Tempore Bowering opened the Public Hearing for Cleaning of Lots 1-5 located on Ashtree Lane. There was no one present from the public to address these concerns and Code Enforcement Officer Miriam Ethridge explained that all five lots are in need of cleaning. She also indicated that proper notice had been provided to the property owners. With no further discussion, Mayor Pro Tempore Bowering closed the Public Hearing and motions were made as follows to adopt Resolutions allowing the City to have the properties cleaned and associated costs adjudicated to the owner(s).

Lot 1, Ashtree Lane, Parcel #072C-05D-093/00.00

Alderman Tankersley made the motion to adopt the cleaning Resolution, seconded by Alderman Jacobs and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried.

Lot 2, Ashtree Lane, Parcel #072C-05D-093/00.00

Alderman Tatum made the motion to adopt the cleaning Resolution, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried.

Lot 3, Ashtree Lane, Parcel #072C-05D-093/00.00

Alderman Jacobs made the motion to adopt the cleaning Resolution, seconded by Alderman Hudgins and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried.

Lot 4, Ashtree Lane, Parcel #072C-05D-096/00.00

Alderman Tankersley made the motion to adopt the cleaning Resolution, seconded by Alderman Tatum and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried.

Lot 5, Ashtree Lane, Parcel #072C-05D-097/00.00

Alderman Peeler made the motion to adopt the cleaning Resolution, seconded by Alderman Hudgins and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried.

The Public Hearing was opened for discussion regarding cleaning of private property located at 3124 Bridgeport Lane in Tidewater Subdivision. It was noted by Code Enforcement Officer Miriam Ethridge that no rentals are allowed in this subdivision and the property owner had been notified regarding the condition of the property. Mr. Trey

Gueriri of Terra Mark Real Estate was present at the meeting and stated that he had been hired to maintain the property. With no further discussion, the Public Hearing was closed.

Resolutions for all five of the Ashtree Lane properties are attached hereto and incorporated herein as **Exhibit U**.

PUBLIC WORKS DEPARTMENT, FINAL PLAT APPROVAL, LANGDON OF REUNION AND BABBER FARMS - Approved

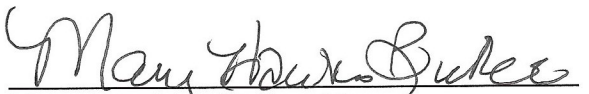
The following final plats were presented and approved as follows:

A motion was made by Alderman Jacobs to approve the final plat for *Block A, Phase II, Langdon of Reunion* contingent upon conditions as outlined in the staff notes. Alderman Tankersley seconded the motion and the vote to approve was unanimously in favor. Mayor Pro Tempore Bowering declared the motion carried.

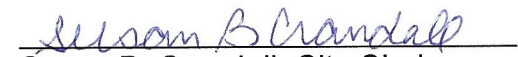
A motion was made by Alderman Peeler to approve the final plat for *Block A, Phase III, Langdon of Reunion* contingent upon conditions as outlined in the staff notes. Alderman Tatum seconded the motion and the vote to approve was unanimously in favor. Mayor Pro Tempore Bowering declared the motion carried.

A motion was made by Alderman Tatum to approve the final plat for *Babber Farms, Lots 3 and 4* contingent upon conditions as outlined in the staff notes. Alderman Tankersley seconded the motion and the vote to approve was unanimously in favor. Mayor Pro Tempore Bowering declared the motion carried.

With no further business for discussion, the motion was made by Alderman Jacobs and seconded by Alderman Peeler to adjourn the Board meeting. The vote was unanimous in favor of approval and Mayor Pro Tempore Bowering declared the motion carried and the meeting adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk

