

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

September 15, 2020

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, September 15, 2020 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Patricia Peeler, Ken Jacobs, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Clerk/Director of Finance and Administration Susan Crandall, and City Attorney Chelsea Brannon. Present by telephonic conferencing was Alderman Tawanna Tatum. Alderman Warren Strain was absent.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. After the prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

FISCAL YEAR 2020 REVISED BUDGET AND FISCAL YEAR 2021 ORIGINAL BUDGET - Adopted

Alderman Bowering made the motion to approve the Fiscal Year 2020 Revised Budget, seconded by Alderman Tankersley and unanimously approved. Mayor Hawkins Butler declared the motion carried.

Mayor Hawkins Butler presented the Resolution adopting the Fiscal Year 2021 Budget. Alderman Peeler made the motion to approve the Resolution, seconded by Alderman Jacobs and unanimously approved. Mayor Hawkins Butler declared the motion carried. A copy of the Resolution and budget is attached hereto and incorporated herein as **Exhibit A**.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Mayor Hawkins Butler asked if there were any items which needed to be removed from the Consent Agenda for discussion. There were no items removed and Alderman Tatum made the motion to approve the Consent Agenda as follows:

- A.** Accept Meeting Minutes:
 - 1. Second Regular Board Meeting – September 1, 2020, **Exhibit B**
 - 2. Planning & Zoning Commission Minutes – August 10, 2020, **Exhibit C**
- B.** Approve Claims Docket, **Exhibit D**
 - 1. Computer Checks: Checks 128236-128378
 - 2. Manual Checks
Checks 128234
 - 3. Payroll Checks
Checks 34667-34678;34684; EFTs 10398-10604 – 09/11/20
Disbursement Checks: 34679-34683 – 09/11/20
- C.** Accept the following proofs of publication: **Exhibit E**
 - 1. Public Notice – Increase in Accessory Size – McDaniel, 1613 Old Mannsdale Road (*Herald & Journal*)
 - 2. Public Notice – Variance of Rear Yard Setback – Hines, 43 Redbud Lane (*Herald & Journal*)
 - 3. Public Notice, Variance of Side Yard Setback – Hines, 43 Redbud Lane (*Journal*)
 - 4. Public Notice – Ordinance to Rezone Property – Wann, 1242 Highway 51 North (*Herald*)

5. Notice of Public Hearing – Proposed Budget and Tax Levies, FY2021
(*Clarion-Ledger*)
6. Notice for Bids – Roof Replacement, Madison Justice Complex
(*Journal*)
7. Notice for Bids – Roof Replacement, Denson Robinson Public
Services Complex (*Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll
Change Report on file in the Office of the City Clerk: **Exhibit F**
 1. Accept resignation of Sharon Renee Frazier, Deputy Court Clerk
effective September 2, 2020
 2. Accept resignation of Demarcus Friend, Water Department Laborer
effective September 1, 2020
 3. Authorization to hire Dexter Shelby, Assistant Public Works Director
effective September 21, 2020.
- E. Authorization for Police Department to remove three (3) vehicles
From inventory and take to auction for sale as outlined in the attached
memorandum. **Exhibit G**
- F. Approval of Police Department Training and Travel Request for the period
of September 2020 through December 31, 2020. **Exhibit H**
- G. Ratify the acceptance of electrical work by Southern Electric Corporation
of Mississippi for repairs needed to the high mast light poles on I-55.
Exhibit I
- H. Approval of and authorization to execute Contract for Professional
Services between the City of Madison and Southern Administrators and
Benefit Consultants, Inc. for administration of the Flexible Benefit
Cafeteria Plan for the period of December 1, 2020 through November 30,
2021. **Exhibit J**
- I. Approval of and authorization to execute all appropriate documents for
renewal of the City's Workers Compensation coverage for the period of
October 1, 2020 through September 30, 2021. **Exhibit K**
- J. Adopt Resolutions Adjudicating Cost of Cleaning Certain Real Property
- Galleria Parcels (13 parcels). **Exhibit L**
- K. Accept monthly department reports: **Exhibit M**
 1. Fire Department – July 2020
 2. City Clerk – August 2020 financials
- L. Authorization for Fire Department to remove from inventory equipment
that is no longer serviceable and properly dispose of equipment as
outlined in the attached memorandum. **Exhibit N**
- M. Authorization for Mayor Mary Hawkins Butler to accept appointment to
serve on the 2020-2021 MS Municipal League Board of Directors and
Executive Committee. **Exhibit O**
- N. Authorization for Alderman Guy Bowering to accept appointment to
serve on the 2021-2021 MS Municipal League Board of Directors.
Exhibit P
- O. Approve Bennett Preservation Engineering proposal for professional
consulting engineering services. **Exhibit Q**
- P. Accept quotes and award project to Ramsey's Land & Drainage Services,
LLC as lowest and best quote to replace the culvert at 229 Sycamore
Lane. **Exhibit R**
- R. Approval of credit application with Herc Rentals for equipment rental for
Parks & Recreation Department. **Exhibit S**
- S. Award Lease Purchase quote to Trustmark National Bank for police
vehicles and public works photo copier at the interest rate of .099%.
Exhibit T

Alderman Tankersley seconded the motion to approve the Consent Agenda and was unanimously approved. Mayor Hawkins Butler declared the motion carried.

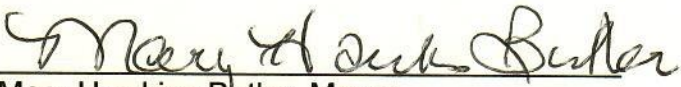
2. COMMUNITY DEVELOPMENT DEPARTMENT

1. **COMMUNITY DEVELOPMENT DEPARTMENT – Site Plan, Architectural Design, and Permission to Issue a Building Permit – BHS Madison – 401 Building Expansion-Approved, 401 Baptist Drive (Baptist Health Complex)**
Community Development Director Kianca Stringfellow presented the Site Plan of the applicant Baptist Medical Group. Present representing Baptist Medical Group were Michael Stevens and Alan Grant with Dean & Dean Associates. After a brief discussion, Alderman Hudgins made a motion to approve the request and seconded by Alderman Bowering and unanimously approved. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit U**
2. **COMMUNITY DEVELOPMENT DEPARTMENT – Building Height Variance (2020-0004V) – 1613 Old Mannsdale Road – Approved**
Community Development Director Kianca Stringfellow presented the request of the applicant, Jonathan McDaniel for a variance for a building height increase from 10' to 20' for an accessory building in the RE-A Zoning District (Residential Estate District). Ms. Stringfellow stated that the notice was properly posted on the property and in the newspaper. Ms. Stringfellow also stated that the Planning and Zoning Commission reviewed and recommended approval of the variance. After a brief discussion, Alderman Bowering made a motion to approve the request and seconded by Alderman Jacobs and unanimously approved. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit V**
3. **COMMUNITY DEVELOPMENT DEPARTMENT – Rear Yard Setback Variance (2020-0005V) – 1613 Old Mannsdale Road – Approved**
Community Development Director Kianca Stringfellow presented the request of the applicant, Jonathan McDaniel, for a variance for a rear yard setback decrease from 50 feet to 42 feet in the RE-A (Residential Estate District). Ms. Stringfellow stated that the notice was properly posted on the property and in the newspaper. Ms. Stringfellow also stated that the Planning and Zoning Commission reviewed and recommended approval of the variance. After a brief discussion, Alderman Bowering made a motion to approve the request and seconded by Alderman Jacobs and unanimously approved. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit W**
4. **COMMUNITY DEVELOPMENT DEPARTMENT – Accessory Structure Size Variance (2020-0004V) – 1613 Old Mannsdale Road – Approved**
Community Development Director Kianca Stringfellow presented the request of applicant, Jonathan McDaniel, for a variance for an increase in accessory structure size from 750 square feet to 1040 square feet for an accessory building in an RE-A (Residential Estate District). Ms. Stringfellow stated that the notice was properly posted on the property and in the newspaper. Ms. Stringfellow also stated that the Planning and Zoning Commission reviewed and recommended approval of the variance. After a brief discussion, Alderman Bowering made a motion to approve the request and seconded by Alderman Jacobs and unanimously approved. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit X**

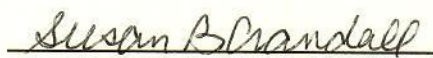
5. **COMMUNITY DEVELOPMENT DEPARTMENT Preliminary Plat – Tisdale Farms- Approved**

Community Development Director Kianca Stringfellow presented the request of the applicant, Tisdale Road, LLC, represented by William Fincher, for approval of the Preliminary Plat, Tisdale Farms. Mayor Hawkins Butler recused herself and Mayor Pro Tempore presided over the vote. After a brief discussion, Alderman Peeler made a motion to approve and seconded by Alderman Tankersley and unanimously approved. Mayor Pro Tempore declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit Y**

EXECUTIVE SESSION Mayor Mary Hawkins Butler requested to enter into a Closed Session to determine if an Executive Session would be appropriate. Alderman Hudgins made the motion, seconded by Alderman Tankersley and unanimously approved by all Board members. The Mayor declared the motion carried and requested that the public vacate the room. After brief discussion, it was determined that an Executive Session would be appropriate for discussion of a personnel matter. The public was invited to return to the room to hear the motion as follows: Alderman Bowering made the motion to go into Executive Session for the purpose of discussion of a personnel matter. Alderman Tankersley seconded the motion. The vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and once again asked that the room be vacated. General discussion was held concerning this matter and upon completion, the Mayor asked for a motion to end the Executive Session. The motion was made by Alderman Tankersley and seconded by Alderman Bowering. Mayor Hawkins Butler declared the motion carried. It was announced to the public that the Board took no official action in Executive Session. With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Peeler made the motion to adjourn, seconded by Alderman Hudgins and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk

